

HIGHWAY COMMITTEE MEETING REPORT

DATE OF MEETING: Wednesday, August 13, 2014

COMMITTEE: Highway

CHAIRMAN: William Bostwick

MEMBERS PRESENT: William Bostwick, Richard Hurlbert, Arlene Bonacci, Jim Jansen and Pete Pennington.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Rusch, Patrol Superintendent Washatko, and Pat and Harlen Girtz.

The meeting was called to order by Chairman Bostwick at 7:30 a.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

APPROVE AGENDA/MINUTES:

Chairman Bostwick asked for additions to the agenda. There were none. Motion by Hurlbert, second by Pennington, to approve the agenda as presented. Motion carried. Motion by Bonacci, second by Pennington, to approve the minutes of the July 9, 2014 meeting. Motion carried.

MIKE STECKBAUER TO ADDRESS THE COMMITTEE REGARDING THE INTERSECTION OF CTH "M" AND STH "55":

Mr Steckbauer was unable to attend the meeting. Commissioner Rusch has spoken with Mr. Steckbauer and met with him at the intersection. Mr Steckbauer's concerns are with visibility and speed limit on STH "55" and not with CTH "M". Commissioner Rusch will put the DOT Maintenance Coordinator in touch with Mr. Steckbauer and request that the DOT work with Mr. Steckbauer on these issues.

DISCUSS ATV ROUTE REQUEST ON CTH "T", TABLED FROM JULY COMMITTEE MEETING:

This item was tabled at the last Highway meeting to allow the ATV Club to pursue alternate trail locations. Pat Girtz presented a letter indicating that the Boy Scout Council is denying the request for a trail on Scout property. Chairman Bostwick had asked Committee members to inspect the traffic and road conditions at the proposed site. Supervisors Hurlbert and Bonacci expressed that they feel the road is too curvy and dangerous to approve the route request. Motion by Hurlbert, second by Bonacci, to deny the ATV route request on CTH "T". Motion carried. Supervisor Pennington abstained from voting.

Motion by Hurlbert, second by Pennington, to reimburse Committee members for their mileage to inspect the road and traffic on the proposed ATV route on CTH "T". Motion carried.

DISCUSS MACHINERY, SHOP AND REPAIRS:

Routine maintenance in the shop continues as needed. We are doing seasonal and preventative maintenance on plow trucks. We are replacing the rear end and springs on truck #94, the air tank and oil pan on truck #95 and we replaced the wing on truck #86. We are receiving estimates for repairs to the concrete around the pit scale and for replacement or repair of shop service doors which are badly corroded.

DISCUSS HIGHWAY OPERATIONS:

Pavement marking continues, and culvert replacements as needed. Mowing on County and State roads is almost complete. Patching and brushing continue as needed. Crushing gravel at the Doucette pit continues. We have one day left of the large gravel haul for the Forestry Department on the Wolf River State Trail. Paving on CTH "Y" has been completed.

Projects for the Towns of Ackley, Ainsworth, Antigo, Peck, Polar and Rolling have been completed and also projects for the DNR, Langlade County Courthouse, and the Antigo School District. Estimates have been submitted for several Town projects. The July budget report was distributed.

APPROVE RIGHT OF WAY (TLE) PAYMENT REQUEST FOR CTH “Y” BRIDGE – PROJECT #9391-07-70:

Commissioner Rusch explained that the only right-of-way needed for the bridge replacement project is one Temporary Limited Easement (TLE) from the adjoining landowner. Motion by Pennington, second by Bostwick, to approve the offer for the TLE, and approve the right of way payment request for the TLE for the CTH “Y” bridge. Motion carried.

REVIEW/AWARD BID FOR PATROL TRUCK EQUIPMENT FOR TWO (2) – 46,000 GVW TRUCK CHASSIS:

<u>COMPANY</u>	<u>Base Net Price For 2 Trucks No Trade In</u>	<u>Mastercard Accepted?</u>
Monroe Truck Equipment Marshfield, WI	\$55,492.00	YES 3% FEE
Casper's Truck Equipment Appleton, WI	\$44,430.00	NO
Olson Trailer & Body, L.L.C. Green Bay, WI	\$55,642.00	YES 2% FEE
Truck Equipment, Inc. Schofield, WI	\$47,086.00	NO

The bids were reviewed by Shop Superintendent Moyle and discussed by the Committee. Motion by Bonacci, second by Hurlbert, to purchase patrol truck equipment for two (2) – 46,000 GVW truck chassis from Casper’s Truck Equipment for their low bid of \$44,430.00. Motion carried.

ANNUAL ATV ROUTE REVIEW.

The Commissioner reviewed the current approved ATV routes and reported they are all in good shape with one exception being a small problem on the CTH “K” route in Post Lake by Clear Lake Road to Post Lake Drive. There is a portion of this route where the ATV’s are not staying on the blacktop portion of the road as required; instead, they are using the ditch (right of way). It appears the riders are viewing the ditch as a safer alternative to the pavement. The Commissioner has requested the ATV Club talk to local landowners and see if a trail alternative can be found to eliminate the need for the route on the County highway.

OFFICE MANAGER’S REQUEST TO ATTEND ONE DAY OF THE CHEMS ANNUAL TRAINING CONFERENCE – OCTOBER 17, 2014:

Motion by Hurlbert, second by Jansen, to approve Office Manager Wells’ request to attend one day of the CHEMS Annual Training Conference on October 17, 2014, in Green Bay, WI. Costs will be lodging, mileage and meals. Motion carried.

COMMISSIONER’S REQUEST TO ATTEND WCHA FALL COMMISSIONER TRAINING OCTOBER 29-30, 2014:

Motion by Hurlbert, second by Jansen, to approve the Commissioner’s request to attend the WCHA Fall Commissioner Training on October 29 and 30, 2014, in Eau Claire, WI. Motion carried.

REVIEW/APPROVE 2015 BUDGET AND 2016 PRELIMINARY BUDGET:

The Committee reviewed the 2015 budget. There is a 0% increase from 2014. Motion by Jansen, second by Bostwick, to approve the 2015 budget as presented and forward to the Finance Department. Motion carried.

The Committee reviewed the 2016 preliminary budget. There is a 0% increase from 2015. Motion by Pennington, second by Hurlbert, to approve the 2016 preliminary budget and forward to the Finance Department. Motion carried.

DISCUSS POLICY FOR COUNTY BRIDGE/CULVERT AID TO TOWNSHIPS:

At the July 9, 2014, meeting Commissioner Rusch presented a draft policy for County Bridge/Culvert Aid for the Highway Committee members to study. After review, motion by Pennington, second by Jansen, to adopt policy #14-01 – County Bridge/Culvert Aid. Motion carried. This will apply to all future requests including the one today.

DISCUSS TOWN OF ROLLING REQUEST FOR COUNTY BRIDGE AID FOR CULVERT REPLACEMENT ON OLD 26:

The Town of Rolling has petitioned for bridge aid for replacing a culvert on Old 26 Road. Motion by Bonacci, second by Pennington, to approve bridge aid for the culvert replacement on Old 26 Road with the County's estimated cost being \$3,800.00. Motion carried. The Commissioner will prepare a resolution and forward it to the County Board for the September meeting.

REVIEW OF CURRENT FEES AND CHARGES ESTABLISHED BY PRIOR HIGHWAY COMMITTEES:

The Committee reviewed and discussed the current fees and charges established by prior Highway Committees. This item will be put on the September Highway Committee agenda for further discussion.

DISCUSS LONG TERM PLANNING/ECONOMIC CONDITIONS:

The Commissioner discussed the Federal Transportation Bill which was recently extended short-term without any needed changes, and long term funding options being considered in some states.

STATUS UPDATE ON STP RURAL PROJECT ON CTH "B":

Field work on the STP Rural project on CTH "B" started on July 7, 2014. Early in the construction, the excavation contractor encountered sub-standard soils (silty clays) under the old road bed. This material is not suitable for building directly upon, and together with DOT, a decision was made that additional excavation is required to remove the poor material and to install a geo-grid reinforcement layer to cap it. The silty clay layer was identified in the soil report performed at the early stages of the project design, but our design engineer, Ayres Associates, did not include provisions to address the sub-standard soils in the construction specifications. Addressing the problems as project change orders will be more costly than if the work had been included in the original construction bids. Commissioner Rusch is working with Corporation Counsel Stowe and they have put Ayres and Associates on notice that the County may file a claim. At this point it is likely the project will overrun the budgeted amount, depending on how quickly the additional excavation can be performed. The Commissioner will keep the Committee informed as the project progresses.

DISCUSS CONTRACT FOR HOT MIX ASPHALT TESTING ON CTH "B" PROJECT:

Because the CTH "B" project receives Federal matching funding, we are required to perform extensive testing on the hot mix production, as well as density testing of the finished pavement. There are specific rules as to maximum distance from the lab site, etc. Commissioner Rusch discussed the testing with several area firms, and received proposals. In order to meet submittal deadlines for the testing plan, the Commissioner reviewed the testing with Chairman Bostwick for preliminary approval to contract with American Engineering Testing of Schofield. Motion by Hurlbert, second by Pennington, to confirm the selection of American Engineering Testing for the hot mix asphalt testing on the CTH "B" project at an estimated cost of \$12,000.00. Motion carried.

DISCUSS ENGINEERING DESIGN CONTRACT FOR CTH “V” CHIP PROJECT:

The replacement of the combination concrete/steel culverts on CTH “V” over Spring Brook just downstream from Skinner Dam has been approved by DOT for CHIP matching funding. Design engineering is required to prepare the DNR and Corps of Engineers permits, and to prepare plans and specs. The Commissioner received proposals from the engineering firms of: Mead and Hunt for \$16,490.00, OMNNI and Associates for \$28,900.00 and Corre Engineering for \$21,400.00. Motion by Pennington, second by Jansen, to approve the engineering firm of Mead and Hunt for work on the CTH “V” CHIP project for culvert replacements for \$16,490.00. Motion carried.

ADJOURN MEETING , TOUR THE CTH B PROJECT, ASPHALT PLANT, AND CRUSHING OPERATION:

At 9:15 a.m., motion by Hurlbert, second by Pennington, to adjourn to the field tour. Motion carried. The Highway Committee, led by Commissioner Rusch and Patrol Superintendent Washatko, toured the CTH “B” project, hot mix plant, and Doucette Pit crushing operations. Motion by Hurlbert, second by Pennington, to adjourn the meeting at 10:35 a.m. Motion carried.

Arleen Bonacci, Secretary