

**LANGLADE COUNTY  
WATER AND LAND USE PLANNING COMMITTEE  
RESOURCE CENTER, 837 CLERMONT STREET  
ANTIGO, WI 54409**

Minutes of Meeting, Tuesday, March 29, 2016 at 3:30 P.M. in the Wolf River Room, Langlade County Resource Building, 837 Clermont Street, Antigo, WI 54409.

1. Meeting called to order at 3:30 P.M.
2. The Committee recited the Pledge of Allegiance.
3. Roll Call: Present: Mike Klimoski  
Don Scupien - absent  
Ronald Nye  
Duff Leaver  
Dick Schuh

Also Present: Duane O. Haakenson, Director

**Motion** by Nye, seconded by Schuh to excuse the absence of Don Scupien. All voting aye. Motion carried.

4. Approval of meeting minutes for February 23, 2016. Motion by Nye, seconded by Schuh to approve the meeting minutes for February 23, 2016 as mailed. All voting aye. No nays. Motion Carried.
5. Public Comment: None
6. At approximately 3:30 p.m. motion made by Schuh, seconded Leaver to move into closed session pursuant to Sec. 19.85(1)(c) Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to discuss the compensation of individual county employees. This is for the purpose of discussing department reorganization as it relates to the compensation matrix.
7. At approximately 5:30 p.m., motion by Nye, seconded by Leaver to return to open session with possible action taken on any matters disclosed in closed session. By roll call vote, all voting aye. Motion carried.

**Motion** by Leaver, second by Schuh to approve and forward department re-organization plan to the Personnel Committee as submitted with adjusted fiscal impact. All voting aye. Motion carried.

8. Camping trailer update: Haakenson reported that he had gone to the Towns Association meeting and explained the proposed ordinance and that we still need to hear from

approximately half of the Towns yet. The Towns asked where most of the complaints have been from and it was explained that most complaints come from the shoreland areas. It was discussed that this matter would be brought back in front of the committee once all the responses were received.

9. Deadline for WLUPC agenda items to 3<sup>rd</sup> Monday of the month. The deadline needs to be changed to allow for more time to get information out to the committee prior to the meeting. Discussed to set agenda items deadline to the 3<sup>rd</sup> Monday of the Month.
10. GIS Intern position wage increase: Haakenson and Tlusty discussed the fact that recent accomplishments by this position has saved the County money and would like the wage range for this position to be \$15-\$20/hr.

**Motion** by Schuh, second by Leaver to approve a wage increase to \$20/hour effective on the next pay period. All voting aye. Motion Carried.

11. Administrative fees and schedule of deposits for citations: It was discussed to add \$100 administrative fee onto Schedule of deposits for citations.

**Motion** by Leaver, second by Nye to add \$100 administrative fee onto schedule of deposits for citations. All voting aye. Motion carried.

12. Update on zoning, sanitary, real property listing, land division, and surveying activities:  
Surveying update: Tlusty informed the committee that at the recent meeting of the Land Information Council a resolution carried unanimously to “support the hiring of a full time GIS staff person”. He went on to how the GIS intern, Tanya Rasmussen, was doing a super job and fulfilled the needs for the first data submission for Benchmark 1 of the 2016 Strategic Initiative grant.

In order to free up some office time, Tlusty will be updating the CSM checklist and procedure. In the past, there was an extensive checklist and it took some time to go through it and then re-review the CSM again after corrections were made. Some CSM’s took 3 – 5 hours if there were changes to be made and to check them again when they were re-submitted. To save time, he now will point out issues on the CSM that don’t meet statutory requirements and then send the checklist to the surveyor. Once notified of those issues, it will be up to the submitting surveyor to address them. The county will not necessarily check for compliance with statutory requirements as it’s the professional surveyors’ duty to make sure his surveys and mapping comply with all requirements. Using this new method should limit the County Surveyors involvement to less than one hour per CSM. Also, Tlusty will check for compliance with all applicable county subdivision regulations and will require that those be met prior to completing the county surveyor review.

Tlusty then explained a section corner problem maintenance problem that occurred two years ago on Hwy 64 west. Tlusty was notified by the DOT in May 2014 that there would be a resurfacing project on 64 west, from Zima Road to the Lincoln County line and he took that as the statutory notice to maintain those corners. As the project ended up, Tlusty and a contractor working for the DOT, both did the same work to preserve about 13 section corners out there. To prevent a mix-up like that again, the WiDOT survey coordinator in Rhinelander has asked Tlusty for a price to check – and

then reset after construction – 7 or 8 section or quarter corners on Hwy 45 south, from the Antigo-Rolling line, south to Birch Road. If the price is satisfactory, the DOT will issue what's called a "short contract" to the County for the work. He felt that whatever money we could get back from them would be much better than nothing.

13. Motion by Leaver, seconded by Schuh to adjourn meeting at 5:55 P.M. All voting aye. No nays. Motion Carried.

Don Scupien  
Secretary

Duane O. Haakenson  
Director Land Records & Regulations

Cc: WLUPC  
County Clerk  
Parties Involved