

**LANGLADE COUNTY
WATER AND LAND USE PLANNING COMMITTEE
RESOURCE CENTER, 837 CLERMONT STREET
ANTIGO, WI 54409**

Minutes of Meeting, Tuesday, March 26, 2013 at 3:30 P.M. in the Wolf River Room, Langlade County Resource Building, 837 Clermont Street, Antigo, WI 54409.

1. Meeting called to order at 3:30 P.M.
2. The Committee recited the Pledge of Allegiance.
3. Roll Call: Present: Mike Klimoski
Eugene Kamps
Ronald Nye
David Solin
Jerrold Burns

Also Present: Duane O. Haakenson, Director
Dave Tlusty, Surveyor

4. Approval of meeting minutes for February 26, 2013. Motion by Solin, seconded by Kamps to approve the meeting minutes for February 26, 2013 as mailed. All voting aye. No nays. Motion Carried.
5. Sale of used GPS equipment, purchase of new equipment. Dave Tlusty: Sale of used equipment went very well. You will see by the summary sheet the first column is what items were sold (through Ebay), 2nd column is the price it sold for, 3rd column is the shipping charge which was an estimated cost I charged to the buyer, 4th column is amount received from buyer, 6th column is the actual shipping cost, a couple of them I had to guess at the cost and I didn't do too well, but most of them we came out alright. Paypal gets 2.9% for handling the money and also a 30 cent fixed fee per item. Then there is the Ebay fixed value fee and the Ebay special duration fee, and then the last column is the total net of \$15,044.68. The total amount has been paid to the county. I have a file for everything sold, Paypal receipts, shipping and proof of delivery receipts. I did have some problems with the 3 misc Trimble cables for \$19.50. A couple of the cables didn't work so I asked the guy if I could just send him a couple of other items to make up the difference, that is why there is no sale price for the 2 cables, padded bag and charger (the items I sent him). They were old items we weren't using anyway. I didn't charge him shipping on those items but it cost us \$9, but I made the guy happy. I went to a demo in Merrill for the GPS unit I am going to buy. It is going to work very good, in fact it worked better than the county surveyors unit which was top of the line 2 years ago. It's a CHC brand made in China, it's very rugged. If you google CHC GPS youtube you will see a guy dropping it on the concrete sidewalk and the same unit being run over by a car, and also sunk under water. It has a 2 year warranty. I talked to a man from Gladstone MT who has 5 of these units and he loves them. Because the Forestry Dept. donated

some things for me to sell, they actually bought some of the GPS equipment, I am doing what I can to maximize my working ability with them so that includes a 7 watt cellphone booster. On the summary sheet on the lower right hand corner is the list of items I want to buy which totals approx. \$14,343. I am not buying any software because what we have been using the last 4 years transfers to this unit. The MicroSurvey FG upgrade for \$730 we haven't been maintaining the annual license for that because they told us it wasn't worth keeping because they wouldn't support the old equipment any longer. Now I need to upgrade it to work with the new equipment and since we are almost through this year, I upgraded the maintenance plan through 2014 since we have the money. The only thing I am not sure of is the SIM card, the cost I have heard is anywhere from free to \$25 so I put in \$50 to be on the safe side. We do have to get a data plan with the SIM card. The data plan is through a company in Indiana, and I am going to go to Verizon here in town and show them the plan I got from Indiana and see if we can't do the same plan here in town instead of using a company in Indiana. It looks like there will be approx. \$700 left over, which I would like to use for survey supplies or monuments etc.

- a. Nye: Do we need a Resolution before County Board?
 - b. Tlusty: No, I have an email from Gary that if the sale of the old equipment will finance the new equipment then Finance Committee does not need to approve this.
 - c. Nye: The reason I ask is we are looking at something at the Forestry meeting and I had talked with Gary and he said if we are going to put that money into the Forestry Dept. for rec funds you have to get approval from the County Board. But this is a little bit different.
 - d. Tlusty: In the purchasing policy, I thought the committee could approve up to \$20,000.
 - e. Haakenson: That's the reason this is before you. He sold the old equipment for more than he thought he could get, and he can purchase the new for less than he thought he could, but he needs to have some money for these operating expenses, the data plan etc. So the very minimum we need to get that authorized, and he has approximately \$700 left. What happens to that money? I think it should stay in this department.
 - f. **Motion** by Solin seconded by Kamps to authorize the leftover \$700 (approx) to be used for purchasing survey supplies (ie. pipe, rebar, monuments etc.). All voting aye. Motion carried.
6. Update of Lake Protection Grant: Haakenson: You can see on the 2013 Projects handout for the month of April was to submit a lake protection grant to the DNR by May 1st. I met with Lincoln County and we decided the best route for the two counties is to wait and submit a grant in 2014 instead of 2013. We have enough money left in the existing grant, and the DNR approved an extension on the 2013 grant to 2014. We decided the next person we hire as the Shoreland Protection Specialist would be a LTE/Casual employee instead of year round. We will call it a summer intern type position so we may get a college student who would work the summer. If someone was already out of college we would have enough money for them to work through October both of those

years. Either way, to have them here through the winter months does not seem feasible with the changes in the Health Care Reform Law with the 30 hrs we may only be able to employ them 2 days in Lincoln and 2 days here a week to stay under the 30 hrs. This is why we decided not to apply for the grant this year, but we would in 2014. Another reason being the time to put it all together in terms of trying to get all the points on the board. We had a lot of good ideas, however, unless you have them in specific locations to get the points, you won't get the points. It has been our experience that unless you have 33-34 points out of 35 knowingly when you go into it, you very likely won't get the grant. Even if you are scoring in the upper 20's you won't get the grant. For those reasons we decided we wouldn't apply for the grant due May 1st of this year and we would apply in 2014. I would like to do interviews for the Shoreland Protection Specialist in the middle of April.

7. Status of 2012 Annual Report.
 - a. Haakenson: Every year we have done an annual report which Becky put together and submitted to the County Board. I am looking for direction from the committee for a timeframe to have it completed.
 - b. Klimoski: Have it ready by the 16th of May and Kathy can mail them out with the agenda to the members for the May County Board Meeting. You could be at the meeting to be available to answer any questions.
8. 4:00 P.M. Petition by the Water & Land Use Planning Committee, Michael Klimoski, Chairman. Public hearing is to consider amendments to Chapter 15, Private Sewage System Ordinance (POWTS) for minor revisions and clarifications of code language. See Public Hearing Minutes.
9. Approve bills and review monthly budget summary.
10. Update on zoning, sanitary, real property listing, land division, and surveying activities:
 - a. Enforcement Update: Haakenson: Robin and I went to court on the Starzinski matter for the town of Antigo. I told Robin with the high potential of flooding it would be in our interest to get the materials out of there before the end of the month. Starzinski didn't appear for the hearing so the judge granted a default judgment giving him until March 31st to get the materials cleared out. I will go out there later this week to see if he is getting anything moved, and we have a compliance hearing set for April 9th.
 - b. Activity Update. Haakenson: In March implemented the reorganization plan and moved around desks and equipment in the office. It will probably be another month before we are situated with the heating system being redone and heating vents being put in. It will be at least another month before we get the Shoreland Preservation Specialist in place. We submitted the POWTS audit to the state by the deadline and have heard nothing to date. POWTS Ordinance drafted for public hearing which we did today. The work rolls for Real Property Listing are being finished up which we wanted to be completed in March, so we are on schedule. I am working on the Land Conservation staffing grant which I am trying to get together by the meeting on next Tuesday. For April I had talked to

you at last month's meeting, and I have been talking to Robin lately, who is happy to hear I am looking into developing a new enforcement procedure. I talked to you a little last month about creating a stipulation for violators to agree to and sign which would help when we go to court in that it we could show they agreed to comply and failed to do so. I am hopeful that Robin and I will be able to come up with that in April and I will bring it to the committee for formal approval at the end of April. I think this will be a more timely and efficient way to enforce violations and it will help us to keep up with it. I will start to work on the 2012 Annual Report in April to have ready in May. I will be going through the application and interview process for the Shoreland Protection Specialist. Last week the employment announcement went out in the local paper, and on websites, we also notified universities, and Lincoln County will put an ad in their newspaper as well. The application deadline is April 5th and I hope to do interviews in mid April. When we interviewed for this position when we hired Janet, it was Becky, myself and someone from Lincoln County, so I won't need anyone from this committee involved for the interviews unless someone would want to be a part of it. I have a meeting scheduled with Gary for next Monday with respect to Land Conservation Staffing Grant, and possible changes on the state level. I am also working with the Northcentral Regional Planning Commission regarding updating both the Land and Water Resource Plan, and the Farmland Preservation Plan in 2014. The Comp Plan has to be reviewed in 2014 and this can be done at the committee level since it does not need to be updated at this time (update due in 2019).

- c. Burns: Are we doing anything on the junk ordinance and camping trailer ordinance?
- d. Haakenson: Because I am changing the whole enforcement procedure, to change the ordinances would be premature. So I would like to see how it goes with the new enforcement procedure and see how it works. If it doesn't then we can go and change the ordinance as early by fall.
- e. Klimoski: It will help with the people who want to do better will listen to you and abide by the rules, but then there are people that no matter what you do, they don't care.
- f. Haakenson: And those people will wind up in court. We can eliminate a lot of people in court which will be a tremendous time saving.

11. **Motion** by Burns, seconded by Kamps to adjourn meeting at 4:38 P.M. All voting aye. No nays. Motion Carried.

Jerrold Burns
Secretary

Duane O. Haakenson
Director Land Records & Regulations
Cc: WLUPC
County Clerk
Parties Involved