

Minutes of Langlade County Social Service Committee Meeting

Call meeting to order.

The meeting was called to order in the board room of the Health Services Center at 2:30 pm on Monday, September 14, 2015 by Richard Hurlbert.

The Pledge of Allegiance was recited.

Members present: Richard Hurlbert, Vern Cahak, Bob Benishek, and Holly Matucheski, Richard Burby arrived at 2:35 pm

Others present: Kim Van Hoof, Patsy Rolo, Scott Jensema, Carlene Nagel, Ron Barger, and Liane Blahnik. Tom Prete, Andy Kranz and Robin Stowe attended part of meeting.

Approve agenda.

Motion by Cahak to approve the agenda. Motion second by Benishek. All ayes. Motion carried.

Approve minutes from previous meetings

Motion by Cahak to approve the minutes of the previous meetings. Motion second by Benishek. All ayes. Motion carried.

Communications and Public Comment.

None.

Updates from FSET Program (Food Share Employment and Training) – Tom Prete, CW Solutions.

Van Hoof introduced Tom Prete and Andy Kranz to the committee. Tom reported the goal of FSET is to try and help people find employment. Tom reported hared enrollment data for Langlade County and comparable counties. Tom reported Andy's enrollment numbers overall are the highest for the north central region. Copies of Tom's handouts are attached to the minutes.

Review and approve justification for matrix review for Child Welfare Support Service Specialist.

Jensema reported the Child Welfare Support Service Specialist job duties have changed significantly and he would like this position taken to the Matrix Committee for review based on additional job duties. Motion by Benishek to approve justification and to forward to Matrix Committee for review. Motion second by Burby. All ayes. Motion carried.

Review and approve agency policy #15-01 – County Kinship Care and Review and approve agency policy #15-02 – Application for Child Care Certification.

The committee reviewed agency policy #15-01 – County Kinship Care. Van Hoof reported Kinship Care is detailed and State Statured by guidelines and we need to ensure that families know how to procedurally go through the process of applying for kinship, what the eligibility criteria is and how we verify residence and household composition.

The committee reviewed agency policy #15-02 – Application for Child Care Certification. Motion by Burby to approve agency policies # 15-01 and #15-02 which replaces #10-01. Motion second by Benishek. All ayes. Motion carried.

Update on MSW position.

Jensema shared an estimate of \$14,251 for savings with the Masters Level position based on reunifications with parents. Jensema reported Angie Fischer has two open Comprehensive Community Services/Juvenile Justice cases and since August 18 has billed 6.5 hours at the rate of \$30.53/15 min (\$122.12/hour) which totals \$793.78. Jensema reported Angie Fischer is the current case manager for four cases from the resigned Social Workers position.

Update from Children and Family Services.

Jensema reported the CFS Unit is currently down one position and after meeting with the State, it was discussed that the unit's inability to keep up could be because of staff turnover. Jensema reported there is some back work that needs to be focused on for the State. Van Hoof reported the Comprehensive Community Services (CCS) Contract which Angie Fischer is working on will continue to grow. Eventually all social workers could bill pieces of their time allocated to families they work with. Van Hoof reported this is where the Department of Health Services wants on-going services to go.

Update from Juvenile Court.

Hotchkiss reported his case level has been constant, and Angie Fischer, the Masters Social Worker is providing CCS services to one of his clients.

Review the Alternative Care Report

Van Hoof reported the CHIPS (Child in need of protective services) sub-care is currently \$50,000 under budget. Van Hoof reported that Youth Aids which funds Juvenile Court placements is projected to be \$198,000 over budget. Hotchkiss has a number of placements for high level kids needing residential care. Van Hoof reported that Juvenile Housing budget has 78% spent. Out of the \$25,000 budget, \$19,465 has been spent. Van Hoof reported both these budget lines will go over budget this year and all three budget lines will continue to be watched.

Approve Resolution to Recognize Kim Van Hoof for years of dedicated service as Director in the Department of Social Services.

Motion by Burby to approve resolution to recognize Kim Van Hoof for years of dedicated service as Director in the Department of Social Services. Motion second by Matucheski. All ayes. Motion carried.

Update on pending resolutions to appoint Ron Barger as Director of Health and Social Services.

Stowe reported the Resolution before the County Board will require a majority vote based on conditions attached to the original resolution of hiring a part time social workers and a part time nurse. The committee discussed a plan "B" for internal capacity to take on assignment if County Board resolutions would fail.

Review Annual Report from 2014.

Van Hoof shared the 2014 Annual Report for the Department of Social Services with the Committee. Motion by Benishek to approve report and place on file. Motion second by Matucheski. All ayes. Motion carried.

Review and approve the Budget Summary Report.

The committee reviewed the Budget Summary Report.

Review payment of bills.

The committee reviewed bills paid in July.

Review Monthly Report for Compensatory Time.

The committee reviewed the monthly report for compensatory time. Motion by Benishek to approve the budget summary and compensatory time reports. Motion second by Burby. All ayes. Motion carried.

Review and approve the Training Report.

The committee reviewed the training report. Motion by Matucheski to approve the training report. Motion second by Burby. All ayes. Motion carried.

Director's Report

Van Hoof reported she enjoyed working for Langlade County and thanked the Committee for their support.

Date for next month's meeting.

The next monthly committee meeting will be held on Monday, October 12, at 2:30 pm in the Health Service Center board room.

Motion by Burby to adjourn the meeting. Motion second by Matucheski. All ayes. Motion carried. The meeting was adjourned at 3:40 pm.

Submitted by,
Liane Blahnik
Administrative Assistant



NORTH CENTRAL FSET PROGRAM

Antigo Office: Langlade County DSS • 1225 Langlade Rd • Antigo • (715) 627 - 6513

What is FSET?

FSET is a **volunteer** employment and training program for recipients of FoodShare assistance. The focus of the FSET program is to identify the strengths, needs, and preferences of job seekers and offer individualized services to improve job-seeking skills and increase employment opportunities. For customers who are subject to work requirements, FSET can help them meet their work requirements to maintain eligibility and help them attain employment.

Who can be in FSET?

Anyone age 16 and older who receives FoodShare benefits can volunteer for FSET.

How Can FSET Help?

If a person volunteers for FSET, a case manager will work with them to develop an individual plan to meet **their needs**. Services include:

- Employment Search Assistance
- Job Readiness/Soft Skills
- Payment for GED/HSED Testing
- **Short-term certification courses via NTC/Nicolet**
- Unpaid Work Experience opportunities
- Transportation assistance including **gas cards**
- Work-related clothing and tools for new employment
- Job retention services

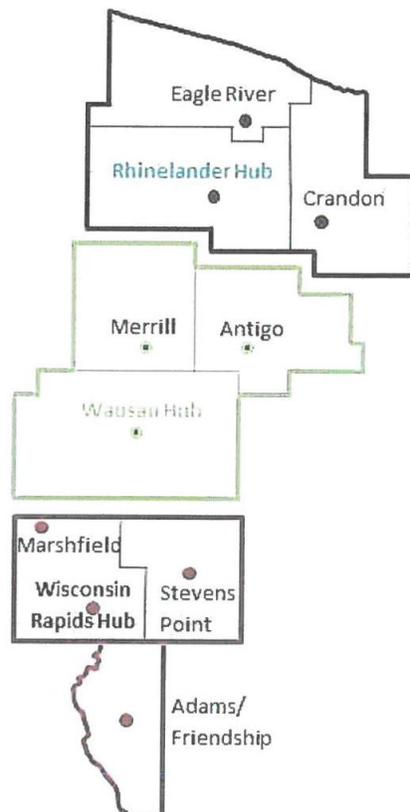
How to Volunteer?

Customers who receive FoodShare can volunteer for the FSET program just by **asking** an eligibility worker to send a referral to our office. Call the IM Central Call Center at (888) 445 – 1621.

Who operates the Program?

The FSET program is operated through a regional model. **Wood County Human Service Department** and **CW Solutions** have formed a partnership to operate the program in the NorthCentral FSET Region.

Langlade County is part of a three-county service hub that serves Langlade, Lincoln and Marathon counties. We have six staff that provide services for the area with primary offices in Wausau, Merrill and Antigo. Customers can choose to receive services in any office throughout the region. For more information, please go to our website at www.myfset.net.



Enrollment Rates Through 9/4/15 for Comparable Counties

Total FoodShare Cases/Mo 2015	NorthCentral Region Counties						Statewide	
	Adams	Langlade	Lincoln	Green	Juneau	Oconto		Ozaukee
	2,012	1,932	1,806	1,962	2,062	1,925	1,993	411,222

Number of Enrollees

	NorthCentral Region Counties						Statewide	
	Adams	Langlade	Lincoln	Green	Juneau	Oconto		Ozaukee
NEA	295	23	29	1	8	27	6	5,076
Exempt	169	8	18	0	5	6	4	1,339
Non-Abawd	315	21	11	1	5	7	0	2,554
Other	183	14	16	1	8	14	10	2,121
Overall	962	64	74	3	26	54	20	11,090

Enrollment Rates

	NorthCentral Region Counties						Statewide	
	Adams	Langlade	Lincoln	Green	Juneau	Oconto		Ozaukee
NEA	35.37%	46.94%	50.88%	14.29%	7.55%	42.86%	33.33%	23.22%
Exempt	77.52%	95.83%	94.74%	0.00%	35.71%	100.00%	100.00%	46.11%
Non-Abawd	61.17%	51.61%	28.95%	11.11%	11.90%	100.00%	0.00%	50.43%
Overall	49.79%	62.81%	51.39%	15.79%	12.04%	58.70%	62.50%	29.56%

Langlade County has the highest total number of enrolled customers in FSET among all counties with comparable FoodShare caseloads
 Langlade County has the highest overall enrollment rate (number enrolled out of total referred customers) among comparable agencies.

Enrollment Rates

Through 9/4/15

	Wood (NorthCentral)	Workforce Resource (WestCentral)	Workforce Resource (NorthWest)	FSC (BayArea)	FSC (FoxValley)	Workforce Connections (Western)	Dane County (SouthCentral)	SWWDB (SouthWest)	Rescue (WCW)	Rescue (Milwaukee)	Rescue (SouthWest) Since 7/1/14	Statewide
MEA	3.17%	19.88%	26.59%	27.94%	26.30%	7.94%	13.22%	29.49%	18.30%	24.10%	24.02%	23.22%
Exempt	17.52%	76.19%	73.33%	57.43%	53.45%	19.28%	27.63%	41.89%	32.39%	33.81%	42.20%	46.11%
Non-Allowed	11.17%	55.41%	29.23%	56.36%	52.36%	17.02%	40.69%	48.47%	35.58%	52.91%	47.29%	50.43%
Ineligible	50.14%	85.00%	87.04%	90.63%	85.83%	12.54%	7.56%	19.35%	32.14%	23.71%	27.23%	27.58%
Overall	43.79%	31.58%	33.29%	41.29%	38.91%	10.89%	16.21%	30.03%	24.56%	29.40%	25.21%	29.56%

Raw Number of Enrollees

Through 9/4/15

	Wood (NorthCentral)	Workforce Resource (WestCentral)	Workforce Resource (NorthWest)	FSC (BayArea)	FSC (FoxValley)	Workforce Connections (Western)	Dane County (SouthCentral)	SWWDB (SouthWest)	Rescue (WCW)	Rescue (Milwaukee)	Rescue (SouthWest) Since 7/1/14	Statewide
MEA	285	168	342	475	213	56	301	320	95	2,723	269	5,076
Exempt	369	32	22	116	62	16	71	62	23	639	117	1,339
Non-Allowed	315	87	38	195	100	24	201	107	32	1,856	96	2,554
Ineligible	383	68	47	261	109	39	72	95	72	929	214	2,121
Overall	962	355	349	1,047	484	135	645	584	222	5,647	696	11,090