



MEETING MINUTES

Committee: Department of Social Services
Date: Monday, October 9th, 2017
Time: 10:00 a.m.
Location: Health Service Center Board Room, 1225 Langlade Rd., Antigo WI 54409

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 10:00 a.m.
2. Reminder to silence cell phones
3. The Pledge of Allegiance was recited
4. Roll call was conducted. Motion by Novak, seconded by Benishek to excuse Matucheski. All ayes. Motion carried.

| DSS COMMITTEE | | |
|-------------------------------|---|---------|
| Name | Role | Status |
| Robert Benishek | Committee Member | Present |
| Richard Hurlbert | Committee Member | Present |
| Holly Matucheski | Chair | Excused |
| Joe Novak | Committee Member | Present |
| Vern Cahak | Committee Member | Present |
| Non-Committee Members Present | | |
| Name | Interest | |
| Ron Barger | Director Health & Social Services | |
| Sheila Rine | Administrative Assistant | |
| Tracy Chernetski | CFS Supervisor | |
| Patsy Rolo | ES Supervisor | |
| Craig Hotchkiss | Juvenile Court Intake Worker | |
| Rose Prunty | Antigo Area Food Pantry Manager | |
| Sarah Evanson | HR Assistant | |
| Jen Beran (Part of the mtg) | Office Assistant Health & Social Services | |

5. Approve previous meeting minutes (September 11th, 2017). Motion by Cahak, seconded by Benishek to approve the minutes from September 11th, 2017. All ayes. Motion carried.
6. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas - None
7. Bills were reviewed.

Meeting Minutes (Continued)

8. Antigo Food Pantry presentation by Rose Prunty - Rose Prunty gave a powerpoint presentation on the Antigo Food Pantry. Reviewed that poverty is higher in Langlade County than the state and national average. Distribution is on Wed. and Friday's, however, volunteers come in everyday. They offer 3 programs including the regular distribution, the weekend backpack program and an emergency food pack program. Average, year round is 500 households per month. Through the WEB program which is October thru May is 375 children and 201 families. Discussed the number of volunteers and donations they receive and the upcoming food drive is the Thrivent Can Hunger program and the Antigo JR Women's Club craft show. Handouts were also passed around. Benishek stated he would like to see this presentation, along with the presentation from last month that Carrie Kubacki presented to the BOH, given to the County Board. It is recommended from this committee to send this to Executive committee.
9. Correspondence and Reports:
 - a. Update from Economic Support and Energy Assistance – Rolo passed around her reports on clerical, economic support and energy. There are 3 clerical staff and all 3 will be cross trained. Economic Support is at full staff. However, Heather is still in training. Energy is in full swing. The program started on Oct. 1st and will run until May 15th.
 - b. Update from Children and Family Services – Chernetski passed around her report. 38 access reports received with 17 screened in and 21 screened out. FMLA started for one of her employees and the next one will be within a week to a couple of weeks. At one time, there will be 3 social workers out on FMLA. The board is concerned with the number of referrals coming in and majority of the cases related to drug issues. Discussion on a casual employee. Hurlbert suggested looking ahead to see if anyone would be interested in this. Benishek stated that we are not overstaffed – we are at a minimum and when we loose 1 or 2 individuals, it puts a burden on the department and the remaining staff. Barger will keep an eye on this.
 - c. Update from Juvenile Justice – Hotchkiss passed around his report and this was reviewed.
 - d. Legislative Update – Barger stated the Governor signed the budget but vetoed 99 items and we don't know the breakdown as of yet. He did hear he added more money for mental health issues. Barger also discussed a Class Action Suit that several counties are filing against drug companies. This is on the Lincoln County agenda and Robin and Ron have reviewed this. Do we want to endorse this here? Will it cost us anything? Barger will continue to look at this with Robin and feels we should at least look into this as it bring awareness to the drug problem. Motion by Benishek, seconded by Novak to forward this to Executive Committee. All ayes. Motion carried.
10. Directors Report and Personnel Update – Barger introduced Jen Beran who is the newest clerical assistant for Health and Social Services. Sarah Evanson was also introduced as the HR Assistant as some of the county board members did not know who she was. Barger indicated he will be meeting with Carlene, Tracy and Craig before the end of the year to see where we are at with out of home placement costs. Barger also shared that at the last BOH meeting, Karen Hegranes announced her plans to retire in mid-February. Barger will be working on a restructuring plan and this will be presented at the December BOH meeting.

11. Old Business:

Meeting Minutes (Continued)

- a. T.A.D. Meetings – The last TAD meeting was last Friday on Oct. 6th, however Barger was unable to attend. The next meeting will be Nov. 3rd.

12. New Business

- a. Conference and Workshop attendance for staff and/or committee members - Motion by Benishek, seconded by Novak to allow any member to attend necessary meetings with per diem and mileage. All ayes. Motion carried.
 - b. Update on Action Alliance activities – Barger stated Action Alliance is meeting twice a month. The next meeting will be Oct. 16th. Focusing on community outreach. Barger explained the Strengthening Families Program that will be starting towards the end of the month and will run for 7 weeks. Focusing on children between 10-14 years old and their parents. School counselors were also trained.
 - c. State Department of Juvenile Corrections presentation on Nov. 13th at 11:30 a.m. – Barger was approached by the state wanting to come and do a presentation to the board. This will be for 1 hour following next months DSS oversight meeting. Lunch will be provided.
 - d. Meetings set up with NCHC to review billing and oversight of Intensive In-home program staff – Barger explained this was started when he first came to DSS. The master social worker, Angie Fischer worked with the supervisor from NCHC, however, since then, the individual has left the position and this position went unfilled for a long time. Barger has a meeting scheduled for Oct. 12th to meet with NCHC and DSS to sit down and review the process again in hopes of recapturing some revenue.
13. Referrals and Recommendations for the next meeting – None.
 14. Set date for next regular meeting: November 13th, 2017 at the Health Service Center Board Room at 10:00 AM.
 15. Adjourn meeting. Motion by Cahak, seconded by Novak to adjourn the meeting at 11:25 a.m. All ayes. Motion carried.

Minutes transcribed and submitted by:
Sheila Rine
Administrative Assistant