

Minutes of Langlade County Social Service Committee Meeting

Call meeting to order.

The meeting was called to order at the Health Service Center in the Veterans Conference Room at 1:30 p.m. on Tuesday, October 11, 2011 by Richard Hurlbert

Members present: Richard Hurlbert, Dale Dahms, Pat McKinney-Rice, and Robert Benishek.

Members absent: Judy Karpf.

Others present: Tom Madsen, Kim Van Hoof, Patsy Rolo, Carlene Nagel, and Liane Blahnik.

Approval of agenda

Motion by Benishek to approve the agenda. Motion second by Dahms. Four ayes; one absent. Motion carried.

Approve minutes of the previous meeting.

Motion by Dahms to approve the minutes from the previous meeting as mailed. Motion second by Benishek. Four ayes; one absent. Motion carried.

Communications and Public Comment.

None.

Introduce new Children and Family Services Social Worker – Lisa Miller.

Van Hoof introduced Lisa Miller to the committee, reporting that Lisa started with the agency on October 3. Lisa reported she lives in the Wausau area. The committee welcomed Lisa to the Social Services Department.

Approve agency credit card for new Social Worker.

Motion by Dahms to approve an agency credit card for Lisa Miller. Motion second by Benishek. Four ayes; one absent. Motion carried.

Review and authorize payment of bills and review the Budget Summary Reports, Juvenile Alternative Care Summary Report and approve Monthly Reports for Compensatory Time and Training.

The committee reviewed the monthly bills. The committee reviewed the budget summary report, the alternative care summary report, the compensatory time report and revised training report. Nagel reported that she is watching the budget closely for the remainder of the year as the agency is over budget in alternative care. Van Hoof reported there have been many placements this year and all have been appropriate. Van Hoof reported that many of these placements have been shorter than in the past because of the in-home team. Nagel reported that if necessary, money could come from the substitute care risk reserve account to cover this budget. Motion by Benishek to authorize payment of the bills and approve the Budget Summary reports, Alternative Care summary, compensatory time and the revised training report. Motion second by Dahms. Four ayes; one absent. Motion carried.

Approve creating a new Director/Children and Family Services Supervisor Position.

Madsen shared a new job description for the Director/Children and Family Services Supervisor with the committee. Madsen reported a Director is required per State Statutes. Motion by Dahms to approve the Director/Children and Family Services Supervisor position and forward to Personnel and Executive Committees and County Board. Motion second by Benishek. Four ayes; one absent. Motion carried.

Approve creating a temporary Children and Family Services lead Social Work position.

Madsen reported that when the Children and Family Services Supervisor assumes the Director's job duties, we are asking that a temporary union position of lead worker is approved to assign cases, and do reporting in eWISACWIS. This would be an internal posting and person would maintain their current caseload, and accept responsibility to assign cases and do reporting. Motion by Benishek to approve a temporary lead Social Work position and forward to Personnel and Executive Committees and County Board. Motion second by Dahms. Four ayes; one absent. Motion carried.

Approval of agency management restructure.

Madsen reported the management team needs a third person in the future when he retires as they will be times when both Rolo and Van Hoof are out of the office. Madsen asked that Blahnik be moved into the management structure. Motion by Dahms to approve the management restructure of the agency. Motion second by McKinney-Rice. Four ayes; one absent. Motion carried.

Income Maintenance Consortium updates.

Rolo reported she has been attending weekly meetings in Wausau to meet with the Income Maintenance Consortium group we will be joining. Rolo reported this is a great group and we are going to succeed. The group is presently working on how to operate the call center and Rolo reported she volunteered to be the backup supervisor for the call center.

View Children and Family Services video – Realistic Job View.

Madsen asked to hold this for next month's meeting as the Veterans Board room is a little small for viewing a video. The committee agreed to hold this for next month's meeting.

Director's Report.

None.

Set date and time for next meeting.

The committee scheduled the next meeting date for Wednesday, November 9, 2011 at 1:30 p.m. Meeting will be held at the Health Service Center in the board room.

Adjourn.

Motion by Benishek to adjourn the meeting at 2:00 p.m. Motion second by Dahms. Four ayes; one absent. Motion carried.

Submitted by,
Liane Blahnik, Administrative Assistant