

Minutes of Langlade County Social Service Committee Meeting

Call meeting to order.

The meeting was called to order in the board room of the Health Services Center at 10:30 am on Monday, November 9, 2015 by Richard Hurlbert.

The Pledge of Allegiance was recited.

Members present: Richard Hurlbert, Vern Cahak, Bob Benishek, and Richard Burby.
Member excused: Holly Matucheski. Motion by Benishek to excuse Matucheski.
Motion second by Cahak. Four ayes; one absent. Motion carried.

Others present: Ron Barger, Craig Hotchkiss, Carlene Nagel, and Liane Blahnik.

Approve agenda.

Motion by Cahak to approve the agenda. Motion second by Benishek. Four ayes; one absent. Motion carried.

Approve minutes from previous meetings

Motion by Benishek to approve the minutes of the previous meetings. Motion second by Cahak. Four ayes; one absent. Motion carried.

Public Comment on agenda items, and consideration of requests for items to be added to future meeting agendas.

None.

At approximately 10:40 am, consider moving into closed session pursuant to Sec. 19.85 (1)(c) & (f) to consider return to work plan (adjusted work schedule) for employee while on Family Medical Leave.

Motion by Cahak to move into closed session at approximately 10:35 am.. Motion second by Burby. Roll call vote: Cahak, aye; Benishek, aye; Burby, aye; Hurlbert, aye; Matucheski, absent.

At approximately 10:55 am, return to open session with possible action taken on any matters discussed in closed session.

Motion by Benishek to return to open session at 11: 45am. Motion second by Burby. Four ayes; one absent. Motion carried.

Motion by Benishek to allow Family Medical Leave and to refer request to Personnel Committee and Human Resources. Motion second by Burby. Four ayes; one absent. Motion carried.

Consider allowing Juvenile Court Officers to have a 37.5 work week consistent with social work staff.

Motion by Burby to approve recommendation that Juvenile Court workers work 37.5 hours per work week, with the concept that the over time budget line be eliminated and

money used to fund this increase in work week hours and to forward to Personnel Committee. Motion second by Benishek. Four ayes; one absent. Motion Carried.

Approve agency credit card for new social worker – Tiffany Pavek.

Barger requested a credit card with the \$250 limit since Tiffany's position is a new position. Motion by Benishek to approve an agency credit card for Tiffany Pavek with the \$250 limit and to forward to Finance. Motion second by Burby. Four ayes; one absent. Motion carried.

Review and approve the Budget Summary Report.

The committee reviewed the Budget Summary Report. Nagel reported she continues to watch the Youth Aids budget, and will apply for emergency funds from State to help with this budget line.

Review payment of bills.

The committee reviewed bills paid in October.

Review Monthly Report for Compensatory Time.

The committee reviewed the monthly report for compensatory time.

Review and approve the Training Report.

The committee reviewed the training report. Motion by Benishek to approve the Budget Summary report, the compensatory time report and the training report. Motion second by Burby. Four ayes; one absent. Motion carried.

Legislative Updates.

Barger reported on Assembly Bill 378, which is the bill which could bring 17 year olds back into the juvenile justice system but had no funding attached to it. This one will continue to be watched.

Update from Children and Family Services and Review the Alternative Care Report .

Barger reported the Children and Family Services unit has 28 open cases. There are 30 assessments that are overdue; the majority came in from June 2013 to December 2013, when the Children's and Family Unit was short workers. Some were assigned to Scott Jensema, but Jill and Nicole need to complete the work. The situation is improving. There are 38 assessments that Jill will work on. Angie, who has the master's social work position, has over \$1,600 in revenue in October for hours she was able to bill through North Central Health Care. We bill at \$30.53 per 15 minutes for in-home sessions. Barger reported additional savings come from the prevention of out-of-home placements her services eliminate. Barger continues to investigate with the State the ability for certified Social Workers to bill for their time.

Update from Juvenile Court.

Hotchkiss gave the committee an update and report on Juvenile Court cases.

Director's Report

Barger reported the Wisconsin Home Energy Assistance Program (WHEAP) new heat season officially started on October 1, 2015. The energy specialists have processed 637 applications, and the next available appointment is the end of January 2016.

Barger reports he continues to attend conferences, State meetings, committee meetings, and Northern Regional meetings. Barger reports he has spent most of his time in the Health Department as most of those contracts needed to be completed before November, but now he plans to focus on the Social Services side of business and plans relocate into his new office before the end of the year.

Date for next month's meeting.

The next monthly committee meeting will be held on Monday, December 14, at 10:30 am in the Health Service Center board room.

Motion by Burby to adjourn the meeting. Motion second by Benishek. Four ayes; one absent. Motion carried. The meeting was adjourned at 11:26 am.

Submitted by,
Liane Blahnik
Administrative Assistant