

Minutes of Lenglade County Social Service Committee Meeting

Call meeting to order.

The meeting was called to order in the board room of the Health Services Center at 10:30 am on Monday, November 17, 2014 by Richard Hurlbert.

The Pledge of Allegiance was recited.

Members present: Richard Hurlbert, Holly Matucheski, Vern Cahak, and Bob Benishek. Richard Burby arrived at 10:35 am.

Others present: Kim Van Hoof, Patsy Rolo, Carlene Nagel, and Liane Blahnik.

Approval of agenda.

Motion by Benishek to approve the agenda as mailed. Motion second by Cahak. All ayes. Motion carried.

Approve minutes from previous meeting.

Motion by Cahak to approve the minutes as mailed. Motion second by Matucheski. All ayes. Motion carried.

Communications and Public Comment.

Van Hoof reported that November is adoption awareness month. The agency forwarded articles to the newspaper. Hurlbert asked if adoption falls under the agency's jurisdiction. Van Hoof reported the agency makes referrals to adoption agencies, but if a termination of parental rights is done by one of our social workers, the child's guardianship goes to the State for them to be adopted, and we are part of that process.

Approval to refill vacant Social Work position.

Van Hoof reported that Robert Anderson has submitted his resignation effective January 5, 2015, and the agency would like to refill this position. Motion by Benishek to approve to refill this position. Motion second by Matucheski. Discussion: Matucheski asked if the job duties of this position include foster care coordination. Van Hoof reported his job duties are on-going case management. Van Hoof is taking the Limited Term Employee (LTE) position for approval in December, as currently this position's job duties include foster care coordination. The LTE position is fifteen hours per week. Matucheski asked about the intention of this LTE position in the future, and if the intention was to keep this LTE position or will the job duties be absorbed by other workers. Van Hoof reported the long term plan needs to be to incorporate the foster care coordination job duties into an existing full time position. Foster care job duties are unique and technical. The agency has the responsibility to provide for our kids and families, as we are required to license relative homes to transition from a relative placement to a foster care home within 40 days. All ayes. Motion carried.

Review payment of bills.

The Committee reviewed the bills paid in October 2014. The committee questioned the bill to Marathon County. Nagel reported this is for shelter care and secure detention costs for

Juveniles. Nagel reported they send the bill when the juvenile leaves, so the bill could be for several months. Van Hoof explained that Marathon County has a secure facility for children over age 12 years old. Van Hoof reported that on occasion Craig Hotchkiss will need to place a child in shelter care or secure detention until he finds opening at a placement facility.

Discuss 2014 Budget

The committee reviewed the 2014 budget summary report.

Review and approve the 2014 Budget Summary Report.

The committee reviewed the 2014 budget summary report.

Review the Alternative Care Summary Report.

The Committee reviewed the Alternative Care Summary report.

Review Monthly Report for Compensatory Time.

The Committee reviewed the monthly report for compensatory time. Motion by Benishek to approve the Budget Summary, the Alternative Care Summary Report, and the monthly report for Compensatory Time. Motion second by Burby. All ayes. Motion carried.

Review and approve the Training Report.

No training report was submitted to the Committee this month. Van Hoof reported there will be a training request for Jensema at next month's meeting. The State is providing training called Supervising Safety; a training course for Supervisors. This training course will run for 9 weeks; it will have two in-person meetings and the other course work can be completed outside of the classroom. This course will be beneficial for the agency and community.

Director's Report.

Van Hoof asked if the committee had any questions about the matrix for county employees. Van Hoof reported a matrix is important for the county when they are trying to recruit new employees, and beneficial to have for existing employees. Hurlbert reported a new matrix committee for the county will be formed in January.

Van Hoof reported agency staff has been working on the "Shop with a Cop" program. Van Hoof reported the community has been very generous with their donations for this program. This is a great opportunity for agency staff and law enforcement, and the children and families who participate have the opportunity to have a positive encounter with law enforcement and Social Services staff.

The next committee meeting will be held on December 8, 2014 at 10:30 am in the Health Service Center board room.

Motion by Matucheski to adjourn the meeting at 11:00 am. Motion second by Burby. All ayes. Motion carried.

Submitted by,
Liane Blahnik
Administrative Assistant