

## **Minutes of Langlede County Social Service Committee Meeting**

### **Call meeting to order.**

The meeting was called to order at the Health Service Center in the board room at 1:30 p.m. on Wednesday, June 15, 2011 by Richard Hurlbert

Members present: Richard Hurlbert, Dale Dahms, Judy Karpf, Robert Benishek and Pat McKinney-Rice.

Others present: Tom Madsen, Patsy Rolo, Carlene Nagel, and Liane Blahnik. Carrie Miller and Kala Thompson attended part of meeting.

### **Approval of agenda**

Motion by Benishek to approve the agenda. Motion second by Dahms. All ayes. Motion carried.

### **Approve minutes of the previous meeting.**

Motion by Benishek to approve the minutes from the previous meeting as mailed. Motion second by Dahms. All ayes. Motion carried.

### **Communications and Public Comment.**

None.

### **Introduce Intensive In-Home Team –**

Madsen introduced the Intensive In-Home team of Carrie Miller and Kala Thompson to the committee. Carrie is the therapist and Kala is the team's specialist. Benishek questioned why they are called the intensive in-home team. Carrie stated that normally a therapist will spend one to two hours a week with a family. The team here will be spending about four hours each week with each family they are working with. Kala reported her job is to mentor parents and help them with parenting skills. Benishek welcomed the team and stated he will look forward to reports. McKinney-Rice asked if families are court ordered to work with the team. Madsen reported some are, but others do it voluntarily. Carrie reported that clients have been very responsive to their help. They will start working with eight families and eventually maintain ten to twelve families on their caseload. Carrie reported they will get a few cases from Juvenile Court. The goal of the team is to reach a permanency option for the children. Madsen will submit quarterly reports from the intensive in-home team to the committee.

### **At approximately 2:10 pm, consider moving into closed session pursuant to Wis. Stats. Sec 19.85 (1)(c) and (1)(f), to discuss personnel issues, with possible action.**

At approximately 1:43 pm committee moved into closed session by roll call vote: Dahms, aye; Karpf, aye; McKinney-Rice, aye; Benishek, aye; and Hurlbert, aye.

### **At approximately 2:25 pm, return to open session with possible action on any matter discussed during closed session.**

Motion by Benishek at 2:04 pm to return to open session. Motion second by McKinney-Rice. All ayes. Motion carried.

**Review and authorize payment of bills and review the Budget Summary Reports, Juvenile Alternative Care Summary Report and approve Monthly Reports for Compensatory Time and Training.**

The committee reviewed the monthly bills. The committee reviewed the budget summary report, the alternative care summary report, the compensatory time report and training report. Nagel reported there is one foster care expense line that she will keep an eye on. Motion by Benishek to authorize payment of the bills and approve the Budget Summary reports, Alternative Care summary, compensatory time and the training report. Motion second by Dahms. All ayes. Motion carried.

**Approve agency policy #11-01 In-Home Program Referral.**

Madsen reported the agency needed a policy on how referrals would go to the in-home team. Referrals will go to the Unit Supervisor or the Director to staff and they will refer out to the in-home team. Motion by Benishek to approve agency policy #11-01 In-Home Program Referral. Motion second by Dahms. All ayes. Motion carried.

**Approve evening hours for Department of Social Services.**

Madsen reported that there are several reasons to have evening hours for the agency, so starting September 1, 2011, two staff members for each unit will work from 12:00 noon until 8:00 pm. This will allow Economic Support workers to meet with clients and the Children and Family Social Workers to schedule visits with families who work during the day. This will also allow low income working families a chance to apply for Energy Assistance during the heat season. Evening hours should also reduce or eliminate comp time accruals in the Social Services Department. Motion by Karpf to approve the evening hours for the Department of Social Services on a trial basis for six months. Motion second by Dahms. Discussion: Benishek commended staff for the thought that went into this decision. Madsen reported the change in hours will be advertised in the local newspaper. All ayes. Motion carried.

**Director's Report.**

Madsen shared an update on the Wisconsin Home Energy Assistance Program. The total number of households that applied for energy assistance in Langlade County was 1,561 and their total assistance was \$897,607. Motion by McKinney-Rice that this report be shared with all county board members. Motion second by Karpf. Discussion: Karpf suggested the agency do a presentation at the county board meeting in July to share this information with the county board. All ayes. Motion carried.

**Set date and time for next meeting.**

The committee scheduled the next meeting date for July 14, 2011 at 1:30 p.m. Meeting will be held at the Health Service Center in the boardroom.

**Adjourn.**

Motion by Benishek to adjourn the meeting at 2:30 p.m. Motion second by Karpf. All ayes. Motion carried.

Submitted by,  
Liane Blahnik

Administrative Assistant