

## **Minutes of Langlade County Social Service Committee Meeting**

### **Call the meeting to order.**

The meeting was called to order at the Health Service Center in the board room at 10:30 am on Monday, January 13, 2014 by Richard Hurlbert.

The Pledge of Allegiance was recited.

Members present: Richard Hurlbert, Holly Matucheski, Pat McKinney-Rice, Vern Cahak, and Bob Benishek.

Others present: Kim Van Hoof, Patsy Rolo, Carlene Nagel, Scott Jensema, and Liane Blahnik.

### **Approval of the agenda.**

Motion by Cahak to approve agenda as mailed. Motion second by Benishek. All ayes. Motion carried.

### **Approve minutes from the previous meetings.**

Motion by Cahak to approve the minutes from the previous meetings as mailed. Motion second by Matucheski. All ayes. Motion carried.

### **Communications and Public Comment.**

None.

### **Discuss Coordinated Services Teams initiative grant funding.**

Van Hoof explained the Coordinated Service Teams process. The team facilitator would bring together a team of professionals that would support the child and family, and the family drives the decisions that come out of this team. The Quality Service Review and other State reviews have pushed the teaming approach, and this would provide funding to support this approach. The application is due February 15, 2014 and would result in a contract that will cover the time period of April 1, 2014 to December 2014. All counties and tribes with acceptable applications will receive \$62,123. Van Hoof reported that if Social Services choose not to apply, North Central Health Care stated they would like to apply for this grant for the three counties. Van Hoof would like Langlade County to apply so clients have it available and can access the services when they need it. Van Hoof reported the grant requires a match, and the staff members who would be part of those teams, would satisfy this requirement. Langlade County Social Services, North Central Health Care or schools could make referrals to this program. Motion by McKinney-Rice to approve that Langlade County Social Services applies for the Coordinated Services Team Initiative grant and to move forward with a resolution to County Board. Motion second by Benishek. All ayes. Motion carried.

### **Updates on multi-county human services feasibility study.**

Van Hoof reported the next meeting will be held January 20, 2014. Van Hoof shared information on issues raised by Marathon County's Board. First, Marathon County is not willing to accept any reduction in the level or quality of the public services currently

provided, so they asked the willingness of the two counties to raise its service level and absorb the associated increase in cost, up to their level. Secondly, Marathon County questioned the willingness of the other two counties to contribute tax levy in 2014 towards the funding of consultants to build a business plan for regional human services. They expect each county's contribution to be in the range of \$15,000 to \$30,000.

**Updates on the Children and Family Services Section.**

Van Hoof reported the section is fully staffed. Jensema is closing out worker job duties and is transitioning in to the Supervisor/Coordinator role. Jensema reported the two new workers have started their training this month.

**Discuss and approve LTE (Limited Term Employee) for Children and Family Services Section.**

Jensema requested approval to hire a limited term employee while one employee is on Family Medical Leave. With the changes in laws recently, relatives need to be licensed to continue caring for relatives. Jensema reported he learned of another county that has a part time foster care coordinator that Langlade County could possibly hire during this medical leave. Van Hoof reported that additional funding was not found in our existing budget, so money requested would need to come from the general fund. Van Hoof reported we are required to have a certified social worker to license foster care homes. Motion by McKinney-Rice to approve request to hire an LTE (Limited Term Employee) with funds from the general fund and to forward request to Finance and Personnel Committees and County Board. Motion second by Matucheski. All ayes. Motion carried.

**Approval for Income Maintenance workers to work up to 45 hours per week, based upon Supervisor's pre-approval, starting February 1, 2014 through December 31, 2014, and contingent upon program funding.**

Rolo reported that on February 1, 2014, IM (Income Maintenance) Central will have 2,225 applications from the Market Place to process. They would like applications entered by February 15, 2014. Rolo reported funding is available from the Affordable Care Act. Rolo was informed by the State that any application received in the agency after January 1, 2014 will need a full interview with verifications provided to the IM worker. These are some of the new program requirements. Motion by Benishek to approve Income Maintenance Workers to work up to 45 hours per week in 2014 with funding from the Affordable Care Act. Motion second by Cahak. All ayes. Motion carried.

**Update on Wisconsin Home Energy Assistance Program.**

Rolo reported that 997 households applied for energy assistance. The next available appointment slot is on March 18, 2014. Rolo reported that 12 heating unit repairs were made and there have been 7 heating unit replacements.

**Review payment of bills.**

The committee reviewed the bills.

**Review and approve the 2013 Budget Summary Report.**

The committee reviewed the 2013 budget summary report. Nagel reported the final numbers should be available in March, and the shortages in the budget will come from the Alternative Care Risk Reserve account.

**Review Alternative Care Report**

The Alternative Care report was reviewed by the committee.

**Review the Monthly Report for Compensatory Time**

The committee reviewed the monthly report for compensatory time.

**Review the Training Report.**

The committee reviewed the revised training report submitted this month. Motion by Benishek to approve the 2013 budget summary report, the Alternative Care report, the monthly report of compensatory time and the training report. Motion second by Matucheski. All ayes. Motion carried.

**Director's Report.**

Van Hoof reported the feasibility study will require our attention over the next several months. Van Hoof reported that after the feasibility study meeting on January 20, there should be some information presented to county boards.

**Adjourn.**

The next meeting is set for February 10, 2014 at 10:30 am. Motion by Benishek to adjourn the meeting at 11:40 a.m. Motion second by Matucheski. All ayes. Motion carried.

Submitted by,  
Liane Blahnik, Administrative Assistant