

Minutes of Langlade County Social Service Committee Meeting

Call meeting to order.

The meeting was called to order in the board room of the Health Services Center at 10:30 am on Monday, January 12, 2015 by Richard Hurlbert.

The Pledge of Allegiance was recited.

Members present: Richard Hurlbert, Holly Matucheski, Vern Cahak, Bob Benishek and Richard Burby.

Others present: Kim Van Hoof, Patsy Rolo, Scott Jensema and Liane Blahnik. Carlene Nagel, Gary Olsen, Brandi Bennett and Haley Schroepfer attended part of meeting.

Approval of agenda.

Motion by Benishek to approve the agenda as mailed. Motion second by Cahak. All ayes. Motion carried.

Approve minutes from previous meeting.

Correction to last month's minutes: Burby arrived at 11:35 am. Burby, not Matucheski second the motion to approve to refill vacant Economic Support Specialist position. Benishek's motion to approve payment of Per Diem should have been one per interview day for Board member sitting in on interview. Motion by Cahak to approve the minutes as amended. Motion second by Matucheski. All ayes. Motion carried.

Communications and Public Comment.

None.

Introduce Social Work Intern – Haley Schroepfer

Jensema introduced Haley Schroepfer to the committee. Haley attends Upper Iowa University and will be with the agency for 400 hours during the spring semester.

Introduce Social Worker – Brandi Bennett.

Jensema introduced Brandi Bennett to the committee. Brandi was hired as the new on-going case manger Social Worker and started her new position on January 5, 2015.

Approve agency credit card for new Social Worker.

Van Hoof requested approval for an agency credit card with a \$250 limit for new Social Worker, Brandi Bennett. Motion by Burby to approve an agency credit card with the \$250 limit for new Social Worker. Motion second by Cahak. All ayes. Motion carried.

Approve recognition of service for Ruth Tveten.

Van Hoof shared a copy of resolution recognizes Ruth's years of service with the county. Motion by Benishek to approve and to forward to the Full County Baord. Motion second by Matucheski. All ayes. Motion carried.

Presentation of Child Welfare Citizen Review Panel Information.

Van Hoof reported the Child Welfare Citizen's Review Panel meets on the second Thursday of each month and invited all committee members to attend. Meetings start at 11:30 am and end at 1:00 pm. Van Hoof shared information that was presented at the last three meetings and handed out the power point presentations for access, initial assessment, and on-going case management. The next panel meeting will be held February 12, 2015 at 11:30 am.

Review payment of bills.

The Committee reviewed the bills paid in December 2014.

Review and approve the 2014 Budget Summary Report.

The committee reviewed the 2014 budget summary report. Van Hoof reported the agency budget will be over budget in the areas of Alternative Care placements and Juvenile Housing costs, which are shelter and secure placements. Alternative Care will be over approximately \$153,000 and Juvenile Housing will be over approximately \$32,000. Van Hoof plans to request money from the Risk Reserve account to cover the overage in Alternative Care costs for Social Services. Olsen reported this account was set up for the Social Services Committee to approve transferring funds, and they are the only committee that can approve a transfer of funds. Van Hoof explained that Juvenile Court's budget still flows through Social Services budget, but oversight of Juvenile Court is the Personnel Committee. A joint meeting between Executive, Personnel and Social Services was discussed with a tentative date for Friday, January 16, to discuss transfer of oversight of Juvenile Court to Social Services Committee, so a request could be sent to County Board in February 2015.

Review the Alternative Care Summary Report.

The Committee reviewed the Alternative Care Summary report.

Review Monthly Report for Compensatory Time.

The Committee reviewed the monthly report for compensatory time. Motion by Benishek to approve the Budget Summary report, the Alternative Care Summary report, and the monthly report for Compensatory Time. Motion second by Cahak. All ayes. Motion carried.

Review and approve the Training Report.

The committee reviewed the training report. Motion to approve the training requests by Benishek. Motion second by Matucheski. All ayes. Motion carried.

Director's Report.

Van Hoof reported she plans to continue with agency section updates each month. Next month she plans to report on the Masters Social Work position since that position has been in place for six months. Van Hoof plans to present a full agency report to the committee in April.

Date for next month's meeting.

The next committee meeting will be held on Monday, February 9, at 2:00 pm in the Health Service Center board room.

Motion by Matucheski to adjourn the meeting at 12:00 pm. Motion second by Burby. All ayes. Motion carried.

Submitted by,
Liane Blahnik
Administrative Assistant