

## **Minutes of Langlade County Social Service Committee Meeting**

### **Call meeting to order.**

The meeting was called to order in the board room of the Health Services Center at 10:30 am on Monday, January 11, 2016 by Richard Hurlbert.

The Pledge of Allegiance was recited.

Members present: Richard Hurlbert, Holly Matucheski, Vern Cahak, Bob Benishek, and Richard Burby.

Others present: Scott Jensema, Patsy Rolo, and Liane Blahnik. Carlene Nagel and Craig Hotchkiss attended part of meeting.

### **Approve agenda.**

Motion by Cahak to approve the agenda. Motion second by Benishek. All ayes. Motion carried.

### **Approve minutes from previous meetings.**

Motion by Matucheski to approve the minutes of the previous meeting. Motion second by Cahak. All ayes. Motion carried.

### **Public Comment on agenda items, and consideration of requests for items to be added to future meeting agendas.**

None.

### **Update from Juvenile Court.**

Hotchkiss gave the committee an updated report on Juvenile Court cases. Motion by Benishek to accept Juvenile Court report and place on file. Motion second by Cahak. All ayes. Motion carried.

### **Update from Children and Family Services.**

Jensema provided an update on the Children and Family Services Unit. Jensema reported the agency was contacted by the State's regional office in Rhinelander to do same day responses for Lincoln Hills. Last week Monday night a call came in, but Jensema made the call to respond the next morning. Milwaukee County is handling other business at Lincoln Hills, and they made a call to Marathon County who sent in a worker on Monday night. Jensema reported that after further review, Barger and he decided to contact the regional office and decline providing same day responses for Lincoln Hills.

Jensema reported the two new workers have completed Juvenile Court Intake training to become certified and will be worked into the on-call schedule.

Motion by Benishek to accept report. Motion second by Burby. All ayes. Motion carried.

**Review the Alternative Care Report .**

Jensema reported the agency will be moving forward with a Termination of Parental Rights in May.

Jensema reported that the State Permanency Consultants will be coming to the agency on January 28 to review 3 cases. Each review can last 2 to 3 hours. This provides the case manager with three options to move forward for permanency for the children on these cases.

Motion by Benishek to accept report. Motion second by Cahak. All ayes. Motion carried.

**Review and approve the Budget Summary Report.**

The committee reviewed the Budget Summary Report. Nagel reported the Social Services budget will be over because on juvenile court placements. Nagel reported she has applied for additional Youth Aid funding from the State, as the past 3 year average was \$130,000, but in 2015 we are projecting costs to come in around \$350,000. Nagel reported this overage would come from the Alternative Care Risk Reserve account, but if this would not be enough, a resolution would need to go to County Board to take from the General fund.

**Review payment of bills.**

The committee reviewed bills paid in December.

**Review Monthly Report for Compensatory Time.**

The committee reviewed the monthly report for compensatory time. Motion by Benishek to approve the Budget Summary report and the Compensatory Time reports. Motion second by Burby. All ayes. Motion carried.

**Review and approve the Training Report.**

The committee reviewed the training report. Motion by Benishek to approve the training report. Motion second by Matucheski. All ayes. Motion carried.

**Approve Office Space Agreement with CW Solutions.**

Jensema reported Barger has spoken to CW Solutions and is working on the agreement. Motion by Burby to approve office space agreement with CW Solutions and to forward to Public Property. Motion second by Benishek. All ayes. Motion carried.

**Approval to refill vacant Economic Support Position.**

Rolo reported Kelly Koepfel took a job at Dispatch and her last day with the agency will be April 1, 2016. Rolo requested to refill this position. Motion by Benishek to approve refilling the vacant Economic Support Position and to forward to Executive Committee. Motion second by Matucheski. All ayes. Motion carried.

**Approve 2016 Casual LTE (Limited Term Employment) Clerk Position and recommend Casual LTE Clerk Position be added to 2017 Budget pending available funding.**

Rolo requested hiring a casual limited term employee for approximately 280 hours a year at \$9.00 per hour. Motion by Burby to approve hiring a casual Limited Term Employment Clerk for 280 hours in 2016 and recommend position be added to the 2017 budget pending available funding and to forward request to Personnel, and Executive committees and County Board. Motion second by Matucheski. All ayes. Motion carried.

**Update on Wisconsin Home Energy Assistance Program.**

Rolo reported 939 Energy Assistance Program applications have been processed for the 2015-2016 heat season. Rolo reported that 891 households received a heat and/or electric benefit, twelve households received crisis assistance, and twenty-two received heating unit assistance. Appointments are booked through March 9, 2016.

**Legislative Updates.**

Jensemia reported they are watching for updates on legislation for moving 17 years olds back to Juvenile Court.

**Director's Report**

None.

**Date for next month's meeting.**

The next monthly committee meeting will be held on Monday, February 8, 2016, at 10:30 am in the Health Service Center board room.

Motion by Burby to adjourn the meeting. Motion second by Cahak. All ayes. Motion carried. The meeting was adjourned at 11:20 am.

Submitted by,  
Liane Blahnik  
Administrative Assistant