

Minutes of Langlade County Social Service Committee Meeting

Call meeting to order.

The meeting was called to order in the board room of the Health Services Center at 10:30 am on Monday, December 14, 2015 by Richard Hurlbert.

The Pledge of Allegiance was recited.

Members present: Richard Hurlbert, Holly Matucheski, Vern Cahak, Bob Benishek, and Richard Burby.

Others present: Ron Barger, Dave Solin, Scott Jensema, and Liane Blahnik. Andy Kranz attended part of meeting

Approve agenda.

Motion by Cahak to approve the agenda. Motion second by Burby. All ayes. Motion carried.

Approve minutes from previous meetings

Motion by Burby to approve the minutes of the previous meetings. Motion second by Cahak. All ayes. Motion carried.

Public Comment on agenda items, and consideration of requests for items to be added to future meeting agendas.

Andy Kranz, FSET (Food Share Employment and Training) worker from CW Solutions, updated the committee and reported that he had 41 clients who successfully gained employment. The average wage for these clients is \$10.56. Andy reported he helps clients with support services. When clients are unsuccessful, they could lose Food Share benefits for the balance of 33 months. Andy shared case load numbers for Langlade County and similar size counties. The committee requested bi-monthly updates from the FSET Program. Motion by Benishek to accept reports and placed on file. Motion second by Matucheski. All ayes. Motion carried.

Barger presented an update on the Economic Support, Support and Energy units. Each Economic Support case worker has approximately 550 or more cases, and there are 2.25 Economic Support Specialists who cover the CCA (Cal/Change Center) daily from Langlade County. Barger reported that the LTE (Limited Term Employee) clerical position will end at the end of December, as there are not budget funds to cover this LTE position in 2016. Barger reported the agency will be down to one support person starting January 2016 and Rolo and he will study the traffic flow at the front desk to determine if changes are needed. Barger reported the Wisconsin Home Energy Assistance Program appointments are being scheduled into February. Motion by Benishek to accept report and placed and file. Motion second by Matucheski. All ayes. Motion carried.

Update from Juvenile Court.

Barger gave the committee an update and report on Juvenile Court cases as Hotchkiss was in court this morning. Motion by Benishek to accept Juvenile Court report and place on file. Motion second by Burby. All ayes. Motion carried.

Update from Children and Family Services and Review the Alternative Care Report .

Jensema reported the Children and Family Services unit is fully staffed, but one employee is off on family medical leave. Jensema shared information on Alternative Care placement costs. Jensema reported the annual "Shop with a Cop" program will be held on Thursday.

Review and approve the Budget Summary Report.

The committee reviewed the Budget Summary Report. Barger reported the Social Services budget lines are good, but there will be a shortfall based on juvenile court placements.

Review payment of bills.

The committee reviewed bills paid in October.

Review Monthly Report for Compensatory Time.

The committee reviewed the monthly report for compensatory time.

Review and approve the Training Report.

The committee reviewed the training report. Motion by Benishek to approve the Budget Summary report, the compensatory time report and the training report. Motion second by Matucheski. All ayes. Motion carried.

Approval to reimburse employee for use of cell phone.

Jensema asked that the Access Worker in the Children and Family Services unit get put on the list for employees eligible to get a cell phone or the reimbursement to use her personal cell phone. Jensema reported no confidential information is sent by text over the phones; a text is just sent notifying a worker that a report is in their work email. Work cell phones do not have texting capabilities. Motion by Burby to allow the \$10 a month reimbursement for Stephanie Umland, CFS access Worker and to forward to Personnel Committee. Motion second by Cahak. All ayes. Motion carried.

Legislative Updates.

None.

Director's Report

Barger reported he is officially moved into his new office. Barger wanted to acknowledge, Jensema, Rolo and Blahnik for helping out in his new role as Director of Social Services.

Barger reported he plans to sit down with Regional and State people in the upcoming

weeks to focus on the Social Services side. Barger has reached out to Health and Human Services Directors in other counties when he has questions.

Barger attended two trainings regarding Social Services and attending the Financial Manager's training. He plans to attend other trainings through WCHSA.

Barger requested a change to the employee hand book regarding the investment amount in continued education and to eliminate wording referring to probationary employees. Currently the hand book will not provide this for employees during their probationary period, but the agency requires case managers to become certified social workers. Some of the new employees are finding it difficult to get financial aid. This could benefit the agency as a way to ensure employee retention. Motion by Burby to eliminate the "Probationary employee" terminology in the training policy and allow up to a \$2,000 reimbursement with an agreeable two-year contract and to forward this request to Finance and Personnel Committees. Motion second by Matucheski. All ayes. Motion carried.

Barger reported that Debi McGregor from Children's Hospital of Wisconsin – Community Services reported a shortfall in the Play and Learn Program during the summer and is requesting \$2,000 to help fund this program. The Play and Learn is a parent/child interaction program to develop health growth and development in children before they go to school. Barger reported he found funding in the Health budget that could cover this shortfall. Motion by Burby to allow the \$2,000 to fund this shortfall and to forward this request to the Board of Health. Motion second by Matucheski. All ayes. Motion carried.

Date for next month's meeting.

The next monthly committee meeting will be held on Monday, January 11, 2016, at 10:30 am in the Health Service Center board room.

Motion by Matucheski to adjourn the meeting. Motion second by Cahak. All ayes. Motion carried. The meeting was adjourned at 11:35 am.

Submitted by,
Liane Blahnik
Administrative Assistant