

LANGLADE COUNTY SOCIAL SERVICES COMMITTEE  
Monday, December 12<sup>th</sup>, 2016  
10:00 a.m. – Health Service Center Board Room

MINUTES

PRESENT: Richard Hurlbert, Vern Cahak, Holly Matucheski, Joe Novak and Robert Benishek

ALSO PRESENT: Sheila Rine, Ron Barger, Craig Hotchkiss, Carlene Nagel, Patsy Rolo, Debra McGregor

1. H. Matucheski called the meeting to order at 10:00 a.m.
2. Pledge of Allegiance.
3. Attendance as listed above. Introductions made.
4. Approve agenda – Motion by V. Cahak, seconded by D. Hurlbert to approve the agenda. Motion carried.
5. Minutes of the November 14<sup>th</sup>, 2016 board meeting were approved with motion by B. Benishek, seconded by V. Cahak. Motion carried.
6. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas - None.
7. Reviewed the Budget Summary Report and bills paid.
8. The next meeting will be Monday, January 9<sup>th</sup> at 10:00 a.m. at the Health Service Center Board Room.
9. Presentation by Deb McGregor on the Citizen's Review Panel – Deb explained what the Citizen's Review Panel (CRP) is and what they do. Any state that receives CAPTA funds must have a minimum of 3 CRP's in the state. Wisconsin has 9. Langlade County started their CRP in 2014. The purpose of the CRP is to have a group of volunteer citizens look at how DSS functions and how statutes put parameters around the department and to understand results and barriers. The CRP is expected to make recommendations or suggestions and to advocate for the department to make them function better. Ron is not a voting member but a representative of the department and to bring information to the panel. Each year, the CRP has to report to the state and copy of last years report was handed out. In 2017, the CRP will look at the data and see where we are now. CRP can choose to participate in projects in the community and/or help make the department work more efficiently. One goal is to make the department more transparent in the community. The state gives CRP's money and the money is intended for the panel to do activities, or to pay for trainings whether they are statewide or nationwide trainings. The next meeting will be held in January and at this meeting, the panel will firm up plans for 2017. If anyone would like to be a part of the CRP, you are welcome to join.
10. Correspondence and Reports:

- a. Updates from Economic Support and Energy Assistance – Patsy shared that Crystal will be done with her training the end of this month and will then work with other staff to complete her training. The staff is busy working with open enrollment for the marketplace with at least 50 applications that need to be processed. Patsy passed around the update on energy. As of Oct. 1<sup>st</sup>, 809 applications have been processed and Sheila and Tara are currently booked until the end of Feb.
- b. Updates from Children and Family Services – Ron passed around Tracy’s report. 31 old cases were closed with 22 screened in for assessment. Continued concerns with substance abuse and unsafe living conditions.
- c. Updates from Juvenile Court – Craig passed around his report. Craig stated nothing has really changed since last month. Reviewed cases.
- d. Legislative Update – In the WI Counties Association magazine, it discusses the need to approach the state legislation with increased funding for Children’s and Family Aid. At the last County Board meeting, Resolution 76-2016 was signed and approved. In the December issues of the WI Counties Association magazine, there are 3 great articles talking about children suffering due to drug/alcohol issues and Marathon County is mentioned.

#### 11. Personnel Update

- a. Clerical assistant position – There were 35 applications received and interviews were held last week. This will be to refill Carrie’s position at the Health Department but will be shared clerical between Health and DSS. Carrie’s last day is Dec. 30<sup>th</sup>. Ron mentioned that the process was seamless working with Kari Lazars.
- b. Clerical assistants moved under supervision of Administrative Assistant – Ron passed around a new org chart.
- c. Laptops and Mi-Fi units purchased for CFS staff – The social workers now have laptops and Mi-Fi units so they are able to work out in the field. This has been very helpful and is more productive. Funding came through the Citizens Review Panel for the Mi-Fi units.

#### 12. Old Business:

- a. Painting of Juvenile Justice office spaces update – Ron attended the last Property Committee and Nate Heuss made clarifications to the policy.

#### 13. New Business:

- a. Conference/Workshop attendance – Motion by B. Benishek, seconded by D. Hurlbert to allow any Social Services member to attend necessary meetings with per diem and mileage. Motion carried.
- b. Discussion on drug/family courts – Ron explained what drug and family courts are and what they can do. Ron explained that he would like to be able to explore these further and at the next months meeting, Ron would provide a presentation on drug/family courts. Motion by B. Benishek, seconded by V. Cahak to allow Ron to explore drug/family courts. Motion carried.

14. Referrals/Recommendations for January – Ron will do a presentation on drug/family courts.

15. Motion J. Novak, seconded by V. Cahak to adjourn the meeting at 11:20 a.m. Motion carried.

Submitted by:  
Sheila Rine

