

Minutes of Langlade County Social Service Committee Meeting

Call meeting to order.

The meeting was called to order in the board room of the Health Services Center at 8:00 am on Friday, August 21, 2015 by Richard Hurlbert.

The Pledge of Allegiance was recited.

Members present: Richard Hurlbert, Vern Cahak, Bob Benishek, Holly Matucheski, and Richard Burby.

Others present: Kim Van Hoof, Robin Stowe, Dave Solin, Gary Olsen, Ron Barger, and Liane Blahnik. Keith Wilson attended part of meeting.

Approve agenda.

Motion by Burby to approve the agenda. Motion second by Cahak. All ayes. Motion carried.

Review and approve the job description for the Director of Social Services.

Stowe shared a draft advertisement for the Director's position, which opens the qualifications not requiring the Social Work certification. Stowe reported per State Statute, there is no specific level of education required for the Director of Social Services.

Finalize recruitment process to refill the Director position.

The committee asked to hold discussion on this item until after closed session.

At approximately 8:15 am, consider moving into closed session pursuant to Sec. 19.85 (1) (c) (f) & (e) to consider employment, promotion, compensation or performance evaluation data of any public employee; to consider personal histories of other individuals that may be considered in a transition plan for the Director position; and to consider the investing of public funds in the transition period until a new Director of Social Services is appointed; to develop a plan to transition to the next Director of Social Services and to discuss assignment of essential functions of the Director position while the position is vacant.

Motion by Matucheski to move into closed session at 8:15 am pursuant to Wisconsin Statutes Sec, 19.85 (1) (c) (f) & (e) to consider employment, promotion, compensation or performance evaluation data of any public employee; to consider personal histories of other individuals that may be considered in a transition plan for the Director position; and to consider the investing of public funds in the transition period until a new Director of Social Services is appointed; to develop a plan to transition to the next Director of Social Services and to discuss assignment of essential functions of the Director position while the position is vacant. Motion second by Cahak. Roll call vote: Cahak, aye; Benishek, aye, Burby, aye; Matucheski, aye; Hurlbert, aye. Motion Carried.

At approximately 8:45 am, return to open session with possible action taken on any matters discussed in closed session.

Motion by Burby to return to open session at 8:55 am with possible action taken on any matters discussed in closed session. Motion second by Matucheski. All ayes. Motion carried.

Motion by Burby to consolidate department heads of Public Health and Social Services with Ron Barger to be the Director over Social Services for the trial period ending December 31, 2016, and with the ability to be terminated at any time during this trial period by Ron Barger or the Social Services Committee. This motion comes with the recommendation to hire one half-time Registered Nurse and one half-time Social Worker with the savings from refilling the Director of Social Services position and the ability to pay a Per Diem to Thomas Madsen or Kimberly Van Hoof on a limited basis based on need of Ron Barger. Motion second by Benishek. All ayes. Motion carried.

Motion by Burby to adjourn the meeting. Motion second by Matucheski. All ayes. Motion carried. The meeting was adjourned at 8:58 am.

Submitted by,
Liane Blahnik
Administrative Assistant