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MEETING MINUTES

Committee: Public Safety
Date: Wednesday, September 6, 2017
Time: 1:00 PM
Location: Room 203, Courthouse, 800 Clermont Street, Antigo, WI 54409

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 1:00 PM by Chairman Bonacci.
2. The Committee recited the Pledge of Allegiance.
3. Roll call was conducted.

Public Safety Committee		
Name	Role	Status
Arlene Bonacci	Chair	Present
Duff Leaver	Member	Present
Dick Schuh	Member	Present
Gloria Oberneder	Member	Present
George Bornemann	Member	Present
Non-Committee Members Present		
Name	Interest	
Mark Westen	Sheriff	
Don Bergbower	Jail Administrator	
Kim Bissonette	Administrative Assistant	
Larry Shadick	Coroner	
Becky McPhail	Child Support Director	
Vern Cahak	County Board Supervisor	
Judy Nagel	County Clerk/Recording Secretary	

4. **Approve or amend the Public Safety minutes of the August 1, 2017 and August 21, 2017 meetings:** Motion by Oberneder, second by Schuh to approve the Public Safety Minutes of August 1, 2017 and August 21, 2017. All ayes, motion carried.
5. **Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas:** No items to be added. Motion by Leaver, second by Schuh to excuse Oberneder at 2:00 PM. All ayes, motion carried. Note: meeting was adjourned before Oberneder was to leave.
6. **District Attorney's Report:** District Attorney was not present.
7. **Coroner's Report:** Coroner Larry Shadick presented the Coroner's Report. Discussion held on the report. Motion by Schuh, second by Oberneder not to charge the cremation fee for a stillborn baby. All ayes, motion carried. Motion by Leaver, second

Meeting Minutes (Continued)

by Schuh to accept the Coroner's Report. All ayes, motion carried. Report on file in the County Clerk's Office.

- 8. Child Support Report:** Becky McPhail presented the report to the Committee. The yearly Fall Child Support Conference will be October 3-6, 2017, with monies budgeted. Motion by Bornemann, second by Leaver to accept the report. All ayes, motion carried. Report on file in the County Clerk's Office.
- 9. Car Report:** Sheriff Westen presented the Car Report. Westen reported that the Jail van that has a capsule to transport state inmates is not serviceable and possibly sending the van to the county auction, but he will see if bringing the van up to code is worth the investment. The capsule/cage is expensive and it should be determined if it will be uninstalled and resold or leave as is. Motion by Bornemann, second by Schuh to accept the Car Report. All ayes, motion carried. Report on file in the County Clerk's Office.
- 10. Sheriff/Jail Office/Nurse Report:** Jail Administrator Don Bergbower distributed the Jail Report. The jail numbers, as well as concerns over the high number of medical issues in the Jail were discussed. Mental Health issues in the Jail have seen a large increase. Motion by Oberneder, second by Leaver to accept the Jail Report. All ayes, motion carried. Sheriff Westen reviewed staffing changes for the Jail, Officers and Dispatch. Many cases referred to District Attorney still involved in Meth, not Opioids, as the State norm. Duffy's Round Table discussion was made aware of the problems of Meth in Northern Wisconsin. Westen commended his staff on dealing with the Meth issues. Motion by Schuh, second by Leaver to accept the Sheriff's Report. All ayes, motion carried. Report on file in the County Clerk's Office.
- 11. Review and approve Staffing Agreement for Double Celling for the Jail:** The Staffing Agreement allows two inmates in each cell, with four Correction Staff on duty on each shift. With the change of Sheriff, a new agreement was drafted. Motion by Bornemann, second by Schuh to allow the Chairperson, along with the Sheriff to sign the Staffing Agreement for Double Celling for the Jail. All ayes, motion carried. Agreement on file in the County Clerk's Office.
- 12. Request to purchase a tilt pan and zoom replacement camera for the Jail using Jail Assessment funds in the amount of \$1350:** Don Bergbower reported that one camera went down in the Jail and there are monies in the Jail Assessment Fund for this purchase. Discussion held as to the type of replacement camera. Motion by Bornemann, second by Oberneder to purchase a tilt pan and zoom replacement camera for the Jail, not to exceed \$1350. All ayes, motion carried.
- 13. Request for approval to advertise for 2018 new squads and service proposals:** Sheriff Westen requested to advertise for 2018 squads and service proposals. Discussion held as to sedans vs. SUVs, mileage and maintenance. Kim Bissonette stated that advertising needs to be done so that the bids can be opened at the next meeting. Motion by Leaver, second by Schuh to give the Sheriff permission to advertise for 2018 squads and service proposals. All ayes, motion carried.

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- 14. Discuss ongoing functional failures of facets of the communications center:** Sheriff Westen and Bergbower are gathering information from vendors and other Counties for replacing the 911, CAD and other communication software. Discussion only.
- 15. Discuss Records Management System procurement:** Sheriff Westen stated that this goes with #14, as this can be an all inclusive system, integrating 911, records, jail software features. Discussion only
- 16. Set date of next meeting:** Tuesday, October 3, 2017 at 8:30 a.m. Room 203
- 17. Adjourn the meeting:** Motion by Schuh, second by Oberneder to adjourn the meeting at 1:35 p.m. All ayes, motion carried.

Respectfully submitted by:

Judy Nagel, Recording Secretary