



**MINUTES OF THE LANGLADE COUNTY
PUBLIC SAFETY COMMITTEE
Tuesday, May 03, 2011**

Members Present: Douglas Nonnenmacher, Richard Olsen, Jerold Burns, Vern Cahak, Arlene Bonacci

Members Absent: None

Others Present: John Schunke, Kim Bissonette, Larry Shadick, Becky McPhail, Brad Henricks, Diane Baker, Joan Postler, Emiley Boyd

Call meeting to order

Chairman Burns called a meeting of the Langlade County Public Safety Committee to order on the above date at 8:00 a.m.

Approval of Minutes of the April 05, 2011 & April 13, 2011 meetings

Moved by Bonacci, second Nonnenmacher to approve the minutes of the April 05, 2011 & April 13, 2011 meetings. All ayes. **Motion Carried.**

Child Support Report and paid bills

Becky McPhail presented the Child Support Report and paid bills. The report was placed on file in the County Clerk's office with the minutes. Becky informed the committee that the revenues are reported quarterly now. Becky also informed the committee that there's not much regular overtime and that she's never reported comp time to the committee before but now there's a question on if she should be reporting this. This item will be discussed at the next Executive Committee Meeting. Becky said there are some comp time accruals by three employees, 2.75, 2.75 and 9.75. The 9.75 hours Becky attributes to the Kronos seven (7) minute rule. Becky assured the committee that these hours will be used up, not just paid out. Moved by Cahak, second by Bonacci to approve the Child Support report and paid bills as submitted. All ayes. **Motion Carried.**

Coroners Report and paid bills

Larry Shadick presented the Coroner's Report and paid bills. The report was placed on file in the County Clerk's office with the minutes. Moved by Cahak, second by Nonnenmacher to approve the Coroner's Report and paid bills as submitted. All ayes. **Motion Carried.**

Emergency Management Report and paid bills

Brad Henricks presented the Emergency Management report and paid bills. The report was placed on file in the County Clerk's office with the minutes. Brad also presented the Emergency Management Program Evaluation questions and informed the committee that he filed them with Gary Olsen in Finance. Moved by Bonacci, second by Cahak to approve the Emergency Management report and paid bills as submitted. All ayes. **Motion Carried.**

Car Report

Chief Deputy John Schunke presented the car report. The report was placed on file in the County Clerk's office with the minutes. Schunke informed the committee that the (3) new vehicles have arrived and are in the process of being changed over. All other vehicles are in good operating condition. Moved by Olsen, second by Nonnenmacher to approve the Car Report. All ayes. **Motion Carried.**

Sheriff/Jail Office/Medical Reports and paid bills

John Schunke and Diane Baker presented the Jail Office and Medical Reports. Baker informed the committee that the jail did not lose any more state inmates, there are currently 18 (14 regular state inmates and 4 extended supervision). The total population with county prisoners is at 71. The reports were placed on file in the County Clerk's office with the minutes.

The Sheriff and Jail paid bills were submitted.

Moved by Cahak, second by Bonacci to approve the Sheriff/Jail Office/Medical Reports and paid bills. All ayes. **Motion Carried.**

Discuss replacing retiring jail nurse with possible action

Jail Administrator Diane Baker received proposals from two (2) Health Care Providers. Advanced Correctional Healthcare \$10,743.41 – Health Professionals LTD \$9,997.83. These quotes are based on 40 hours a week with a daily average jail inmate population of 85. Both companies are willing to contract for the next 6 months. There was discussion on possibly cutting the hours to 30 if we lose the rest of the state inmates. Diane said we can't right now and that 30 hours would be the minimum. The question of hiring someone through the county would be too long of a drawn out process because Joan Postler will be leaving in early June. Since Sheriff Greening left the decision up to Jail Administrator Diane Baker the committee asked who she would like to go with. Baker stated that she would prefer to go with HPL. They are a little less and will make monthly adjustments for any refunds according to the population numbers. The committee agreed to go the 6 months and study it and decide what's more feasible for next year. The proposals were placed on file in the County Clerk's office with the minutes. Moved by Olsen, second by Bonacci to accept the proposal from HPL for a full time nurse at 40 hours per week in the amount of \$9,997.83. Four (4) ayes, one (1) no. **Motion Carried.**

Next Meeting Date

The next meeting will be held Tuesday June 7, 2011 at 8:00 a.m.

Adjournment

A motion was made by Cahak, second by Bonacci to adjourn the meeting at 08:50 a.m. All ayes. **Motion Carried.**

Respectfully submitted

Kim Bissonette, Public Safety Committee Recording Secretary



**CHILD SUPPORT REPORT
PUBLIC SAFETY MTG.
May 3, 2011 8:00 am**

1. CASE COUNT - 2127.00
- 2.
3. EXPENSES/REVENUE TO DATE (Attached)
REVENUE
EXPENSES
NET COST

4. PERFORMANCE MEASURES - MARCH 2011

	<u>Pat.Est.</u>	<u>C/O Rate</u>	<u>CURRENT</u>
Langlade	98.51%	92.76%	72.80%
State	94.09%	84.95%	70.57%

Arrears target - State- 504

Langlade actual - 3/31/11 - 432

5. EXTRA/OVER TIME
USED: 3.5

04/29/11
10:57:39

CHILD SUPPORT
MONTHLY BUDGET SUMMARY
For Month Ended 31Dec2011

DESCRIPTION	PREVIOUS MONTH ACTUAL	CURRENT MONTH ACTUAL	ACTUAL BUDGETED AMOUNT	YTD ACTUAL	REMAINING BALANCE	Percent Remaining
REVENUES						
Taxes	124.74		319,168.00	124.74	319,043.26	100
Intergovernmental Revenues						
Licenses and Permits						
Fines, Forfeits & Penalties	551.02	361.00	5,200.00	1,865.18	3,334.82	64
Public Charges for Services						
Intrgovmntl Charges for Services						
Miscellaneous						
Other Financing Sources						
Total Revenues	675.76	361.00	324,368.00	1,989.92	322,378.08	99
EXPENDITURES						
Salaries	19,583.05	13,081.75	172,245.00	48,994.91	123,250.09	72
Fringe Benefits	11,533.11	10,260.21	126,244.00	40,400.50	85,843.50	68
Travel and Training		141.43	5,250.00	176.43	5,073.57	97
Supplies	1,197.32	669.88	15,800.00	3,021.46	12,778.54	81
Purchased Services	4,889.17	5,149.45	67,199.00	18,076.93	49,122.07	73
Fixed Charges			2,697.00	114.83	2,582.17	96
Miscellaneous Charges						
Capital Outlay						
Other Financing Uses						
Total Expenditures	37,202.65	29,302.72	389,435.00	110,785.06	278,649.94	72
Net Cost (Income)	36,526.89	28,941.72	65,067.00	108,795.14	(43,728.14)	(67)
Deferred Fund Balance						
Fund Balance Applied						
Net Cost (Income)	36,526.89	28,941.72	65,067.00	108,795.14	(43,728.14)	(67)

**LANGLADE COUNTY CORONER'S OFFICE
840 CLERMONT ST, ANTIGO WI 54409**

**CORONER: Larry E. Shadick
PHONE #: (715) 484-2960**

**CELL #: (715) 493-9757
PAGER #: (715) 490-9320**

CORONER'S REPORT

April 1- April 30 2011 20 Deaths Reported

- 0 Death at ER investigated
- 1 Death enroute to hospital
- 0 Death first 24 hours hospital
- 0 Hospital deaths after 24 hours
- 1 Hospice death hospital with fall
- 6 Nursing Home Deaths natural
- 1 Nursing Home Deaths with falls involved
- 9 Cremations paid (photographed) Revenue \$675.00
- 2 Hospice deaths at nursing home
- 4 Hospice deaths at home
- 5 Residential death investigated
- 0 Suicides
- 2 Blood draws
- 4 Death Certificates signed
- 1 Autopsies

Worked with DA, Sheriff Department, Police Department, hospital, nursing homes, ambulance service, funeral homes and donor organization.

Larry E Shadick

Emergency Management Report-May 2011

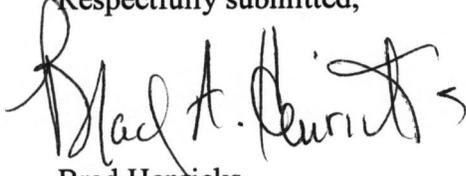
It has been a very interesting and busy first month on the job. Here is a brief synopsis of some of the activities:

- Attended a Red Cross Shelter Operation Workshop. Red Cross would be the entity that would set up and help administer a shelter in times of need. Potential shelter occupants with special needs and what to do with pets were current concerns.
- Tornado of April 10, 2011. Two structures with minor damage near CTH C and the Lincoln Co. line; heavy woodland damage in the county forest in the CTH T – 5 Cent Rd. area; two days mutual aid with the area EM directors doing damage assessments in Lincoln Co. – Extremely valuable experience for me from what has to been done in the after math to the consequences of incomplete planning.
- Conducted a county wide Tornado Awareness drill in conjunction with NOAA. Identified that there was not a plan for the Forestry Building at the Fairgrounds.
- Attended the Wisconsin Counties Assoc. “Emergency Management for Counties” training. Exposed the importance to a county for preparedness and the liability for not.
- Participated in a Public Health table top exercise of a Hepatitis A exposure and setting up a mass clinic.
- Facilitated National Weather Service “Severe Weather Spotters Training” in White Lake. An impressive 43 people attended and became certified spotters.
- Attended the Langlade Co. Fire Chiefs Assoc. meeting. There is an interest by the local fire community to institute a MABAS district. There will be a meeting within a month with a MABAS representative. I will assist the Assoc. with the lengthy process. Discussed communications concerns.
- Attended a meeting with Wisconsin Public Service and the area EM directors on coordination in power outages. Debrief on WPS activity during the Merrill Tornado and how to improve and build on working relationships.
- Provided responses to Program Evaluation questions that apparently had not been filed prior to my arrival. Committee can review.
- Asked to speak and award graduation certificates at White Lake School for FEMA’s STEP program for 5th and 6th grade students. The STEP curriculum teaches the students the importance of preparedness and has them make emergency plans for the family residence and assemble emergency kits to get them through the first 72 hours of a disaster. An excellent program that hopefully will be expanded to Elcho next school year.

- Will meet with the Area Director today to familiarize myself of reporting requirements; grant submission; plan of work operations; off-site facility plans for local businesses that have hazardous chemicals and new director trainings.
- Will meet with Antigo School District May 4th to assist in conducting an emergency exercise tentatively set for June 7, 2011.

Bills: As presented.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brad A. Henricks". The signature is written in a cursive style with a large initial "B".

Brad Henricks
Emergency Management Director

Langlade County Public Safety Committee Meeting

Vehicle Report

2011

Odometer Reading/Miles Driven as of monthly meeting date

	1/4/11	2/1/11	3/1/11	4/5/11	5/3/11				
Sheriff Greening-401-OLD	43,045	43,899	45,740	47,698	48,804				
E1917-LT VEH MAY2011	1,025	854	1,841	1,958	1,106				
Chief Deputy	33,841	34,346	34,954	36,942	37,958				
481 DER	925	505	608	1,988	1,016				
Unmarked Maroon-415	77,861	78,979	80,476	81,465	81,804				
E1917 - TRANSF. JUV CRT	499	1,118	1,497	989	339				
Unmarked Black-416	126,746	128,694	129,454	129,454	129,454				
B273 - DISPOSING	2,569	1,948	760	0	0				
Squad 6	67,596	68,306	70,384	73,061	75,222				
E1789	1,460	710	2,078	2,677	2,161				
Squad -Silver Training Veh	109,027	109,477	110,629	113,149	115,174				
B272	372	450	1,152	2,520	2,025				
Jail Van	110,485	110,485	110,584	110,710	110,806				
D793	0	0	99	126	96				
Squad 8-OLD	87,368	90,244	93,691	98,680	104,091				
B273	2,047	2,876	3,447	4,989	5,411				
Squad 5	151,375	156,280	161,128	168,820	171,761				
D268 - DISPOSING	7,081	4,905	4,848	7,692	2,941				
Dept Black Truck-Forfeited	103,754	104,030	104,904	105,478	105,826				
371859	223	276	874	574	348				
Squad 7	59,256	64,118	71,311	78,206	84,972				
E702	4,037	4,862	7,193	6,895	6,766				
Squad 9	38,807	41,008	46,072	51,656	56,526				
E703	2,317	2,201	5,064	5,584	4,870				
Squad 5-NEW	0	0	0	0	5				
D268	0	0	0	0	5				
Sheriff Greening-401-NEW	0	0	0	0	7				
509 HFA	0	0	0	0	7				
Squad 8-NEW	0	0	0	0	7				
E2540	0	0	0	0	7				
Total all Vehicles:	22,555	20,705	29,461	35,992	27,098				
						#REF!	#REF!	#REF!	#REF!

**Langlade County Public Safety Committee Meeting
Jail Report
2011**

	Jan	Feb	Mar	Apr	May	June	July	August	Sept.	Oct.	Nov.	Dec.
State Inmates	25	25	25	14	14							
Huber	17	16	22	17	15							
Max	33	34	42	44	38							
electronic monitoring	0	0	0	0	0							
Extended Supervision	5	6	5	6	4							
total	80	81	94	81	71							
Suicide Watch	0	0	0	0	0							
Bookings	82	59	90	92	92							
Releases	73	57	83	86	105							
Medical Report												
Health Screenings	60	49	90	65	57							
Health Transfer Summaries	16	17	13	10	16							
Medication set-up	22	28	31	29	30							
Immunizations	2	0	1	0	1							
Special Diets	4	5	8	4	4							
In House MD Visits	2	1	1	1	1							
Inmates seen	14	4	6	4	4							
TB Screenings	3	3	3	3	3							
RN visits	44	41	38	37	37							
Off-site Medical Visits												
Huber Inmate	2	0	0	0	0							
Maximum Inmate	1	2	0	2	1							
lab/X-ray	0	1	0	0	0							
Dental	4	1	1	0	0							
State Exchange	1	0	2	1*	1							
inmates processed	3	0	11	5	7							
Phone Consults	20	38	15	27	20							

ADVANCED HEALTHCARE PROGRAM- Full Medical Program with 40 Hours/RN Nursing.
 June 1- December 31, 2011 - \$75,203.87 / January 1- December 31, 2012 - \$128,920.92
Optional Mental Health Program: \$9,706.64

Potential Advanced Purchasing Program Savings: (Full Year) \$23,268.75
 Global Cost of Healthcare Program with Savings: (Full Year) \$105,652.17

County Per Diem: \$0.73	Out of County Per Diem: \$0.27	County ADP: 85 Out of County ADP: 0
ACH PROVIDED SERVICES		County Provided Services
Physician Site Medical Director	√	
Physician on-call 24/7	√	
Staff Wages & Benefits <ul style="list-style-type: none"> Physician: On-Site Once Other Week. Nursing Services: RN for Forty (40) Hours Every Week. OPTIONAL: Mental Health Services: Qualified Mental Health Person, (QMHP) for Four (4) Hours Every Week. 	√ √ √	
Dental Services On-Site as outlined in the Proposal.	On-Site Screening	Off-Site Care
All Pharmaceuticals and Psychotropics.	√	
Specified Pharmaceuticals - HIV/AIDS, Hepatitis, Cancer, Biologicals, MS, CF & Anti-Rejection, Court-ordered.		√
Radiology/Laboratory		√
Off-site Services, Hospitalization, Specialty & Ambulance Services.		√
Professional Liability & Civil Rights Insurance.	√	
Medical Supplies: Disposable	√	
Re-pricing of Invoices.	√	
Medical Records Management.	√	
Continuous Quality Improvement Program.	√	
Advanced Risk Management Program.	√	
Cost Containment Program.	√	
Pre-employment physicals for jail staff	√	
Medical Waste		√

\$10,743.40
 mo

ADVANCED HEALTHCARE PROGRAM- Full Medical Program with 32 Hours RN Nursing.
 June 1- December 31, 2011 - \$63,618.24 January 1- December 31, 2012 - \$109,059.84
Optional Mental Health Program: \$9,706.64

\$9088.32/no

Potential Advanced Purchasing Program Savings: (Full Year) **\$23,268.75**
 Global Cost of Healthcare Program with Savings: (Full Year) **\$85,791.09**

County Per Diem: \$0.73	Out of County Per Diem: \$0.27	County ADP: 85 Out of County ADP: 0
ACH PROVIDED SERVICES		County Provided Services
Physician Site Medical Director	√	
Physician on-call 24/7	√	
Staff Wages & Benefits		
• Physician: On-Site Once Every Other Week.	√	
• Nursing Services: RN for Thirty-Two (32) Hours Every Week.	√	
• OPTIONAL: Mental Health Services: Qualified Mental Health Person, (QMHP) for Four (4) Hours Every Week.	√	
Dental Services On-Site as outlined in the Proposal.	On-Site Screening	Off-Site Care
All Pharmaceuticals and Psychotropics.	√	
Specified Pharmaceuticals - HIV/AIDS, Hepatitis, Cancer, Biologicals, MS, CF & Anti-Rejection, Court-ordered.		√
Radiology/Laboratory		√
Off-site Services, Hospitalization , Specialty & Ambulance Services.		√
Professional Liability & Civil Rights Insurance.	√	
Medical Supplies: Disposable	√	
Re-pricing of Invoices.	√	
Medical Records Management.	√	
Continuous Quality Improvement Program.	√	
Advanced Risk Management Program.	√	
Cost Containment Program.	√	
Pre-employment physicals for jail staff	√	
Medical Waste		√

Staffing and Cost Proposal for Inmate Healthcare Services for Langlade County, Wisconsin

Staffing and Services Overview

Health Professionals, Ltd. (HPL) is pleased to provide the following cost proposal options for the County's consideration. We are proposing two options to best meet the County's specific needs, one including complete pharmaceutical management and one without this offering.

Staffing and Services Overview Langlade County, Wisconsin					
ADP Overview	Option 1		Option 2		Total
	County	Non-County	County	Non-County	
Average Daily Population (ADP)	71	14	71	14	85
Per Diem Reconciliation	\$0.14		\$0.14		
Professional Staffing (Hours per Week)	Option 1		Option 2		
Physician	1.00		1.00		
Registered Nurse	40.00		40.00		
Professional Services	County	Non-County	County	Non-County	
Comprehensive Medical Services	✓	✓	✓	✓	
On-Call 24/7	✓	✓	✓	✓	
Policies and Procedures	✓	✓	✓	✓	
Laboratory Services - Onsite	✓		✓		
X-Ray Services - Onsite	✓	✓	✓	✓	
Medical Supplies	✓		✓		
Pharmacy Utilization Management	✓		✓	✓	
Basic Medical Training	✓	✓	✓	✓	
Mental Health Training	✓	✓	✓	✓	
Comprehensive Medical Malpractice Insurance	✓	✓	✓	✓	
Corporate Management and Oversight	✓	✓	✓	✓	
Pharmacy Services	County	Non-County	County	Non-County	Cap ⁽¹⁾
Complete Pharmaceutical Management	✓	✓			1
Pharmaceuticals: Over-the-Counter	✓	✓			1
Pharmaceuticals: Medical	✓				1
Pharmaceuticals: HIV, Hepatitis C, and Biologicals	✓				
Caps	Option 1		Option 2		
Pharmaceutical Cap ⁽¹⁾	\$7,500		Not Proposed		
Percentage of Unused Liability Cap Returned to County	100%		Not Proposed		
Monthly Cost	\$9,997.83		\$9,252.67		
Annual Cost	\$119,973.96		\$111,032.04		

- (1) Fields marked Cap "1" above are included in the annual \$7,500 Pharmaceutical Cap. The unused portion of this cap will be refunded to the County at 100% (on an annual basis).

Comprehensive Medical Care

HPL will provide the County with an inmate healthcare program consisting of a Physician for 1 hour per week and a Registered Nurse for 40 hours per week, as well as comprehensive onsite medical and pharmaceutical services. In addition, we will provide onsite services to County inmates, including laboratory and x-ray.

Our proposal also includes healthcare policies and procedures, 24 hours a day on-call services, medical supplies, comprehensive medical malpractice insurance, as well as corporate management and oversight for both County and Non-County inmates. HPL will incur all staffing and medical supply costs associated with providing these services.

Should the County wish to reduce the number of Registered Nurse hours from 40 hours per week to 30 hours per week, our proposed price for both options would decrease by \$27,060.

-\$ 2255⁰⁰ / mo

Backfill

HPL has developed methods of staffing and backfilling positions with the purpose of maintaining employee safety, patient access, and healthcare when the normal medical staff is unable to work at the facility. We utilize backfilling to cover vacancies due to vacations, holidays, short-term illness, normal turnover, etc., by either hiring temporary employees or paying staff to work overtime, thus ensuring that quality of care and safety at the facility is never jeopardized.

Pharmacy

Our Option 1 proposal includes a comprehensive pharmacy program and management solution. This program includes medication prescribing, filling, dispensing, administration, accurate recordkeeping, reporting/invoicing, and quality assurance. HPL will incur the first \$7,500 for all pharmaceuticals. Any expenses incurred for such services in excess of \$7,500 per year will be the responsibility of the County. The County is also responsible for covering mental health medications.

Should the costs associated with these select pharmaceuticals listed above not exceed \$7,500 in the aggregate in any contract year, HPL shall reimburse the County at a rate of 100% of the difference between the actual cost to HPL for these services and the \$1,200 aggregate cap.

Renewal Pricing

The annual cost presented in this price quote will remain in effect through the initial 12 month contract period. For subsequent annual renewals beyond the initial 12 month contract period, HPL requests annual price increases based on the percentage increase for the previous 12 month period in the Medical Care Services component of the Consumer Price Index (CPI), as published by the United States Department of Labor, not to exceed 5.0%.

Population Adjustments

This proposal is based on a base average daily population (ADP) of 85 total adult inmates, consisting of 71 County and 14 Non-County inmates. If, in any calendar month, the County ADP exceeds 95 inmates, the County will pay HPL a per diem of \$0.14 per inmate. If, in any calendar month, the ADP falls below 75 inmates, HPL will credit the County a per diem of \$0.14 per inmate.

This per diem is intended to cover additional costs in those instances where short-term changes in the inmate population result in higher utilizations of routine supplies and services. However, the per diem is not intended to provide for any additional fixed costs, such as new staffing positions, which might prove necessary if the inmate population grows significantly and if the population increase is sustained. In such cases, HPL reserves the right to negotiate for a contract price increase in order to maintain the same high quality of care for the increased inmate population.

Terms of Cost Proposal

The terms of this proposal shall be valid for 45 days beginning April 28, 2011. This price represents the cost for providing services as defined within the proposal. Deviations or changes to these services may alter the cost and the per diem rate. This proposal does not represent a legally binding contract.