

**MINUTES OF THE LANGLADE COUNTY  
PUBLIC SAFETY COMMITTEE  
TUESDAY, July 03, 2012**

**Members Present:** Vern Cahak, Dale Dahms, Richard Olsen, Larry Poltrook

**Members Absent:** Arlene Bonacci

**Others Present:** Sheriff Bill Greening, Brad Henricks, Kim Bissonette, Robin Stowe, Becky McPhail, Larry Shadick, Matt Schreiber

**Call meeting to order**

Chairman Cahak called a meeting of the Lantada County Public Safety Committee to order on the above date at 8:00 a.m. Bonacci was absent due to a being out of town, moved by Olsen, second by Dahms to excuse Arlene Bonacci.

**Approval of Minutes of the June 05, 2012 meeting**

Moved by Olsen, second by Dahms to approve the minutes of the June 05, 2012 meeting. All ayes. **Motion Carried.**

**Child Support Report and paid bills**

Becky McPhail presented the Child Support report and paid bills. The Child Support report was placed on file in the County Clerk's office with the minutes.

Becky also informed the committee Tina Anderson, the regional director of the Child Support Agency came and did a 3 year review on June 27, 2012 and said that Lantada County reports are very good especially with customer relations.

Becky also informed the committee that to continue with federal guidelines with HIPPA and record keeping that they will have to purchase two (2) more filing cabinets. They are in the process of getting quotes.

Becky also stated that it doesn't look like the budget shortfall for 2013 will get fixed, she will let the committee know as soon as she finds out.

Moved by Dahms, second by Olsen to approve the Child Support Report and paid bills as submitted. All ayes. **Motion Carried.**

**Coroners Report and paid bills**

Larry Shadick presented the Coroners report for May and June and paid bills. The reports were placed on file in the County Clerk's office with the minutes. Moved by Olsen, second by Cahak to approve the Coroner's report and paid bills as submitted. All ayes. **Motion Carried.**

### **Emergency Management Report and paid bills**

Brad Henricks presented the Emergency Management report and paid bills. The report was placed on file in the County Clerk's office with the minutes. Moved by Olsen, second by Dahms to approve the Emergency Management Report and paid bills. All ayes. **Motion Carried.**

#### **a. Update on Hazard Mitigation Plan**

Matt Schreiber asked committee members to submit their responses to the survey that was handed out the last time he was here. Mr. Schreiber stated he needs the feedback to finish up the plan, right now it is in the planning stage.

### **Car Report**

Sheriff Greening presented the car report. The report was placed on file in the County Clerk's office with the minutes. All vehicles are in good operating condition. Still waiting on the License plates for the new truck. Sheriff Greening also informed the committee that transport numbers are up again and that he is using primarily part timers for them. Moved by Olsen, second by Dahms to approve the Car Report. All ayes. **Motion Carried.**

### **Sheriff/Jail Office/Medical Reports and paid bills**

Sheriff Greening presented the Jail Office report and Medical report. The report was placed on file in the County Clerk's office with the minutes. There was a question on the difference on RN Visits from April (68) to May (14) last month, Sheriff Greening checked on this and informed the committee that it was a typo, the correct number was 74.

Sheriff Greening also informed the committee that since Nate has taken over a lot of maintenance that was neglected in the jail is getting taken care of. Nate is developing a plan to do routine maintenance.

The Sheriff and Jail paid bills were submitted. Moved by Dahms, second by Cahak to approve the Sheriff/Jail Office Report and paid bills. All ayes. **Motion Carried.**

### **Request for authorization to refill one (1) full time Deputy Sheriff position**

Sheriff Greening informed the committee that on June 11, 2012 one full time Deputy Sheriff resigned, so there is currently one vacant position. Sheriff Greening stated that the eligibility list is exhausted and he has started the process of advertising for a new list and needs approval to refill this position. Greening also stated that deputies and dispatchers are exempt from the hiring freeze. Moved by Dahms, second by Olsen to approve to refill one (1) full time Deputy Sheriff position and send on to Personnel. All ayes. **Motion Carried.**

### **Discuss Civil Process Fees**

Sheriff Greening informed the committee that we have had civil process fees for some time and they have to be approved either by resolution or ordinance by the county board. We have not looked at changing or increasing our fees in a substantial amount of time. The Sheriff, Robin and Kim are reviewing and updating these fees. Robin stated that the Writ of Execution process is what was driving us to look at the fee schedule. Because all the fees are so low all the burden is really on the Sheriff's Department. So as the Sheriff's Department is investing time, resources and effort to do these executions, it's really the tax payers that are helping

the judgment holder get their money. We need to push the burden back onto the judgment creditor and require them to prepay all the fees and also identify specific items to seize and sell on the Writ of Execution. Robin drafted a resolution with an attached service of process fees schedule. Sheriff Greening and Kim will fill in the blanks where applicable. Robin asked that the committee support this resolution and that it go to the next county board meeting. Sheriff Greening stated that he and Kim have not had the opportunity yet to establish all the fees and that there will be a few changes on the Draft that Robin presented. It was agreed that the committee could support this resolution and that it would be ready for County Board approval on July 17, 2012. Moved by Dahms, second by Olsen that the Public Safety Committee supports this resolution related to Civil Process Fees. All ayes. **Motion Carried.**

**Discuss Executions Against Personal Property/Real Property Policy and Procedures**

Robin passed around a draft Process Service Policy and informed the committee that this item does not require committee approval and that this is something that's within the Constitutional Authority of the Sheriff to determine how he's going to execute process. We are a small county and do not have the resources to execute like the larger county's do as far as having things appraised or stored or transported, so we're pretty limited. What's possibly going to happen is we're going to use Duke Packard to help. Then a lot of these fees can be shifted either to the judgment holder or to the purchaser. Right now we as taxpayers are really subsidizing that collection because there is really not much that we are requiring for prepayment. The Sheriff is required to put a lot of time and effort into this process that is really un-reimbursable, but will be charging for it in the future. For discussion only. In the future if they do not have the required deposit or specific property listed the papers will be returned to the judgment creditor.

**Next Meeting Date**

The next meeting will be held Tuesday, August 7, 2012 at 8:00 a.m.

**Adjournment**

A motion was made by Dahms, second by Cahak to adjourn the meeting at 8:36 a.m. All ayes. **Motion Carried.**

Respectfully submitted

Kim Bissonette, Public Safety Committee Recording Secretary



**CHILD SUPPORT REPORT**

**PUBLIC SAFETY MTG.**

**Date July 3, 2012 8:00 am**

1. **CASE COUNT - 2,159**
  
2. **EXPENSES/REVENUE TO DATE (Attached)**  
**REVENUE**  
**EXPENSES**  
**NET COST**
  
3. **PERFORMANCE MEASURES - May 2012**

	<u>Pat.Est.</u>	<u>C/O Rate</u>	<u>CURRENT</u>
Langlade	102.22%	93.54%	72.88%
State	98.37%	86.37%	71.72%

	<u>Arrears target</u>
Langlade	63.27%
State	59.60%

4. **EXTRA/OVER TIME**  
**USED: 4.25**

07/02/12  
10:40:43

CHILD SUPPORT  
MONTHLY BUDGET SUMMARY  
For Month Ended 30Jun2012

DESCRIPTION	PREVIOUS MONTH ACTUAL	CURRENT MONTH ACTUAL	ACTUAL BUDGETED AMOUNT	YTD ACTUAL	REMAINING BALANCE	Percent Remaining
<b>REVENUES</b>						
Taxes						
Intergovernmental Revenues			328,663.00	84,870.33	243,792.67	74
Licenses and Permits						
Fines, Forfeits & Penalties		340.64	5,200.00	2,111.38	3,088.62	59
Public Charges for Services	382.19			38.97	(38.97)	
Intrgovmntl Charges for Services						
Miscellaneous						
Other Financing Sources						
Total Revenues	382.19	340.64	333,863.00	87,020.68	246,842.32	74
<b>EXPENDITURES</b>						
Salaries	13,550.16	13,550.17	180,556.00	83,450.39	97,105.61	54
Fringe Benefits	10,118.92	10,120.79	126,434.00	66,175.70	60,258.30	48
Travel and Training	147.30		5,250.00	244.99	5,005.01	95
Supplies	726.28	787.40	16,300.00	4,882.04	11,417.96	70
Purchased Services	6,831.26	7,039.88	80,691.00	35,760.75	44,930.25	56
Fixed Charges	161.34	2,418.62	3,063.00	2,741.30	321.70	11
Miscellaneous Charges						
Capital Outlay						
Other Financing Uses						
Total Expenditures	31,535.26	33,916.86	412,294.00	193,255.17	219,038.83	53
Net Cost (Income)	31,153.07	33,576.22	78,431.00	106,234.49	(27,803.49)	(35)
Deferred Fund Balance						
Fund Balance Applied	31,153.07	33,576.22	78,431.00	106,234.49	(27,803.49)	(35)
Net Cost (Income)						

**LANGLADE COUNTY CORONER'S OFFICE  
840 CLERMONT ST, ANTIGO WI 54409**

**CORONER: Larry E. Shadick  
PHONE #: (715) 484-2960**

**CELL #: (715) 493-9757  
PAGER #: (715) 490-9320**

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**CORONER'S REPORT**

May 1- May 31 2012      15 Deaths reported

0 Death at ER investigated  
0 Death enroute to hospital  
0 Death first 24 hours hospital  
1 Hospital deaths after 24 hours  
2 Hospice deaths at hospital  
3 Nursing home deaths natural  
0 Nursing Home Deaths with falls involved  
6 Cremations paid and photographed. Revenue (\$375.00)  
0 Hospice deaths at nursing home  
5 Hospice deaths at home  
1 Residential death investigated  
0 Suicides  
3 Fatal car accidents  
4 Blood draws  
4 Death Certificates signed  
1 Autopsy for 6 wk old child)  
Worked with DA, Sheriff Department, Police Department,  
hospital, nursing homes, ambulance service, funeral homes and  
donor organization.

Larry E Shadick

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**CORONER'S REPORT**

June 1- June 30 2012      11 Deaths reported

0 Death at ER investigated  
0 Death enroute to hospital  
0 Death first 24 hours hospital  
2 Hospital deaths after 24 hours  
3 Hospice deaths at hospital  
1 Nursing home deaths natural  
0 Nursing Home Deaths with falls involved  
8 Cremations paid and photographed. Revenue (\$600.00)  
0 Hospice deaths at nursing home  
2 Hospice deaths at home  
3 Residential deaths investigated  
0 Suicides  
0 Fatal car accidents  
1 Blood draws  
3 Death Certificates signed  
1 Autopsy for family of 76 year old male  
Worked with DA, Sheriff Department, Police Department,  
hospital, nursing homes, ambulance service, funeral homes and  
donor organization.

Larry E Shadick

## Emergency Management Report-July 2012



June was a busy month as we experienced some of the summer weather with wind damage and power outages. There was a flurry of activity on communications and VoIP phone system implementation with the 911 system. Below is a brief summary of some of the month's activities:

- Participated with the EMS Task Force and interviewed/selected a consulting firm to conduct the study on the EMS service in the County.
- Chaired the NEWCOM regional meeting.
- Submitted the WISCOM grant to the Dept. of Justice for \$42,607.45 in radio equipment.
- Continued the modification to the Mobile Command Post.
- Documented the damage to the County from the June 19 wind storm.
- Designed and conducted a tabletop exercise with the Antigo School District staff, fire, EMS and law enforcement on an active shooter in the High School.
- Attended the Regional WEM meeting.
- Worked with FEMA Region V on the Damage Assessment software development.
- Gave a presentation to the Town's Assoc. meeting in Parrish and provided each town with a Municipal EOP on disk for them to start their own plans.
- Gave a presentation to 35 area Boy Scouts on Emergency Management and preparedness.

**Bills:** As presented.

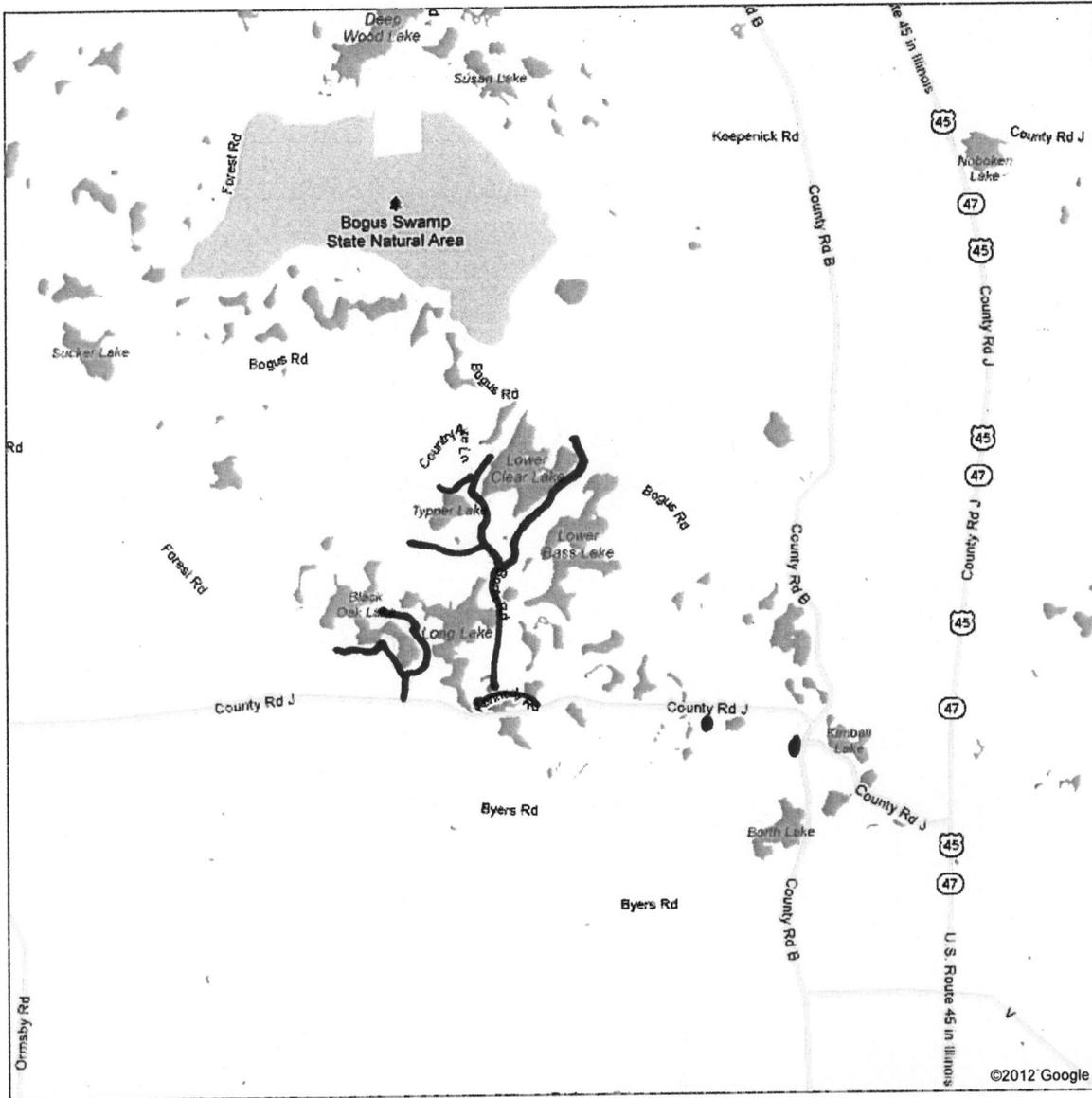
Respectfully submitted,

Brad Henricks

Emergency Management Director



This area had the most reported trees and wire down, along with the only reported structure damage from falling limbs. This is 15 miles north off Antigo, then north off CTH J, in the Long Lake, Lower Bass Lake, Lower Clear and Typner Lake area roads.





**Langlade County Public Safety Committee Meeting  
Vehicle Report  
2012**

		Odometer Reading/Miles Driven as of monthly meeting date											
		1/4/12	2/7/12	3/6/12	4/3/12	5/1/12	6/5/12	7/3/12					
Sheriff Greening-401	2011 Dodge Charger	8,575	9,455	10,295	11,257	12,085	13,094	14,607					
<b>509 HFA</b>	<b>Miles driven</b>	<b>882</b>	<b>880</b>	<b>840</b>	<b>962</b>	<b>828</b>	<b>1,009</b>	<b>1,513</b>					
Chief Deputy -415	2008 Chev Impala	48,695	50,831	52,410	53,568	55,100	56,980	58,383					
<b>481 DER</b>	<b>Miles driven</b>	<b>1,081</b>	<b>2,136</b>	<b>1,579</b>	<b>1,158</b>	<b>1,532</b>	<b>1,880</b>	<b>1,403</b>					
Lieutenant - 407	2008 Chev Impala	56,866	57,802	57,802	59,762	60,648	61,588	62,463					
<b>E1917</b>	<b>Miles driven</b>	<b>826</b>	<b>936</b>	<b>0</b>	<b>1,960</b>	<b>886</b>	<b>940</b>	<b>875</b>					
Investigator - 416	2007 Ford Crown Vic	133,274	134,951	135,726	137,823	139,502	141,262	143,765					
<b>B273</b>	<b>Miles driven</b>	<b>1,855</b>	<b>1,677</b>	<b>775</b>	<b>2,097</b>	<b>1,679</b>	<b>1,760</b>	<b>2,503</b>					
Squad 5	2011 Dodge Charger	24,030	32,927	38,045	44,722	50,892	57,357	60,466					
<b>D268</b>	<b>Miles driven</b>	<b>6,118</b>	<b>8,897</b>	<b>5,118</b>	<b>6,677</b>	<b>6,170</b>	<b>6,465</b>	<b>3,109</b>					
Squad 6 - Durango	2007 Dodge Durango	96,751	99,751	102,518	106,197	108,509	110,772	112,267					
<b>E1789</b>	<b>Miles driven</b>	<b>1,085</b>	<b>3,000</b>	<b>2,767</b>	<b>3,679</b>	<b>2,312</b>	<b>2,263</b>	<b>1,495</b>					
Squad 7 - DISPOSING	2010 Dodge Charger	158,067	164,374	168,932	168,932	169,553	169,624	169,643					
<b>Squad 7 - NEW</b>	<b>Miles driven</b>	<b>6,732</b>	<b>6,307</b>	<b>4,558</b>	<b>0</b>	<b>621</b>	<b>71</b>	<b>19</b>					
Squad 7 - NEW	2012 Dodge Charger						9,385	16,979					
<b>E702</b>	<b>Miles driven</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,385</b>	<b>7,594</b>					
Squad 8	2011 Dodge Charger	42,000	51,449	56,198	65,049	71,465	78,848	83,460					
<b>E2540</b>	<b>Miles driven</b>	<b>6,687</b>	<b>9,449</b>	<b>4,749</b>	<b>8,851</b>	<b>6,416</b>	<b>7,383</b>	<b>4,612</b>					
Squad 9 - DISPOSING	2010 Dodge Charger	106,421	110,871	114,577	121,863	129,025	130,069	130,096					
<b>Squad 9 - NEW</b>	<b>Miles driven</b>	<b>4,292</b>	<b>4,450</b>	<b>3,706</b>	<b>7,286</b>	<b>7,162</b>	<b>1,044</b>	<b>27</b>					
<b>E703</b>	<b>Miles driven</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,880</b>	<b>9,265</b>					
Jail Van	2000 Chevy Van	111,359	111,454	111,458	111,458	111,458	111,458	111,463					
<b>D793</b>	<b>Miles driven</b>	<b>0</b>	<b>95</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>					
Training Veh	2009 Dodge Charger	107,850	108,168	108,746	109,491	111,098	111,595	112,394					
<b>B272</b>	<b>Miles driven</b>	<b>185</b>	<b>318</b>	<b>578</b>	<b>745</b>	<b>1,607</b>	<b>497</b>	<b>799</b>					
Dept Black Truck-Forfeited	2004 Black Pickup	109,366	110,646	111,554	111,664	111,751	111,751	113,128					
<b>371859</b>	<b>Miles driven</b>	<b>282</b>	<b>1,280</b>	<b>908</b>	<b>110</b>	<b>87</b>	<b>0</b>	<b>1,377</b>					
Department Silver Pickup-NEW	2012 Chev Silverado												
<b>TO BE DETERMINED</b>	<b>Miles driven</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>					
<b>Total all Vehicles:</b>		<b>30,025</b>	<b>39,425</b>	<b>25,582</b>	<b>33,525</b>	<b>29,300</b>	<b>36,577</b>	<b>30,716</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

