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MEETING MINUTES

Committee: Public Safety
Date: Tuesday, August 1, 2017
Time: 8:30 AM
Location: Room 203, Courthouse, 800 Clermont Street, Antigo, WI 54409

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 8:30 A.M.
2. The Committee recited the Pledge of Allegiance.
3. Roll call was conducted.

Public Safety Committee		
Name	Role	Status
Arlene Bonacci	Chair	Present
Duff Leaver	Member	Absent
Dick Schuh	Member	Present
Gloria Oberneder	Member	Present
Non- Committee Members Present		
Name	Interest	
Mark Westen	Sheriff	
John Schunke	Chief Deputy Sheriff	
Don Bergbower	Jail Administrator	
Kim Bissonette	Admin. Assist. Sheriff/Recording Secretary	
Becky McPhail	Child Support Coordinator	
Larry Shadick	Coroner	
Carlene Nagel	Finance Director	
Alisha Resch	HR Director	
Sue Paycer	IT Department	
Elizabeth Constable	District Attorney	

Motion by Oberneder, second by Schuh to excuse Leaver. All ayes, motion carried.

4. **Approve or amend the Public Safety minutes of the July 11, 2017 meeting.** Motion by Schuh, second by Oberneder to approve the meeting minutes for the July 11, 2017 meeting. All ayes, motion carried.
5. **Approve or amend the Public Safety agenda of the August 01, 2017 meeting.** None.

Meeting Minutes (Continued)

6. **Public comment on agenda items and the consideration of requests for items to be added to future agendas.** None.
7. **District Attorney's Report.** Elizabeth Constable informed committee members that the cases remain very high and she has been working through the back log. Constable also informed committee members that she had a meeting with Langlade Aspirus Hospital and North Central Health Care Center and agreed to put forward a proposal to the RCA for approval for a day treatment program for our drug and alcohol offenders. Constable also stated that she is on the agenda for the Executive Committee for a request to be moved under public safety for the oversight committee for the District Attorney's Office. Motion by Oberneder, second by Schuh to approve the District Attorney's Report. All ayes, motion carried.
8. **Coroner's Report & Review and approve Coroner's 2018-2019 budgets were approved together.** Larry Shadick presented the Coroner's Report and 2018-2019 Budget. Shadick noted that the autopsies are unusually high for the month. Motion by Oberneder, second by Schuh to approve the Coroner's Report and Coroner's 2018-2019 Budgets. All ayes, motion carried. The Coroner's Report was placed on file in the County Clerk's office with the scanned minutes.
9. **Child Support Report.** Becky McPhail presented the Child Support Report. McPhail also informed committee members that they had a three (3) year review by the state of Wisconsin where they look at all their offices in regards to security and other regulations. They were amazed with the case count and the population of Langlade County and that it was very high. Motion by Schuh, second by Oberneder to approve the Child Support Report. All ayes, motion carried. The report was placed on file in the County Clerk's office with the scanned minutes.
10. **Review and approve Child Support 2018-2019 budgets.** McPhail presented the Child Support 2018-2019 budgets. Motion by Oberneder, second by Schuh to approve the Child Support 2018-2019 budgets. All ayes, motion carried.
11. **Review and approve Emergency Management 2018-2019 budgets.** Sheriff Westen presented the Emergency Management 2018-2019 budgets. Motion by Oberneder, second by Schuh to approve the Emergency Management 2018-2019 budgets. All ayes, motion carried.
12. **Car Report.** Sheriff Westen presented the Car Report. Motion by Schuh, second by Oberneder to approve the Car Report. All ayes, motion carried.
13. **Sheriff/Jail/Office/Nurse Report .** Sheriff Westen informed committee members that the one deputy that was given a conditional offer has passed all his testing and started yesterday. After the recent interview process another conditional offer was made for the last deputy position and will hopefully start by the end of this month. There are two (2) remaining on the eligibility list. Sheriff Westen also informed members that there have been a lot of property crimes (burglaries). Jail Administrator Don Bergbower presented the Jail and Nurse Report. Bergbower stated that the suicide watches were high (14), and that it is very demanding on staff due to having to check on them every 15 minutes. Motion by Schuh, second by Oberneder to approve the Sheriff/Jail/Office/Nurse Report. All ayes, motion carried. The Jail/Nurse Report was placed on file in the County Clerk's office with the scanned minutes.

Meeting Minutes (Continued)

14. **Review and approve Sheriff and Jail 2018-2019 budgets.** Sheriff Westen and Jail Administrator Don Bergbower presented the Jail 2018-2019 budgets. Motion by Schuh, second by Oberneder to approve the Jail 2018-2019 budgets. All ayes, motion carried. Sheriff Westen presented the Sheriff 2018-2019 budgets. Motion by Oberneder, second by Schuh to approve the Sheriff 2018-2019 budgets. All ayes, motion carried.
15. **Discuss Corrections/Dispatch Training Officer incentive pay.** Sheriff Westen and Jail Administrator Bergbower requested that dispatchers and corrections officers that are training another employee be offered \$1.00/hr. when they are in charge of training new employees. The training is extensive and would like to offer some compensation to these training officer's for the burden they are taking on. Sheriff Westen stated that this cost would be able to be absorbed in the budget. Motion by Schuh, second by Oberneder to approve the corrections/dispatch training officer incentive pay. All ayes, motion carried.
16. **Discuss ongoing functional failures of facets of the communications center.** Sheriff Westen informed committee members that there has been equipment purchased and paid for in full, in advance, and that nothing is functioning the way they are suppose to in the dispatch center. Chief Deputy Schunke added that our communications is on the verge of collapse, including 911, and that public safety will be at risk. Sheriff Westen asked for approval to research this and reach out to other entities for solutions and come back with hard figures. It was noted that we were sold equipment that didn't work and it should never have been paid in full until it was all working properly. Motion by Oberneder, second by Schuh to proceed with the research and move on to Executive for approval. All ayes, motion carried.
17. **Discuss Records Management System procurement.** Sheriff Westen informed committee members that the current database that collects information on everything we do, interfaces into the county mapping and 911 phone system, and is approximately 15 years old. There are other more functional systems out there and asked the committee for approval to move forward and research other products. Motion by Schuh, second by Oberneder to approve researching other records management systems for the Sheriff's Office. All ayes, motion carried.
18. **Set date of next meeting.** WEDNESDAY, September 06, 2017 at 1:00 p.m., Courthouse, Room 203
19. **Adjourn the meeting.** Motion by Schuh, second by Oberneder to adjourn the meeting at 10:21 a.m. All ayes, motion carried.

Respectfully submitted by:

Kim Bissonette, Public Safety Committee Recording Secretary
Administrative Assistant, Langlade County Sheriff's Office