

## **Langlade County Public Property Committee Minutes**

**Date of Meeting:** March 7, 2016 at 3:30 pm

**Place:** Langlade County Resource Center

**Members Present:** Chairman Robert Benishek, Dave Solin, Sam Hardin, Doug Nonnenmacher and Larry Poltrock

**Members Absent:** None

**Others Present:** Nate Heuss, Susan Byrnes, Cynthia Taylor, Judy Nagel, Tammy Wilhelm, Marilyn Baraniak, Fred Kawalski, Vern Cahak, Sandy Fischer, Gary Olsen, RJ Weitz, Rebecca McPhail and Pam Jankowski

1. The meeting was called to order by Chairman Robert Benishek at 3:30 p.m. at the Langlade County Resource Center, Antigo – Eau Claire River Room. The Pledge of Allegiance was recited.
2. **Approve/amend the minutes of the previous meeting held on February 8, 2016:** Motion by Doug Nonnenmacher, to approve the previous meeting minutes, Seconded by Larry Poltrock, all ayes, Motion carried.
3. **Recognition of others present and public comments on agenda items or to request an item be added to a future agenda:** No Comments.
4. **Discuss Fairgrounds Promotional Committee's previous meeting with questions if any:** Bob Benishek reviews the discussion regarding the future of the racetrack and its appearance. Presently, the Fair is the only user that uses the track. Decisions will need to be made on the feasibility of keeping the track.
  - a. **Discuss the future of the racetrack and track appearance:** Bob Benishek reviewed the discussion regarding the track and the weeds. Rhonda Klement, Fair Coordinator, would like the track to be kept up on appearance. With the weeds that grow from lack of use, she feels it does not look pleasing to a potential user. In the past the weeds were sprayed and it was discovered that spraying the weeds speeds up erosion. Heuss will have the weeds mowed when needed. This item will be on future agendas.

Estimated cost of clay removal is \$20,000. Clay thickness needs to be verified to obtain a more precise estimate.

**5. Bid opening for Antigo Public Library Flooring Replacement project Re-Bid:**

**Carpet Bids:** Olsons Carpet One - \$50,986

Carpet City Flooring - \$56,000 – Alternate Bid A - \$54,000  
Voluntary Alternate - \$56,500.00

HJ Martin & Son Flooring - \$56,410 – Voluntary Alternate \$57,910

**Painting Bids:** Zalewski Painting - \$7,350

**Electrical Bids:** VanOoyens Electric - \$3,519

North Central Mechanical - \$3,593

Library moving proposals were previously received. Yerges Van Liners, Inc. had the low proposal but was still too high for the budget. Base upon use of the “Loc Dot” system, they have reduced their original proposal to a range between \$27,072.50 - \$29,795.00.

Motion to accept all low bids contingent on providing bid bonds, including the moving proposal by Dave Solin, Seconded by Larry Poltrock, all ayes Motion Carried.

- 6. Facility Use Request – County Board Room:** A request has been received to use the County Board room or another meeting room of accommodating size on Wednesday evenings and Sunday mornings each week for a Bible Study group. This will be put on the next agenda for time to consult with other Committees.
- 7. HR Office Remodeling:** Preliminary plan to remodel the HR Office into two offices would cost approximately \$8,500. Moving the HR Department into the two back offices of County Clerk’s Office would not require remodeling. The Victim Witness Coordinator’s office would be moved into the present HR office which would free up that office for a meeting room. Motion to allow moving the HR Office to the County Clerk’s Office and the Victim Witness Coordinator’s Office to the present HR Office by Nonnenmacher, Seconded by Poltrock, all ayes, Motion Carried.
- 8. Discuss filling Maintenance Employee position:**  
The Finance Committee has approved refilling the Maintenance Position vacancy 30 days prior to Craig Schwartz’s retirement on June 30, 2016. The County will commence the hiring process.
- 9. Review Maintenance Projects/Monthly Report:** Heuss submitted his report to the Committee for the month of February. (See attached)
- a. Jack Lake Shelter – Shelter Doors:** These are being constructed.

- b. **Jack Lake Shelter Fireplace:** Contractor proposals for this work will be solicited during the next month.
- c. **Safety Building Roof Replacement:** Anticipated start is mid April. Approximately 6 week construction period. A portion of the Courthouse parking lot will be unavailable during construction.
- d. **Racetrack pond clay removal:** Not discussed.
- e. **Small Courtroom Renovations:** Heuss presents a sketch for renovating the future Small Courtroom which would be located on the 2<sup>nd</sup> floor of the Courthouse. Approximately \$40,000 plus any special requests from the District Court would be needed for this project. This would have to be included in the CIP (Capital Improvements Projects) for a future year. Judge Kawalski explained the disadvantages of the existing Small Court Room. Having only one entrance/exit is a safety issue as well as the room being very small. Susan Byrnes, District Court Administrator, stated this room does not comply with Supreme Court Rules regarding not having multiple entrances. Judge Rhode is in agreement that these changes need to be made. The need for a full time bailiff was discussed. Motion to put the Small Courtroom Project on the CIP for a future year CIP by Solin, Seconded by Nonnenmacher, all ayes, Motion Carried.
- f. **Highway Building renovations:** Proceeding with Facility Evaluation
- g. **HVAC Study at Safety Building:** Study is proceeding. Preliminary results indicate this building has the potential for major utility savings.

Heuss showed City of Antigo locations at the Health Care Center for the proposed Aging Center.

- 10. **Approve Disposal of County Equipment:** None at this time.
- 11. **Review Budget Summary:** Committee Members received the Budget Summary for review.
- 12. **Verify Date of Next Meeting:** The next regular meeting will be Monday, April 4, 2016 at 3:15 p.m. at the Airport.
- 13. **Adjourn:** Motion to adjourn at 5:22 p.m. by Poltrock, Seconded by Nonnenmacher, all ayes, Motion Carried.

Respectfully submitted,

Pamela Jankowski,  
Recording Secretary