

Langlade County Public Property Committee Minutes

Date of Meeting: March 3, 2014 at 5:00 pm

Place: Resource Center – Wolf River Room

Members Present: Chairman Robert Benishek, Vernon Cahak, Dave Solin, Jeff Zalewski and Doug Nonnenmacher

Members Absent: None

Others Present: Nate Heuss, Robin Stowe, Ora Monegar, Evan Hoke, Kevin McKenna and Pam Jankowski

1. The meeting was called to order by Chairman Robert Benishek at 5:01 p.m. in the Wolf River Room – Resource Center, Antigo. The Pledge of Allegiance was recited.
2. **Approve/amend the minutes of the previous meeting held on February 3, 2014:** Motion by Vern Cahak, to approve the previous minutes, Seconded by, Jeff Zalewski, all ayes, Motion carried.
3. **Discuss Fairgrounds Promotional Committee’s previous meeting minutes with questions if any:** Robin Stowe reviewed the minutes from the previous Fairgrounds Promotional Committee’s meeting regarding the pending resolution of the scheduling conflict from July 4, 2013. If the FPC is unable to resolve this dispute, then the matter will be referred to this Committee.
4. **Discuss Authorization to Revoke Fairgrounds Events when the Policy is violated:** Stowe stated there is a need from someone to be responsible to revoke an event from taking place when the policy is not being followed. The Fairgrounds Promotional Committee (FPC) recommends to allow the Robin Stowe (Corporation Counsel), Nate Heuss (Maintenance Director) and the Chairman of the FPC to have this authority to act on an individual basis. A few examples of policy violations would be: a deposit not being made, liability insurance not provided, the license agreement not signed etc. Motion by Dave Solin to grant either Robin Stowe, Nate Heuss or the Chairman of the FPC, the authority to suspend or revoke permission to host an event or to cancel an event for not following the policy, Seconded by Doug Nonnenmacher, all ayes, Motion Carried.
5. **Information update regarding the McKenna Warehouse:** Stowe stated he has been in contact with John Sager from the DNR regarding obtaining a clarification letter on the McKenna Property as to the environmental study that is being requested by the County. Kevin McKenna stated he would like to work with the Committee and work out a fair deal to sell this property. All parties agree that an analysis needs to be done on the property before negotiations can be completed. Information only.

6. **At approximately 5:20 p.m. consider moving into closed session pursuant to Wis. Stats. Sec 19.85(1) (c) to consider performance evaluation data and compensation for employment positions in the Maintenance Department.** Motion to go into closed session by Dave Solin, Seconded by Vern Cahak, roll call vote, Solin-aye, Benishek-aye, Cahak-aye, Nonnenmacher-aye, Zalewski-aye. The Committee proceeds in closed session at 5:22 p.m.
7. **At approximately 5:45 return to open session with possible action taken on any matters discussed in closed session.** Motion to return to open session at 5:43 p.m. by Solin, Seconded by Cahak all ayes, Motion Carried. No action taken.
8. **Consider forming an Ad Hoc Committee to study Industrial Complex:** Benishek stated he would like to form an Ad Hoc Committee to do a feasibility study for a business incubator specifically designed to support and enhance our local wood technology industry. He would like to see Langlade County named the Wood Technology Center of Wisconsin. Members of this Committee would be Bob Benishek, Dave Solin, Ron Nye, and Doug Nonnenmacher. Motion by Solin to form this Ad Hoc Committee with the members as stated, Seconded by Nonnenmacher, all ayes, Motion Carried.
9. **Review draft of Accessibility Study.** Heuss reviewed a draft of the 2014 Accessibility Study he prepared with the Committee. Heuss has done a lengthy study on each of the Langlade County Buildings in accordance with the Americans with Disability Act (ADA) 2010. Other outlying Facilities will be reviewed by the end of 2014. Stowe briefly explained the requirement of the ADA act. Heuss requested the Committee review his report and prioritize the work they felt needed to be completed. These projects would be put in the CIP over a 5 year span. This item will be put on the Agenda for April. Information Only.
10. **Discuss photos for Resource Center Conference Rooms:** Heuss would like to obtain photographs of the various rivers located in Langlade County that the Resource Center Conference rooms are named after. Each photo will cost approximately \$100.00 finished and framed. The Committee will allow this and Heuss can proceed.
11. **Review Maintenance Projects/Monthly Report:** Heuss reviewed his report with the Committee for the month of February and was accepted. (See attached)
 - a. **Jack Lake Restroom Project:** Will be completed this Spring.
 - b. **Digital Controls at HCC:** This project has been completed.
12. **Approve Disposal of County Equipment:** None at this time.
13. **Review Budget Summary:** Committee Members received the Budget Summary for review.
14. **Verify Date of Next Meeting:** The next regular meeting will be Monday, April 7, 2014 at 5:00 pm at the Resource Center, Wolf River Room.

15. **Adjourn:** Motion by Cahak, Seconded by Nonnenmacher to adjourn at 6:44 p.m., all ayes,
Motion carried.

Respectfully submitted,

Pamela Jankowski
Recording Secretary