

**LANGLADE COUNTY
PERSONNEL COMMITTEE REPORT**

Meeting Date: 9/04/2014

Time: 9:00 a.m.

CHAIRMAN: Doug Nonnenmacher

MEMBERS PRESENT: Doug Nonnenmacher, Richard Hurlbert, Dale Dahms, and Jim Jansen

MEMBERS ABSENT: Arlene Bonacci (excused).

OTHERS PRESENT: Robin Stowe, Judge Kawalski

The meeting was called to order at 9:00 a.m. by Chairman Nonnenmacher in the Law Library, Room 205, of the Langlade County Courthouse, 800 Clermont St, Antigo, WI 54409.

Pledge of Allegiance.

Approve/amend minutes of August 7, 2014.

Motion by Hurlbert to approve the minutes of August 7, 2014, seconded by Dahms. All ayes, motion carried.

Discuss refilling the Langlade County Circuit Court Commissioner position.

Robin explained how this position was created in 2011 to reduce the judicial workload for the Circuit Court Judge. The current Court Commissioner, Attorney Melinda Olsen, will be retiring in December. Judge Kawalski explained the duties currently performed by this position. The Executive Committee has approved the refilling this position as a contracted position. The Judge reviewed the hiring process and expressed his approval with the position remaining contracted. If the position remains a contracted position it does not have to go through the approval process of County Board Rule 12.1 (oversight committee, Personnel, Executive and County Board). Motion by Hurlbert, seconded by Dahms to approve refilling the Langlade County Circuit Court Commissioner position as a contracted position. All ayes, motion carried.

Discuss refilling the Veterans Service Officer position.

The current County Veterans Service Officer (CVSO), Dale Oatman will be retiring at the end of this year. The Veterans Committee would like this position refilled beginning December 1st to allow the new CVSO to receive the necessary training. Robin explained the Executive Committee approved the position being refilled by December 5, 2014 to allow for training. Discussion followed. Motion by Jansen, seconded by Hurlbert to refill the Veterans Service Officer position effective December 1, 2014. All ayes, motion carried.

Discuss Employee Handbook.

No action taken.

Review monthly bills for Corporation Counsel, Circuit Court, Probate/Juvenile, Register of Deeds and District Attorney.

Committee reviewed the bills. No action required.

Set date for next meeting.

The next regular meeting date will be October 2, 2014 at 9:00 a.m.

Adjourn the meeting.

A motion was made by Hurlbert, seconded by Jansen to adjourn the meeting. All ayes, motion carried, and the meeting was adjourned at 9:30 a.m.

Respectfully submitted:

Gail Dunlop