

**LANGLADE COUNTY
PERSONNEL COMMITTEE REPORT**

**Meeting Date: 5/05/2011
Time: 9:00 a.m.**

CHAIRMAN: James Jansen

MEMBERS PRESENT: James Jansen, Michael Klimoski, Richard Hurlbert, Dale Dahms, and George Bornemann

MEMBERS ABSENT: None

OTHERS PRESENT: Robin Stowe, Joy Pecha

The meeting was called to order at 9:00 a.m. by Chairman Jansen in the Law Library Room 205 of the Langlade County Courthouse, 800 Clermont St, Antigo, and WI 54409.

Approve/amend minutes of the April 14, 2011 meeting.

Motion by Klimoski, seconded by Dahms, to approve the minutes of April 14, 2011 as printed. All ayes, motion carried.

Discuss request to hire a casual employee in the Extension Office to work at the Research Station.

This position will be to extend the hours of the casual employee who would have to be included in the Wisconsin Retirement System. This person has been working at the research station on a grant from the Wisconsin Potato Industry Board. Motion by Bornemann, seconded by Klimoski to honor the request for extended hours for casual employee at the Extension Office Research Station. All ayes, motion carried.

Review reporting requirement for comp time.

Joy Pecha presented the comp time list for the Circuit Court. There will be no money paid out; strictly comp time and it will be used before the end of the year. One day can be carried over with five days banked. Only a report of hours is needed by Department Heads for respective oversight committee. There was a suggestion that this be discussed at the Management Team meeting.

Update on Union Contracts.

Robin presented copies of the final version of the contracts. They will be final when signed by the Unions and other respective parties. They will hopefully be signed by the next Committee meeting.

Robin advised the Committee that he along with Pam Resch and Gary Olsen will be working on various human resource matters. The first assignment will be to put all the County's personnel files in order and after that task is completed then other HR matters will be addressed such as establishing a consistent procedure for handling employment-related functions, from new employee orientation to the process by which an employee exists his/her employment with the County. Also, given the changes to collective bargaining resulting from the Budget Repair Bill, it will be necessary to establish a new Employee Handbook by 2013.

Discuss resolution regarding pre-tax contributions by employees to the Wisconsin Retirement System.

If the Budget Repair Bill passes and once it becomes effective all employees that are not currently under a Union Contract (with the exception of those categorized as public safety employees who are exempt from the BRB), have to pay one-half of their Wisconsin Retirement System which is 5.8% of their gross wages. The municipal employer can adopt a resolution in order to designate this payroll deduction as pre-tax. John Prentice has prepared a resolution for all of his municipal employer clients. It is effective when the Budget Repair Bill becomes effective. Motion by Klimoski, seconded by Bornemann to co-sponsor the resolution regarding pre-tax contributions to the Wisconsin Retirement System. All ayes, motion carried.

Review and approve payment of monthly bills and comp time for the following departments: Corporation Counsel, Circuit Court, Probate/Juvenile, Register of Deeds and District Attorney.

Motion by Bornemann, seconded by Klimoski to approve payment of bills as presented. All ayes, motion carried.

Adjourn the meeting.

A motion was made by Hurlbert, seconded by Bornemann to adjourn meeting. All ayes, motion carried, and meeting of the Personnel Committee was adjourned at 10:45 a.m.

Respectfully submitted:
Gail Dunlop