

**LANGLADE COUNTY
PERSONNEL COMMITTEE REPORT**

Meeting Date: 6/12/2014

Time: 9:00 a.m.

CHAIRMAN: Doug Nonnenmacher

MEMBERS PRESENT: Doug Nonnenmacher, Richard Hurlbert, Arlene Bonacci, Dale Dahms, and Jim Jansen

MEMBERS ABSENT: None

OTHERS PRESENT: Robin Stowe, Dave Solin, Kim Van Hoof, and Joe Novak

The meeting was called to order at 9:00 a.m. by Chairman Nonnenmacher in the Law Library, Room 205, of the Langlade County Courthouse, 800 Clermont St, Antigo, WI 54409.

Pledge of Allegiance.

Approve/amend minutes of May 5, 2014.

Motion by Jansen to approve the minutes of May 5, 2014 with the amendment that Dale Dahms was not in attendance at the meeting on May 5th, seconded by Bonacci. All ayes, motion carried.

Consider refilling vacant position of Master of Social Work (MSW) Social Worker.

The County has limited resources available within the Children and Family Services Unit to provide the necessary intensive in-home services that would allow certain children in the Department's custody, currently placed in costly facilities, to return to their homes. Rather than a costly placement facility, a child can possibly be placed back into their home with an intensive in-home service. North Central Health Care employs one full-time Master Social Worker in a Comprehensive Coordinated Services Program (CCS) to provide intensive in-home services in Langlade County; however there exists a need to provide services to more cases than are currently waiting to receive CCS and cases that do not qualify for the CCS program. Therefore, rather than refill a current vacant social worker position, the Department of Social Services would like to employ a Master of Social Work (MSW) Social Worker in order to provide more intensive in-home services to children and families in Langlade County. Motion by Hurlbert, seconded by Dahms to approve the position of Master of Social Work Social Worker and forward the resolution to County Board for approval. All ayes, motion carried.

Discuss resources available from Wisconsin Counties Association legal counsel (Phillips Borowski) and Wisconsin County Mutual Insurance Corporation to assist the County in addressing employment, personnel and labor issues.

Continuation of information discussed at previous meetings. The County has budgeted \$ 15,000 for contracted labor relations and human resource services in 2014. By entering into a contract with specific providers (Phillips Borowski and Schenck), the County would be able to maximize the use of these limited funds. The proposal is (on a one year trial basis) to enter into agreements with both firms for contracted services not to exceed \$5,000. All requests for services would go through Robin and he would negotiate the cost. Motion by Hurlbert to go through with the recommendations made by Robin, seconded by Dahms. All ayes, motion carried.

Discuss Employee Handbook (including Compensation Plan language).

The Executive Committee referred this change to the Employee Handbook. This change would require that any request to add a new compensation line-item on the Compensation Matrix for additional responsibilities, be reviewed by the Matrix and Personnel Committees prior to submission to the County Board. Discussion followed. Revisions will be reviewed at the next committee meeting.

Review monthly bills for Corporation Counsel, Circuit Court, Probate/Juvenile, Register of Deeds and District Attorney.

No action required.

Set date for next meeting.

The next regular meeting date will be July 3, 2014 at 9:00 a.m.

Adjourn the meeting.

A motion was made by Bonacci, seconded by Jansen to adjourn the meeting. All ayes, motion carried, and the meeting was adjourned.

Respectfully submitted:
Gail Dunlop