

**Minutes of Lantlade County
Matrix Committee Meeting**

Meeting Date: 03/14/2017

Time: 11:15 a.m.

Chairman: David Solin

Members Present: David Solin, Doug Nonnenmacher, Ron Nye, James Jansen and Pete Pennington (in the absence of Supervisor Scupien).

Members Absent: Don Scupien

Others Present: Gary Olsen, Robin Stowe and Judy Nagel

Call the meeting to order: Chairman Solin called the meeting to order at 11:15 a.m. and the Pledge of Allegiance was recited.

Approve minutes from previous meeting held on February 10, 2017: Motion by Nonnenmacher, second by Pennington to approve the minutes of February 10, 2017 meeting. All ayes, motion carried.

Discuss setting wage for new Staff Accountant Position: Gary Olsen, Finance Director, addressed the Matrix Committee asking for a wage range to be set for the proposed Staff Accountant position. Olsen suggested the Staff Accountant position be set at \$17.80-\$21.13.

Motion by Nonnenmacher, second by Pennington to approve the matrix range for the Staff Accountant position at \$17.80-21.13. All ayes, motion carried.

Discuss setting salaries for the positions included in the Interim HR Proposal: Gary Olsen, Finance Director, asked the Matrix Committee to set the wage range for the propose creation of, (All Interim): an Assistant HR Director, Assistant Finance Director, Finance/HR/IT Director, Administrative Coordinator/Corporation Counsel. Olsen suggested the Assistant HR Director Position range be set at \$22.03-\$26.14, Assistant Finance Director \$24.44-29.01, Finance/HR/IT \$41.29-49.00 and Coordinator/Corporation \$52.78-62.64.

Motion by Nye, second by Pennington to approve plan as stated with the Oversight Committee determining salary step. All ayes, motion carried.

Adjourn the meeting: Motion by Nonnenmacher, second by Pennington to adjourn. All ayes, motion carried. Meeting was adjourned at 11:50 a.m.

Respectfully submitted,
Becky Rank
Recording Secretary