

MINUTES OF THE LOCAL EMERGENCY PLANNING COMMITTEE THURSDAY, September 26, 2013

Members Present: Bill Greening-Sheriff, Jon Gougar-Sartori Cheese, Jon Petroskey-Antigo Fire Dept., Gene Kamps-Co Board, Brad Henricks-EM Director, Terry Trapp-DNR, Ron Barger-Public Health Dept., Tim Rusch-Hwy Dept.

Others Present: Kim Bissonette-Sheriff's Office, Keith Lindner-DNR

Call meeting to order/Pledge of Allegiance

County Board Member Gene Kamps called a meeting of the Local Emergency Planning Committee to order on the above date at 10:00 a.m. and the Pledge of Allegiance immediately followed.

Approve March 28, 2013 Minutes

Moved by Greening, second by Petroskey to approve the March 28, 2013 Minutes. All ayes, motion carried.

Review Membership List and By Laws

EM Director Brad Henricks informed the committee that the Membership List and By Laws have been formerly approved and have not changed. Next spring at the reorganizational meeting Henricks will make sure that the Letter of The Law gets approved as far as appointments from the County Board as membership of the LEPC.

Review Merit Gear, LLC Original Off-Site Plan

EM Director Brad Henricks handed out the Off-Site Emergency Plan for Merit Gear to all attendees. The committee reviewed the plan and it looks like Merit Gear is on top of everything. Henricks also stated that the group should go over and look at off-site plans to make sure everything is status quo. There are eight (8) planning facilities in place and may have added or deleted items in their plans. Petroskey asked if we have the ability to push any emergency alerts through cell phones. Henricks stated that the National Weather Service has the only access right now and that we need to file an application for local access and this would be a great resource to expand on. A copy Merit Gear's Off-Site Plan was scanned in with the minutes and placed on file with EM Director Brad Henricks and Recording Secretary Kim Bissonette.

Moved by Petroskey, second by Barger to approve Merit Gear's Off-Site Plan. All ayes, motion carried.

Yearly Spill Report Review

Henricks informed members that there were three (3) spills between October 2012 and August 2013. Copies of Substance Release Reports were handed out to all attendees. They were Amron with Diluted Sodium Hydroxide overflow to outside the building onto grass/soil/gravel area, Springbrook Farms with 4,000 gallons manure when gate let go on the truck, and FS with 300 pounds of potash on roadway when gate let go on the truck. Amron took corrective action and put in a cement containment area. A copy of the Spill Reports were scanned in with the

minutes and placed on file with EM Director Brad Henricks and Recording Secretary Kim Bissonette.

Discuss ideas for Hazmat/EPCRA Exercise

Henricks informed the committee that every four (4) years there has to be a Hazmat/EPCRA (Hazard Material Related) exercise. The exercise for 2014 should have to do with a spill. This fall when things die down the planning team is going to come to Antigo and get a group together. Possible player ideas were Sartori or Merit Gear if they would consider participating. The exercises would start with a tabletop, then go to functional and then full scale.

Current activity updates from the different disciplines

Antigo Fire Department - Jon Petroskey informed the committee that he and Brad attended Eastview's mass evacuation plan and that they were very organized and stated that they have 90 wheelchairs in the facility and were out within 6 minutes. Henricks stated that there is still a transportation problem in that they can only transport 18-20 patients at a time. There are other options such as using semi-trailers or load out of the wheelchairs into buses or vans. Petroskey also stated that they finished confined space training with all fire department personnel. Henricks asked how the EMS feasibility study was going and Petroskey stated that everything is staying the same, no changes.

Public Health Department – Ron Barger informed the committee that in October they are going to all the schools and will be doing mass vaccination clinic exercise. Barger will share his after action report when it is completed. This exercise will be funded with Emergency Preparedness Funds. Henricks informed the committee that a Red Cross team is coming to Langlade County in October and go through the sheltering list.

DNR – Terry Trapp informed the committee that the Forestry end of the DNR is going through changes as Keith Lindner has replaced Ron Zalewski's position after his retirement. Terry also stated that he went to a large forest fire in May in Northwestern Wisconsin, the largest in approximately 30 years and stated it was quite interesting. Terry also stated that he has dealt with some burning and smoke issues just inside the city limits.

County Board- Gene Kamps commended Brad Henricks on an excellent job at the August County Board meeting explaining what LEPC means. Many people didn't know this existed and everyone enjoyed it. Kamps thanked Brad and stated that he should do it again in a couple years.

Sartori Cheese– Jon Gougar informed the committee that their fire drill this summer was very successful, it only took 2-4 minutes to evacuate 70 people and that they all went to the correct meeting spot. A safety initiative kick off meeting was held with safety advocates, which are team members from the production areas. They are in the process of soliciting more in depth Preventative Maintenance Program for their Ammonia system. IIAR (International Institute Ammonia Refrigeration) assessment was done. Once a month a prescribed PM routine is done for liability and safety reasons. Ammonia detection units are being installed in each cooler with alarms. They are in the design phase of the expansion for the Antigo facility. Still

working on the SCBA project. There has been a lot of updating and replacing equipment.

Highway Dept.–Tim Rusch informed the committee that they will be bringing in a new chemical that will be used on two (2) new diesel trucks that are on order. The chemical is Urea and not sure of the threshold amount is. Eventually they will have approximately three (3) dozen diesel trucks.

Public Comment

None

Future Meeting Schedule

The next meeting dates will be February 27, 2014 and August 21, 2014.

Set next meeting date

The next meeting date is set for February 27, 2014.

Adjourn

A motion was made by Terry Trapp, second by Tim Rusch to adjourn the meeting at 11:22 a.m. All ayes. **Motion Carried.**

Respectfully submitted

Kim Bissonette, Local Emergency Planning Committee Recording Secretary