

MINUTES OF THE LOCAL EMERGENCY PLANNING COMMITTEE TUESDAY, September 25, 2012

Members Present: Jerrold Burns-Co Board, Bill Greening-Sheriff, Jon Gougar-Sartori Cheese, Jon Petroskey-Antigo Fire Dept., Gene Kamps-Co Board, Brad Henricks-EM Director, Lora Hainy-Red Cross, Ron Barger-Health Dept., Tim Rusch-Hwy, Terry Trapp-DNR

Others Present: Greg Aderman-Sartori, Kim Bissonette-Sheriff's Office

Call meeting to order/Pledge of Allegiance

EM Director Brad Henricks called a meeting of the Local Emergency Planning Committee to order on the above date at 10:05 a.m. and the Pledge of Allegiance immediately followed.

Approval of Minutes of the October 18, 2011 meeting

This item was inadvertently missed on the Agenda. Moved by Barger, second by Burns to approve the minutes of the October 18, 2011 meeting as presented. All ayes. **Motion Carried.**

Update on the LEPC

EM Director Brad Henricks presented a current members list as of last year. Henricks stated that the County Board by statute has to approve appointments to this LEPC and it hasn't been done for some time. With the spring election it was unknown as to the changes on the board and it was decided to wait until this fall's meeting.

Review/Official Membership List and forward to Executive Committee

EM Director Brad Henricks will define the members list and take to the Executive Committee and have them adopt the appointments. Lora Hainy with Red Cross stated that the entity should be called when there is an emergency for calls received out of 911 dispatch or emergency management, cell phones should be used for direct contact. The Red Cross should be called at 877-618-6628 where there is staff and volunteers available at all times and this would be a steady consistent contact. Lora also stated that their website at www.redcross.org is also a great resource. Chairman Kamps asked that Lora make a presentation for County Board regarding the Red Cross Ready Program. Lora stated she'd be happy to. Henricks will update Eastview and Langlade Memorial Hospital. Petroskey asked if we have someone from the eastern part of the county. Henricks will try to make contact with someone from the White Lake area. Henricks stated that he will modify the membership list from Lora Hainy to American Red Cross, Holly to Ron Barger, update Eastview and Langlade Memorial Hospital and find someone from eastern Langlade County. Moved by Petroskey, second by Barger to make the modifications to the membership list. All ayes. **Motion Carried.**

Status of WHOPRS

EM Director Brad Henricks updated members that WHOPRS is an online system where facilities like Sartori go in and put their chemical lists and also supplies their

reporting requirements online. The theory behind this was, number one for the facility so that they could go to that online place and weren't shuffling paperwork, number two for responders like fire and EMS so they could go into WHOPRS on their way to for example to a call at Sartori and see exactly what the current chemical inventory is for that reporting period. The public has access to information on this site also. The software still has bugs to work out and may be more functional in 2013.

Review Current Facilities Off-Site Plans

Henricks informed members that if a facility has extremely hazardous materials over a threshold quantity then they become a planning facility, meaning that they have to file this off-site plan and the LEPC is suppose to review those plans and be aware of it. The whole purpose of the LEPC is so that the community also becomes aware of what's in their neighborhood. Henricks stated that there are 66 facilities that have to report in Langlade County, and seven (7) of them that have the point of their inventory and what they have inventoried for them to do their off-site plans. Henricks stated that he was very impressed to see that these facilities are on top of it, their plans are in place. Petroskey informed members that technically the public is informed each year and are invited to review these plans by EM Director Brad Henricks through advertising in the paper. Jon Gougar stated that he is also available at Sartori anytime to talk to anyone in the neighborhood regarding their plans. Lora Hainy, Red Cross stated that we could look at working with the community on an annual basis, via drills and the media to incorporate a safety in place plan. Henricks stated we are due for a good exercise on the chemical side of our plan and that would be a good thing for us to work with. This could be done with either one of the facilities or a tanker or something that would require us to kick in some of that notification. Henricks wanted the committee to be aware of what the off-site plans are and that they have to be signed off by everybody, including our LEPC Chairman and then it gets sent into the state.

Petroskey asked to be excused for another appointment at 10:52 a.m.

Current activity updates from the different disciplines

Sartori Cheese– Jon Gougar stated that they are implementing more safety items in their plan; first aid training; two safety advocates in which one is an EMT; upgrading response equipment; and new preventative maintenance plan. Gougar also stated that the company is fully committed to the Antigo facility and will be discussing possible future expansions.

Heath Dept. – Ron Barger stated that they have formed a Special Populations Committee that addresses sheltering in place and explaining what that is and getting membership roles getting going so if there is a tornado then they can look at vulnerable populations and the needs of those individuals. They focus on the people aspect as to the special needs. This committee meets three (3) times a year. They work on getting emergency kits together and distributing weather radios with funds from a Public Health Preparedness Grant, which is renewable every year. Internally Barger is training his staff on ICS, most of the staff is trained up to ICS300.

Red Cross- Lora Hainy informed members that the Red Cross has a free App that you can download for free onto your phone. The nice thing about the App is that in those emergency moments, it gives quick lists on what to do. It also provides a

video on what to do while you're waiting for help to get there and links to weather alerts. This App is at www.redcross.org.

Sheriff- Bill Greening informed members that this past summer EM Director Brad Henricks and members of the Antigo Fire Department renovated a trailer into an enclosed mobile command post, which is a very necessary piece of equipment and they did a great job.

DNR- Terry Trapp informed members that earlier this summer the Langlade County Ranger Station was closed up and the staff that was there either retired or transferred to a different position, so now everything is concentrated here in Antigo.

HWY- Tim Rusch informed members that everything is in good shape heading into winter.

County Board- Gene Kamps asked if we're prepared for thin ice regarding equipment. EM Director Brad Henricks stated that all the fire departments have ice rescue cold weather suits that they can respond with, the dive team disbanded. Greening stated that he disbanded the dive team approximately two (2) years ago due to lack of resources and in addition to the fact of how often the dive team was utilized, so it was difficult to justify the costs. EM Director Henricks also stated that the dive team has been regionalized with surrounding counties.

Future Meeting/Exercise topics

EM Director Brad Henricks stated that we need to be more consistent with these meetings. There really wasn't anything to put on an agenda this spring but the committee will meet again preferably in three to four months.

Set next meeting date

EM Director Henricks will set the next meeting date in January or February and get the agenda out to all the members.

EM Director Henricks handed out the 2012 Emergency Response Guidebook (A Guidebook for First Responders During the Initial Phase of a Dangerous Goods/Hazardous Materials Transportation Incident). They are in all the emergency vehicles.

EM Director Henricks also informed the committee that he received some money and worked diligently with the DNR, Land Records and the Planning Commission on the Langlade County Emergency Response Zone Atlas. It's a map that shows all the residences within the county and zones have been identified already so that if something happens, for example if a tornado came through, it eliminates a whole lot of confusion and organization that's required. These books are also out in every emergency vehicle.

Adjourn

A motion was made by Barger, second by Greening to adjourn the meeting at 11:34 a.m. All ayes. **Motion Carried.**

Respectfully submitted

Kim Bissonette, Local Emergency Planning Committee Recording Secretary