

HIGHWAY COMMITTEE MEETING REPORT

DATE OF MEETING: Wednesday, January 11, 2012

COMMITTEE: Highway

CHAIRMAN: Eugene Kamps

MEMBERS PRESENT: Eugene Kamps, Arlene Bonacci, Richard Hurlbert, James Jansen and Jeff Zalewski.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Rusch, Patrol Superintendent Washatko and Office Manager Wells.

The meeting was called to order by Chairman Kamps at 7:30 a.m.

APPROVE AGENDA/MINUTES:

Chairman Kamps asked for additions to the agenda. There were none. Motion by Jansen, second by Bonacci, to approve the agenda as presented, and approve the minutes of the December 14, 2011 meeting. Motion carried.

REVIEW DISBURSEMENTS:

Vouchers #701 - #733, 2011 and #1 - #28, 2012 were reviewed. Motion by Zalewski, second by Hurlbert, to approve the December voucher/procurement card disbursements, and sign the history report. Motion carried.

DISCUSS MACHINERY, SHOP AND REPAIRS:

The new fuel pumps have been installed. There are no major repairs at this time. Annual maintenance is being performed on the breaker, as well as remanufacturing the grizzly so it does not need to be removed each time the crushing equipment is relocated. The old pressure washer in the shop is having problems. It is diesel fired, and located in the center of the shop so exhaust must be vented. This results in heat loss and there are still fumes even with venting. The Commissioner proposed to purchase a new natural gas fired pressure washer and relocate it to the outer wall of the building where there is venting and fuel access. Motion by Jansen, second by Zalewski, to approve the replacement and relocation of the Alkota pressure washer, cost not to exceed \$7,200.00. Motion carried, all ayes.

The air compressor at the hot mix plant is approximately 15 years old, and requires routine replacement. The following quotations were obtained. **The low quotation from Brabazon is not a direct replacement and would require installation modification; the low quotation, with trade-in from WI Compressed Air is a direct replacement, no modification required:

<u>Vendor</u>	<u>Make</u>	<u>Price</u>	<u>Trade-In</u>	<u>Net Price</u>
Maxam Equipment	Gardner-Denver	\$11,515.00	NONE	\$11,515.00
Brabazon	Sullair	\$10,700.00	NONE	\$10,717.00**
WI Compressed Air	Gardner-Denver	\$11,988.00	\$1,000.00	\$10,988.00

Motion by Bonacci, second by Zalewski to accept the low quotation that requires no installation modification from WI Compressed Air for a replacement air compressor for the hot mix plant, for \$11,998.00, less \$1,000.00 trade-in, for a purchase price of \$10,988.00. Motion carried, all ayes.

DISCUSS HIGHWAY OPERATIONS:

The preliminary December (prior to closing entries) budget report was distributed. The two new employees are on staff and doing well. The double stop and stop ahead signs as well as the rumble strips have been installed at the CTH "G"/"HH" intersection and the flags have been installed on the stop signs at the CTH "B"/"C" intersection. Staffing was discussed, if there are retirements in 2012, the positions will need approvals and then advertisement for applications if approved, hiring to be later in the year, prior to the winter season. We are plowing and sanding as necessary, brushing with crews and the excavator, making firewood and cleaning up outbuildings.

ADJOURN MEETING:

Motion by Zalewski, second by Bonacci, to adjourn the meeting at 8:20 a.m. Motion carried.

Richard H. Hurlbert, Secretary