

HIGHWAY COMMITTEE MEETING REPORT

DATE OF MEETING: Wednesday, October 9, 2013

COMMITTEE: Highway

CHAIRMAN: Jeffrey Zalewski

MEMBERS PRESENT: Jeffrey Zalewski, Arlene Bonacci, Richard Hurlbert, Rick Bina and William Bostwick.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Rusch, Patrol Superintendent Washatko, Office Manager Wells, Joe Novak and Tom Schultz.

The meeting was called to order by Chairman Zalewski at 7:30 a.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

APPROVE AGENDA/MINUTES:

Chairman Zalewski asked for additions to the agenda. There were none. Motion by Bonacci, second by Hurlbert, to approve the amended agenda as presented. Motion carried. Motion by Hurlbert, second by Bina, to approve the minutes of the September 11, 2013 and September 24, 2013 meetings. Motion carried.

TOM SCHULTZ TO ADDRESS THE COMMITTEE REGARDING COUNTY INTERSECTIONS:

Tom Schultz brought to the Committee's attention three intersections in Langlade County (CTH "S" /STH "64", STH "64"/ STH "52/Langlade Road, and STH "52"/CTH "B"/CTH "S") that he thought would benefit from realignment, citing the newly reconstructed CTH "B"/USH "45" intersection as an example of a more ideal intersection alignment that allows a more right angle alignment with the intersecting highway.

These intersections are all under the State's jurisdiction; the Patrol Superintendent will discuss these intersections with the DOT's liaison that serves Langlade County, and the Commissioner will discuss these intersections with the DOT personnel at the Traffic Safety Commission meeting.

DISCUSS MACHINERY, SHOP AND REPAIRS:

There are no major repairs at this time. The injectors were replaced in #111 truck. Routine maintenance on the winter equipment is progressing rapidly with the hiring of the new mechanic, who is doing well. The two new trucks should be ready in about two weeks. With the construction season wrapping up shortly, routine annual maintenance will commence on the paving equipment and the hot mix plant.

DISCUSS HIGHWAY OPERATIONS:

With the construction season wrapping up, this is the last week of the 4-10 hour work days. Today is our last day of paving; we will produce some cold patch mix before shutting the hot mix plant down for the season. We have been mixing our winter's salt/sand and should finish today. There are only a few days of pavement marking left for the State and we plan to crush one more day. Fall work will then commence with crews crack sealing, brushing and shouldering. Work on the State LFA for wetlands will start this week.

The September budget report was distributed, reflecting the additional \$90,176 to our Routine Maintenance Agreement with the State for winter maintenance.

Although the engineering is done for the CTH "B" project, the DOT and their project management consultant are applying rules that were not in effect when this project was originally secured. This means that Ayres Associates will have to reopen this project and perform the required analysis. The estimated cost is \$3,000. Motion by Hurlbert, second by Bina,

to approve additional work on the CTH "B" project from Ayres and Associates to comply with current DOT regulations, at an estimated cost of \$3,000. Motion carried.

A similar situation has occurred on the CTH "Y" bridge project; this bridge will now be a three span bridge, resulting in the necessity of performing additional soil borings. The estimated cost for the additional work under the Mead & Hunt engineering contract is \$4,500. Motion by Bostwick, second by Hurlbert, to approve additional work under the Mead & Hunt engineering contract for the CTH "Y" bridge, estimated cost of \$4,500. Motion carried

REVIEW/APPROVE REQUEST FOR PAYMENTS FOR RIGHT OF WAY ACQUISITION FOR PROJECT # 9360-02-00 - CTH "B" FROM USH "45" TO STH "52":

The Committee reviewed the request for payments for right of way purchases for eight parcels on the CTH "B" project. Motion by Bostwick, second by Hurlbert, to approve payments for eight parcels. Motion carried.

APPROVE EMPLOYEE ATTENDANCE FOR ASPHALT PLANT TRAINING:

With the retirement of our leadman for the hot mix plant operations at the end of July, we have assigned those leadman duties to another employee who is doing well; but who has not received the opportunity of in depth training. The company that provides our extraordinary service/repairs (Astec) is offering training specific to our Barber Greene hot mix plant in Chattanooga, TN in early 2014. The training costs \$750 for a four day intensive training, the Doubletree Hotel offers an \$89/night rate for attendees, and with the airfare and meals the total training cost should be approximately \$2,000. This would be funded out of the Internal Service Fund blacktop operations; not the County budget for road maintenance. The training is a good investment to eliminate downtime and minimize service calls from Tennessee technicians. Motion by Bonacci, second by Bina, to approve the attendance of the hot mix plant leadman at the Astec training in January, 2014; travel and training costs estimated at \$2,000, funded from the Internal Service Fund hot mix plant operations. Motion carried.

DISCUSS PLOW ATTACHMENT FOR PICKUP TRUCK TO CLEAN HIGHWAY DEPARTMENT YARD:

With staffing levels at a minimum, we have had problems the past few winters with cleaning the snow from our own yard. With the employees arriving and the plow trucks departing in the early hours to perform the plowing of the travelled roads, they have created hazards in our yard by packing the snow, which in turn becomes icy areas. This is a hazard for our employees and the general public, especially near the buildings. Since the Patrol Superintendent is normally the one who calls out the earliest arriving employees, he is also the employee available to perform some yard cleanup prior to the arrival of the employees and the departure of the plow trucks packing the snow in the yard. If his truck were equipped with a plow, he could eliminate the hazard areas before they occur. This plow would be quick hitched so it did not have to be on the vehicle at all times, but could be quickly mounted and dismounted. It would be transferred to another pickup truck when this one is disposed of. The quote for the plow from Fuller Sales and Service is \$5,100 mounted; with wireless control, lights and shoes. Motion by Bostwick, second by Bonacci, to purchase the plow from Fuller Sales and Service for the quoted price of \$5,100, mounted on truck #182. Motion carried.

UPDATE COMMITTEE REGARDING STAFFING:

The two new employees will be starting on Monday, October 14, 2013. An eligibility list has been established and a resolution is progressing to the County Board meeting scheduled for October 22, 2013, to allow refilling of vacancies during the winter season with the authority of the Highway Committee only.

Joe Novak requested and was allowed to address the Committee in regard to specific incidents within the department.

AT APPROXIMATELY 8:30 A.M., CONSIDER MOVING INTO CLOSED SESSION PURSUANT TO SECTION 19.85 (1) (E) OF THE WISCONSIN STATUTES TO DISCUSS THE RIGHT OF WAY ACQUISITION ON CTH "B", FROM USH "45" TO STH "52":

Motion by Bina, second by Hurlbert, to move into closed session at 8:46 a.m. By individual vote of the committee; all ayes.

AT APPROXIMATELY 9:15 A.M., RETURN TO OPEN SESSION WITH POSSIBLE ACTION ON ANY MATTER DISCUSSED DURING CLOSED SESSION:

Motion by Hurlbert, second by Bostwick, to move out of closed session at 9:41 a.m. Motion carried.

Motion by Bina, second by Bostwick, to approve the transfer of the 2010-2011 CHIP funds to another project if necessary due to project sunset dates. Motion carried.

Motion by Hurlbert, second by Bonacci, to approve the suggested negotiations for a particular parcel as discussed in closed session. Motion carried.

ADJOURN MEETING:

Motion by Bina, second by Bostwick, to adjourn the meeting at 9:43 a.m. Motion carried.

Richard H. Hurlbert, Secretary