

## **HIGHWAY COMMITTEE MEETING REPORT**

DATE OF MEETING: Wednesday, November 9, 2016

COMMITTEE: Highway

CHAIRMAN: Richard H. Hurlbert

MEMBERS PRESENT: Richard H. Hurlbert, Arlene Bonacci, James R. Jansen, Pete Pennington and Larry Poltrock.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Braun, Nick Vos, DOT and consultants from various engineering firms.

The meeting was called to order by Chairman Hurlbert at 7:30 a.m.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

### **APPROVE AGENDA/MINUTES:**

Chairman Hurlbert asked for additions to the agenda. There were none. Motion by Pennington, second by Jansen, to approve the agenda as presented. Motion carried. Motion by Bonacci, second by Poltrock, to approve the minutes of the October 12, 2016 meeting. Motion carried.

### **PUBLIC COMMENT ON AGENDA ITEMS AND CONSIDERATION OF REQUESTS FOR ITEMS TO BE ADDED TO FUTURE MEETING AGENDAS:**

Chairman Hurlbert asked Commissioner Braun for an update on the Highway building remodel. Commissioner Braun stated the Building Committee directed he and Nate Heuss, Director of Facilities Management, to continue to look at other facilities. They are scheduled to visit a facility in Rib Mountain later this month. A site visit was made at the City of Antigo shop. These visits allow us to see how others are constructing buildings for similar use. Chairman Hurlbert requested that this item be put on the monthly agendas to keep the Committee updated.

### **APPROVE 2017 ROUTINE MAINTENANCE AGREEMENTS (RMA'S) WITH WIDOT:**

Nick Vos, WIDOT, presented the 2017 Routine Maintenance Agreements in the amount of \$983,500 to the Committee. Mr. Voss gave a brief description of items in the agreement, including, but not limited to, winter maintenance, patrol supervision, and administration. Discussion included the State's request for the increased use of anti icing materials, prior to winter storms. This type of application has been shown to reduce the total amount of salt needed to maintain highways during winter storm events. Motion by Pennington, second by Jansen, to approve and sign three copies of the 2017 State Routine Maintenance Agreements. Motion carried.

### **DISCUSS MACHINERY, SHOP AND REPAIRS:**

Report is attached to these minutes. Motion by Pennington, second by Poltrock, to approve the machinery, shop and repairs report. Motion carried.

### **RATIFY CHAIRMAN'S APPROVAL TO PURCHASE A USED TRUCK CHASSIS WITH FLAT BED, TO BE UTILIZED AS A REPLACEMENT SHOP SERVICE TRUCK UPON TRANSFER OF OUR SERVICE BODY:**

Motion by Jansen, second by Poltrock, to ratify the Highway Committee Chairman's approval to purchase a used truck chassis with flat bed, to be utilized as a replacement shop service truck upon transfer of our service body, for \$6,500.00. Motion carried.

#### **PURCHASE DEMO 2014 CATERPILLAR 950K WHEEL LOADER:**

Commissioner Braun requested approval to purchase a 2014 Caterpillar 950K wheel loader from Fabick CAT. The Highway Department has been demoing the loader in the production of salt/sand; it is a good fit for our operations. It is a low hour machine (approximately 650 hours) that is being offered at a good price. The purchase price of \$205,000.00 includes a power train and hydraulics warranty until June 10, 2017 or 3000 hours, and a \$2,500.00 parts and service credit to be applied to Langlade County's Fabick CAT account. Motion by Pennington, second by Poltrock, to approve the purchase of the 2014 Caterpillar 950K wheel loader from Fabick CAT for \$205,000.00. Motion carried.

#### **INTERVIEW ENGINEERING FIRMS FOR THE CTH "Y" BRIDGE AND APPROACHES (P-34-0705) OVER THE SPRING BROOK:**

Presentations were given by representatives of OMNNI Associates, Mead & Hunt, MSA Professional Services and Ayres Associates. The Highway Committee members ranked the consulting firms using a composite rating system that included an interview rating sheet and Committee discussion on key points. Motion by Pennington, second by Jansen, to forward the following ranking: 1. MSA Professional Services, 2. Ayres Associates, 3. Mead & Hunt, 4. OMNNI Associates to the Wisconsin Department of Transportation North Central Local Program Management Consultant, Cedar Corporation. Motion carried.

#### **DISCUSS HIGHWAY OPERATIONS:**

Report is attached to these minutes. Motion by Pennington, second by Bonacci, to approve the Highway operations report. Motion carried.

#### **ANNUAL ATV ROUTE REVIEW:**

The Commissioner reviewed/inspected the current ATV routes and reported he has no concerns at this time. Commissioner Braun stated he did receive a complaint regarding ATV's riding on the road at the intersection of CTH "H" and "J" which is not part of a designated ATV route. All signs were up on the routes; therefore any ATV operators leaving the designated routes and traveling on the road in the area of the CTH "H" and "J" intersection could not claim they were there due to improper or missing signs.

#### **ATTENDANCE FOR THE WCHA PROFESSIONAL DEVELOPMENT & LEADERSHIP CONFERENCE, DECEMBER 6-7, 2016, WAUSAU, WI:**

Motion by Pennington, second by Poltrock, to approve Commissioner Braun and Chairman Hurlbert to attend the WCHA Professional Development & Leadership Conference December 6-7, 2016 in Wausau, WI. Motion carried. (Chairman Hurlbert will only be attending on December 6).

#### **ATTENDANCE FOR THE WINTER ROAD SCHOOL (HIGHWAY CONFERENCE), JANUARY 16 – 18, 2017, WISCONSIN DELLS:**

Motion by Poltrock, second by Pennington, to approve Commissioner Braun and Supervisor Bonacci to attend the Winter Road School Highway Conference January 16-18, 2017 in Wisconsin Dells. Motion carried.

#### **WISCONSIN COUNTY HIGHWAY ASSOCIATION (WCHA) REQUEST FOR VOLUNTEERS TO REPRESENT THE NORTH CENTRAL REGION COUNTIES FOR THE DEVELOPMENT OF SHORT TERM AND LONG TERM SUCCESSION PLANS FOR THE ASSOCIATION:**

The Highway Committee would like Commissioner Braun to obtain more information regarding what this would entail before volunteering. Commissioner Braun will contact the WCHA and report back to the Committee members.

#### **ADJOURN MEETING:**

Motion by Jansen, second by Poltrock, to adjourn the meeting at 10:17 a.m. Motion carried.

James R. Jansen, Secretary

### **Machinery Shop and repairs:**

#39 grader, replace hydraulic cylinder on moldboard.

#1 patrol truck, removed spreader and are working to set up for anti-icing.

#89 patrol truck, replaced hydraulic valve body, hoses and cables for controlling attachments.

#274 loader, replaced accelerator pedal assembly.

#273 loader, replaced alternator.

#275 loader, replaced alternator.

Mounting wings and sanders/spreaders to patrol trucks.

Installed brine tanks and calibrated spreaders on patrol trucks used to maintain State highways.

Continuing preventative maintenance on patrol trucks.

### **Highway operations:**

Pothole patching Town of Polar, culvert pipe and gravel Town of Peck.

Finished crushing in Cuellar pit, moved equipment to shop.

Shouldered STH 47 from County line to STH 45.

Concrete repairs to CTH M bridge deck.

Completed PBM crack sealing STH 47.

Pulling up shoulders STH 52, CTH S.

Completed and submitted bridge inspections.

Continuing to work on Polymastic DMA (multi county) project STH 64, STH 55 toward County line.

Replacing road signs on segments of State highways.

Hauled sand to yard, blended with salt and stockpiled for winter maintenance.

Hosted chainsaw safety program provided by insurance provider.

Received and stockpiled State road salt.