

HIGHWAY COMMITTEE MEETING REPORT

DATE OF MEETING: Wednesday, November 12, 2014

COMMITTEE: Highway

CHAIRMAN: William Bostwick

MEMBERS PRESENT: William Bostwick, Richard Hurlbert, Arlene Bonacci, Jim Jansen and Pete Pennington.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Rusch, Patrol Superintendent Washatko, Office Manager Wells and Brent Matthews, WIDOT.

The meeting was called to order by Chairman Bostwick at 7:30 a.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

APPROVE AGENDA/MINUTES:

Chairman Bostwick asked for additions to the agenda. There were none. Motion by Pennington, second by Jansen, to approve the amended agenda as presented. Motion carried. Motion by Hurlbert, second by Jansen, to approve the minutes of the October 8, 2014 meeting. Motion carried. Chairman Bostwick requested the minutes be mailed to the Highway Committee members.

DISCUSS MACHINERY, SHOP AND REPAIRS:

Routine maintenance continues in the shop as needed. Seasonal and preventative maintenance on plow trucks continues. Winter prep work continues. Repairs to the concrete around the pit scale have been completed. Preventative maintenance is being done on the overhead shop doors and the gas-fired heaters. The roof on the equipment storage shed has been patched, the aluminum roof looks good but some of the rivets are loose which caused leaking. We are planning to replace three services doors in the shop. Truck numbers are being installed on dump box tailgates, as discussed at last month's meeting. The Shop Superintendent is monitoring the equipment installation on new trucks at the vendor shops.

DISCUSS HIGHWAY OPERATIONS:

Pavement marking, paving, crushing and crack sealing have been completed for the year. Salt/sand mixing was completed November 7th. Brushing is being done as weather allows on some Town and County roads. We are plowing and sanding as needed. The Commissioner updated the Committee on the Compensation Matrix. The October budget report was distributed.

REVIEW/APPROVE STATE ROUTINE MAINTENANCE AGREEMENT (RMA) FOR 2015- BRENT MATTHEWS, DOT:

Brent Matthews, WIDOT, presented the 2015 Routine Maintenance Agreement in the amount of \$959,100. This is a 2.54% increase over the 2014 base RMA. Discussion, questions and answers followed. Motion by Hurlbert, second by Jansen, to approve the 2015 State Routine Maintenance Agreement, and sign three copies of the agreement. Motion carried.

REVIEW/APPROVE TRAFFIC MAINTENANCE AGREEMENT (TMA) FOR 2015:

WIDOT has sent the 2015 Traffic Maintenance Agreement (TMA) for pavement marking of State highways in the amount of \$440,200. Motion by Pennington, second by Bonacci, to approve the 2015 Traffic Maintenance Agreement with the WIDOT and sign three copies of the agreement. Motion carried.

REVIEW/APPROVE REVISED PROJECT AGREEMENT FOR CTH "B", USH "45" TO CHILLIE ROAD (PROJECT # 9360-02-70 – CONTRACTOR'S PORTION OF PROJECT):

The Highway Committee reviewed the second revision to the State/Municipal Agreement for the STP-Rural Project on CTH "B: USH "45" to Chillie Road. Motion by Hurlbert, second by Pennington, to approve the revised agreement that increases the contractor's portion of the project to \$850,995, and the State review of the contractor's portion of the project to \$127,650, for a total increase of \$488,750. The County's portion is 20%, with 80% Federal funding. Motion carried.

APPROVE ADDITIONAL TESTING FEES FROM AMERICAN ENGINEERING TESTING, INC. FOR CTH "B" – USH "45" TO CHILLIE ROAD:

For pavement testing on the CTH" "B project, the previously approved estimated amount of \$12,000 was exceeded due to an extra day of paving and additional testing done. Motion by Pennington, second by Jansen, to approve payment of \$16,874.88 to American Engineering Testing. Langlade County's portion is 20%, with 80% Federal funding. Motion carried.

DISCUSS/SELECT OPTION TO COMPLY WITH THE 2015 IMPLEMENTS OF HUSBANDRY ACT 377 AND REQUIRED OVERSIZE/OVERWEIGHT PERMITS:

At the October 8th Highway meeting, the Commissioner discussed with the Committee the six options that Counties can consider to comply with the new rules of ACT 377 – Implements of Husbandry, which will go into effect in 2015. A copy of those options is attached to these minutes. After discussion, Commissioner Rusch recommends adopting option "F". Motion by Pennington, second by Hurlbert, to adopt option "F", to abide by Act 377 with no special action taken. Motion carried.

AT APPROXIMATELY 8:30 A.M., CONSIDER MOVING INTO CLOSED SESSION PURSUANT TO WIS. STATS. SEC. 19.85 (1)(C) AND (F) TO CONSIDER THE EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENT BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY, AND TO CONSIDER FINANCIAL, MEDICAL, SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS, PRELIMINARY CONSIDERATION OF SPECIFIC PERSONNEL PROBLEMS OR THE INVESTIGATION OF CHARGES AGAINST SPECIFIC PERSONS EXCEPT WHERE PAR. (B) APPLIES WHICH, IF DISCUSSED IN PUBLIC, WOULD BE LIKELY TO HAVE A SUBSTANTIAL ADVERSE EFFECT UPON THE REPUTATION OF ANY PERSON REFERRED TO IN SUCH HISTORIES OR DATA, OR INVOLVED IN SUCH PROBLEMS OR INVESTIGATIONS, TO DISCUSS PERSONNEL ISSUES AND PERFORMANCE EVALUATIONS:

Motion by Bonacci, second by Pennington, to move into closed session at 8:30 a.m. By individual vote of the Committee; all ayes.

AT APPROXIMATELY 9:15 A.M., RETURN TO OPEN SESSION WITH POSSIBLE ACTION ON ANY MATTER DISCUSSED DURING CLOSED SESSION:

Motion by Hurlbert, second by Bonacci, to move out of closed session at 9:58 a.m. Motion carried.

Motion by Pennington, second by Bonacci, to take action as discussed in closed session. Motion carried.

CONTINUED REVIEW OF CURRENT FEES AND CHARGES – CHARGING EQUIPMENT STORAGE COSTS:

Discussion continued regarding the fees and charges that were established by prior Highway Committees. At the October 8th meeting, the Committee requested Office Manager Wells to put together ideas to implement recovery of equipment storage costs from customers other than the WIDOT and the County; those options are attached to these minutes. After discussion, motion by Hurlbert, second by Pennington, to approve the addition of a rolling 3 year average based on cost per machinery hour for equipment storage, to be invoiced monthly based on equipment hours charged (option #2, sub. #2), effective January 1, 2015. Motion carried.

DISCUSS LONG TERM PLANNING/ECONOMIC CONDITIONS:

The winter budget and options to reduce spending elsewhere in the event of very severe winter maintenance costs were discussed.

ADJOURN MEETING:

Motion by Hurlbert, second by Bonacci, to adjourn the meeting at 10:22 a.m. Motion carried.

Arlene Bonacci, Secretary