

HIGHWAY COMMITTEE MEETING REPORT

DATE OF MEETING: Wednesday, May 8, 2013

COMMITTEE: Highway

CHAIRMAN: Jeffrey Zalewski

MEMBERS PRESENT: Jeffrey Zalewski, Arlene Bonacci, Richard Hurlbert, Rick Bina and William Bostwick.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Rusch, Patrol Superintendent Washatko, Office Manager Wells, Dave Andres from Truck Equipment, Inc. and Wade Neville from Monroe Truck Equipment.

The meeting was called to order by Chairman Zalewski at 7:30 a.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

APPROVE AGENDA/MINUTES:

Chairman Zalewski asked for additions to the agenda. There were none. Motion by Bina, second by Bonnaci, to approve the agenda as presented. Motion carried. Motion by Hurlbert, second by Bostwick, to approve the minutes of the April 10, 2013 meeting. Motion carried.

AT 7:35 A.M., OPEN BIDS FOR PATROL TRUCK EQUIPMENT FOR TWO (2) 44,000 GVW TRUCKS:

<u>COMPANY</u>	<u>Base Net Price For 2 Trucks No Trade In</u>	<u>AVL/GPS Option #1 Net price</u>	<u>Mastercard Accepted?</u>
Monroe Truck Equipment Marshfield, WI	\$126,600.00	\$2,486.00	NO
Olson Trailer & Body L.L.C. Green Bay, WI	\$135,834.00	\$1,970.00	NO
Truck Equipment, Inc. Schofield, WI	\$127,526.00	\$1,384.00	YES + 3%
Casper Truck Equipment Wausau, WI	\$122,960.00	\$ 2,379.00	NO

Bids will be reviewed by Highway Dept staff, and a purchase recommendation will be made to the Committee at a future meeting.

DISCUSS MACHINERY, SHOP AND REPAIRS:

Our shop workload continues to be mostly routine maintenance. We have ordered parts for significant seasonal prep work on the paver screeds, rear adjusting arms, and truck hitch. There are no other major repairs at this time. We have made seasonal changes to many patrol trucks, removing wings and spreaders. Spring maintenance is continuing at the hot mix plant.

DISCUSS HIGHWAY OPERATIONS:

With the slow melting snow and little rain, we had a quiet spring runoff this year. Weight limits were removed on May 6th on County roads and most Town roads. In general, it appears our roads held up better than last year. The crusher was moved to the Doucette pit and crushing began today. We have done crack sealing on County roads for several days, and crack sealing for the State LFA contract on STH "55" (from Lily south to Wolf Road) will be completed today. We will rent a dozer with operator to Forest County for several days to strip a pit. Our pavement marking crew is out today for the first time this year. We plan to start up the hot mix plant and begin paving after Memorial Day. We have projects for the Town of Langlade (Kent Road) and the Fairgrounds roadway paving. We have prepared estimates for several other Town projects.

The April budget report was distributed.

CONFIRM MEAD & HUNT AS ENGINEERING DESIGN CONTRACTOR FOR CTH Y STP BRIDGE PROJECT:

In October, 2012, the Committee ranked the four engineering firms who made presentations for the bridge replacement project on CTH "Y". The DOT and Management Consultant (Cedar Corp) have approved the Committee's selection of Mead & Hunt, and have negotiated a contract. The contract is ready to sign and the project can proceed. Motion by Bostwick, second by Bina, to confirm Mead & Hunt as the engineering design contractor for the CTH "Y" STP bridge project, and to approve signing of the contract for \$55,499.71. Motion carried. This is an 80% federal/20% local contract.

ESTABLISH PROCEDURE AND SCHEDULE FOR ADVERTISING, REVIEWING APPLICATIONS, AND CONDUCTING INTERVIEWS FOR MECHANIC OPENING:

Motion by Bina, second by Bostwick, to advertise the open Mechanic position in the Antigo Daily Journal and Wausau Daily Herald, with applications due on May 23, 2013. The Committee will review the applications at a meeting on May 30, 2013 at 7:00 a.m. Motion carried.

DISCUSS/APPROVE ATTENDEES FOR WCHA SUMMER CONFERENCE, JUNE 3-5, 2013:

Motion by Bina, second by Bostwick, to approve Commissioner Rusch and Supervisor Hurlbert attending the WCHA Summer Highway Conference on June 3-5, 2013 at the Chula Vista Resort in Wisconsin Dells. Motion carried.

ADJOURN MEETING:

Motion by Hurlbert, second by Bonnaci, to adjourn the meeting at 8:30 a.m. Motion carried.

Richard H. Hurlbert, Secretary