

HIGHWAY COMMITTEE MEETING REPORT

DATE OF MEETING: Wednesday, May 10, 2017

COMMITTEE: Highway

CHAIRMAN: Richard H. Hurlbert

MEMBERS PRESENT: Richard H. Hurlbert, Arlene Bonacci, James R. Jansen, Pete Pennington and Larry Poltrock.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Braun.

The meeting was called to order by Chairman Hurlbert at 7:01 a.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

APPROVE AGENDA/MINUTES:

Chairman Hurlbert asked for additions to the agenda. There were none. Motion by Pennington, second by Bonacci, to approve the agenda as presented. Motion carried. Motion by Jansen, second by Bonacci, to approve the minutes of the April 12, 2017 meeting. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS AND CONSIDERATION OF REQUESTS FOR ITEMS TO BE ADDED TO FUTURE MEETING AGENDAS:

There were no public comments.

DISCUSS MACHINERY, SHOP AND REPAIRS:

Report is attached to these minutes.

Motion by Pennington, second by Poltrock, to approve machinery, shop and repairs report. Motion carried.

DISCUSS HIGHWAY OPERATIONS:

Report is attached to these minutes.

Motion by Pennington, second by Jansen, to approve Highway operations report. Motion carried.

HIGHWAY BUILDING RENOVATION PROJECT UPDATE:

Commissioner Braun went through the preliminary floor plan design with the Highway Committee.

REVIEW/APPROVE BIDS OPENED 5/9/17 FOR CTH “I” CULVERT PIPE REPLACEMENT, PART OF LRIP PROJECT:

<u>COMPANY</u>	<u>Project 1</u>	<u>Project 2 (Alternative)</u>
Krueger and Steinfest, Inc. Antigo, WI	\$34,577.00	\$34,567.00
Duffek Sand and Gravel, Inc Antigo, WI	\$26,200.00	\$26,200.00
Stibbe Excavating and Grading, Inc. Antigo, WI	\$27,640.00	\$27,140.00

The bids were reviewed by Commissioner Braun and discussed by the Highway Committee. After discussion Commissioner Braun recommends project 1. Motion by Pennington, second by Poltrock, to accept the low bid from Duffek Sand and Gravel, Inc. for project 1 for \$26,200.00. Motion carried.

REVIEW/APPROVE CAPITAL IMPROVEMENT PROJECTS (CIP) FOR 2018 – 2022 AND RANK 2018 PROJECTS:

Commissioner Braun reviewed the Capital Improvement Projects (CIP) for 2018-2022. The Highway Committee rated all programs and ranked the 2018 projects. Motion by Pennington, second by Poltrock, to forward the rating of the 2018-2022 CIP and the ranking of the 2018 projects to the Finance Department. Motion carried.

ADJOURN MEETING:

Motion by Pennington, second by Bonacci, to adjourn the meeting at 7:52 a.m. Motion carried.

James R. Jansen, Secretary

Machinery Shop and repairs:

#477 shoulder machine: preventative maintenance (PM).
#272 loader: PM, replace fan hub bearing, belts, wheel seal.
#697 brush cutter: replace teeth and weld in place.
#297 excavator: replace tires.
#274 loader: PM.
#420 brush chipper: PM.
#500 hot air lance: replace wheel assembly and heat shield.
#474 air compressor: PM, oil cooler repaired.
#74 shop truck: replaced head gaskets.
#117 pickup: PM.

Highway operations:

Completed brushing with excavator on portions of the following County highways: M, B, I, and WW.
Brushing on STH 55.
Cleaning up windfalls.
Pulled shoulders up on CTH C, H, J, Q and STH 45.
Winter road maintenance including: Plowing and sanding or salting State, County, and township roads.
Pothole patching on County and State highways as well as town roads.
Winter damage repairs on County, State and Town roadways.
Completed crack sealing on portions of CTH AA, W and T.
Cleaned curb and gutter areas County roads, swept intersections.