

## **HIGHWAY COMMITTEE MEETING REPORT**

DATE OF MEETING: Thursday, June 2, 2016

COMMITTEE: Highway

CHAIRMAN: Richard H. Hurlbert

MEMBERS PRESENT: Richard H. Hurlbert, Arlene Bonacci, Jim Jansen, Pete Pennington and Larry Poltrock.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Braun, Troy Brown from Kretz Lumber Co., Inc., Supervisor Novak and Russell Cook, Sr.

The meeting was called to order by Chairman Hurlbert at 7:30 a.m.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

### **APPROVE AGENDA/MINUTES:**

Chairman Hurlbert asked for additions to the agenda. There were none. Motion by Pennington, second by Poltrock, to approve the agenda as presented. Motion carried. Motion by Jansen, second by Bonacci, to approve the minutes of the May 11, 2016 meeting. Motion carried.

### **PUBLIC COMMENT ON AGENDA ITEMS AND CONSIDERATION OF REQUESTS FOR ITEMS TO BE ADDED TO FUTURE MEETING AGENDAS:**

Supervisor Novak requested to be recognized and the Committee acquiesced. Supervisor Novak questioned the last Traffic Safety Committee meeting regarding lack of representation from Highway. Commissioner Braun had a prior commitment but did forward information regarding agenda items and Supervisor Bonacci said she did not receive an agenda. Supervisor Novak also questioned the Highway Committee regarding a resolution for an employee who had resigned. Commissioner Braun stated he had contacted Human Resource Director Weitz and he recommended not recognizing the employee because he had resigned and not retired. Supervisor Novak stated that he would talk to Human Resource Director Weitz.

### **DISCUSS MACHINERY, SHOP AND REPAIRS:**

Report is attached to these minutes.

### **REVIEW/APPROVE RENEWAL OF KRETZ LUMBER CO., INC.'S MICHIGAN BORDER PERMIT FOR RAW FOREST PRODUCTS – MAXIMUM WEIGHT OF 164,000#/11 AXLES AND PAYMENT OF BIENNIAL INSPECTIONS OF CTH "G":**

At the May 11, 2016 meeting the Highway Committee reviewed the renewal of the 2014 "Michigan Load" permit for Kretz Lumber Co. Inc. The Highway Committee questioned if Kretz Lumber Co., Inc. would be willing to pay for a portion of the inspection of CTH "G". Troy Brown, representing Kretz Lumber Co., Inc. stated he would talk with the Board from Kretz Lumber Co., Inc. and return to the June meeting. Mr. Brown proposed to the Highway Committee that Kretz Lumber Co., Inc. would split the engineering cost of the inspection of the bridge only and not the road due to the fact there is other traffic and farm machinery that also travel CTH "G". Motion by Pennington to approve renewal of the "Michigan Load" permit for Kretz Lumber Co., Inc, renewable biennially (every two years), fee of \$900.00 per year from Kretz Lumber Co., Inc. for inspection of the bridge only. Motion failed for lack of a second. Motion by Bonacci, second by Pennington, to approve renewal of the "Michigan Load" permit for Kretz Lumber Co., Inc, renewable biennially (every two years), fee of \$1,000.00 per year for inspection of the bridge only. Motion carried, 3 ayes, 2 nays (Poltrock, Jansen).

**ATV ROUTE REQUEST FOR AN EXTENSION TO AN EXISTING ROUTE ON CTH “B”, FROM FOREST ROAD TO MERLIN ROAD, BY PARRISH HIGHLANDERS ATV CLUB:**

Russell Cook, Sr. addressed the Highway Committee regarding an ATV route request for an extension to an existing route on CTH “B”, from Forest Road to Merlin Road. Commissioner Braun recommended closing off Merlin Road to ATV traffic. Discussion followed. Motion by Pennington, second by Poltrock, to approve the ATV route request for an extension to the existing route on CTH “B”, from Forest Road to Merlin Road with the Town closing Merlin Road at CTH “B” to ATV traffic. Motion carried.

**DISCUSS HIGHWAY OPERATIONS:**

Report is attached to these minutes.

**APPROVE PURCHASE OF DEMO CRAFCO ROUTER WITH DUST COLLECTION SYSTEM:**

Commissioner Braun would like approval to purchase a used Crafcro router with dust collection system that the Highway Department has been renting from Sherwin Industries, Inc.. In the past, the Highway Department had two routers but one has been junked and the parts utilized for the other one. Cost of this used Crafcro router with dust collection system is \$15,460.00 with a \$270.00 credit (60% of rental costs) making the net cost \$15,190.00. Motion by Pennington, second by Jansen, to purchase the used Crafcro router with dust collection system for a cost of \$15,190.00 from Sherwin Industries, Inc. Motion carried.

**APPROVE DISCRETIONARY MAINTENANCE AGREEMENT (DMA) WITH THE WI DOT FOR DITCH CLEANING ON USH “45”:**

WI DOT has provided a Discretionary Maintenance Agreement (DMA) for ditch cleaning on USH “45” in the amount of \$15,000.00. Motion by Jansen, second by Bonacci, to approve the 2016 Discretionary Maintenance Agreement (DMA) with the WIDOT for \$15,000.00 for ditch cleaning on USH “45” and sign three copies of the agreement. Motion carried.

**SOLICIT COMMITTEE MEMBER INTEREST IN SERVING ON A JOINT PUBLIC PROPERTY/HIGHWAY BUILDING STUDY COMMITTEE:**

Discussion was had regarding Committee members who are interested in serving on a joint Public Property/ Highway Building Study Committee. After discussion, motion by Bonacci, second by Jansen, to approve Supervisors Poltrock, Hurlbert and Pennington and Commissioner Braun to serve on the Joint Public Property/Highway Building Study Committee and to request Facilities Management Director Heuss and County Board Chairman Solin also serve on the joint Committee. Motion carried.

**ADJOURN MEETING:**

Motion by Pennington, second by Poltrock, to adjourn the meeting at 8:43 a.m. Motion carried.

James Jansen, Secretary

**Machinery Shop and Repairs:**

#92 patrol truck, currently replacing engine.

#43A/43BB Crusher/Breaker, updates to guarding to satisfy items noted during recent MSHA inspection .

#17 patrol truck, preventative maintenance completed.

#160 dump truck, completed PM and installed water tank.

#206 tractor, repair transmission/linkage.

#202/208 tractors and associated mowing attachments, PM.

#56 asphalt plant, maintenance

**Highway operations:**

Pothole patching.

Installing culvert pipes; DNR, and on Town roads as requested.

Pavement marking on County highways.

Crack sealing STH "64", PBM project.

Estimates for projects.

Patrolling (shaping) roads for Townships, Forestry Dept.

Crushing aggregate for asphalt and stockpiling at plant.

Spraying guardrails to control weeds.

Switching CHI-D and CHI projects from CTH "I" to CTH "C".

Traffic study CTH "G" and "HH" with use of DOT recording device.