

## HIGHWAY COMMITTEE MEETING REPORT

DATE OF MEETING: Wednesday, June 12, 2013

COMMITTEE: Highway

CHAIRMAN: Jeffrey Zalewski

MEMBERS PRESENT: Jeffrey Zalewski, Arlene Bonacci, Richard Hurlbert, Rick Bina and William Bostwick.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Rusch, Patrol Superintendent Washatko, Office Manager Wells and Russ Cook, Sr., President of Parrish Highlanders ATV Club.

The meeting was called to order by Chairman Zalewski at 3:30 p.m.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

### **APPROVE AGENDA/MINUTES:**

Chairman Zalewski asked for additions to the agenda. There were none. Motion by Bina, second by Bonacci, to approve the agenda as presented. Motion carried. Motion by Hurlbert, second by Bina, to approve the minutes of the May 8, 2013 and May 30, 2013 meetings. Motion carried.

### **DISCUSS MACHINERY, SHOP AND REPAIRS:**

The rear differential was replaced on #96 truck, the turbo was replaced on #84 truck and we are doing minimal patching of the box on #162 truck to make it last the hauling season; it will be the next heavy truck traded. The new Peterbuilt patrol truck chassis' are almost ready; when complete, the Shop Foreman will inspect the truck chassis' prior to forwarding them to the body/attachment vendor. Upon hot mix plant start up, it was discovered there were some bad gears in the asphalt metering pump; repairs should be completed in about one week. It is early enough in the season where the delay should have no adverse affect on operations. Annual maintenance has been completed on the heavy trucks except for the box repairs on #162 noted above.

### **DISCUSS HIGHWAY OPERATIONS:**

The solar flashing stop sign beacon has been installed at the CTH "B"/"C" intersection, it is visible both day and night. Approvals for Town work for the season have been coming in and multiple estimates have been issued for consideration at Town Board meetings. Culvert replacements have occurred on roads to be paved this year as well as some failing culverts that were discovered this spring. We are washing and sealing bridges, shouldering and patching for the County and State. We have completed ½" gravel production for asphalt manufacturing; we will move to the Cuellar Pit for 1"/1-1/4" gravel production. The Design Study Report has been completed for the CTH "B" reconstruction project; the relocation order can now be filed and the right of way purchasing process can commence. The May budget report was distributed, the 2012 credit card rebate of \$4,991.91 was received.

### **DISCUSS/ CONSIDER ATV ROUTE REQUESTS FOR CTH's "Z", "H", AND "U":**

Each request was considered and voted upon individually; decisions were based upon the detailed discussions held.

CTH "Z": request is from CTH "K" to the Oneida County line (approximately 1.75 miles) to connect Langlade/Oneida/Forest County ATV trails and will make Mole Lake and Jennings accessible by ATV traffic. Motion by Bina, second by Hurlbert, to approve the ATV route on CTH "Z", from CTH "K" to the Oneida County line; contingent upon Oneida County approval of CTH "Z" as an ATV route. Motion carried unanimously.

CTH "H": request is from CTH "J" to Evergreen Road (approximately 4 miles) to connect the Parrish Highland trails to the existing route on North Pratt Road. Motion by Hurlbert, second by Bina, to approve the ATV route on CTH "H" from CTH "J" to Evergreen Road. Motion carried unanimously.

CTH "U" – request is from W. Isle of Pines Drive to Clear Lake Road (approximately 1.25 miles) to provide residents of Post Lake access to ATV trails from their homes. The request does not meet the criteria established for an ATV route; direct ATV trail access is not a valid reason for an ATV route; the majority of Langlade County residents and visitors do not have direct trail or route access and must trailer their ATV's to the nearest trail/route head. The Forest Administrator, Highway Commissioner and Parrish Highlander ATV Club President are trying to locate alternate trail locations in that area and perhaps get permission to cross private lands. This request is tabled to the July meeting.

While performing the analysis of these route requests, the Forest Administrator, Highway Commissioner and Parrish Highlander ATV Club President met. During their discussions it was established that there should be a method to coordinate the different ATV Club activities and route requests, similar to the Snowmobile Council (perhaps formation of an ATV Council?), and the ATV trail/route maps should be updated more frequently.

**AT APPROXIMATELY 4:30 P.M., CONSIDER MOVING INTO CLOSED SESSION PURSUANT TO WIS. STATS. SEC. 19.85 (1) C) OF WISCONSIN STATUTES TO INTERVIEW APPLICANTS FOR ONE MECHANIC POSITION:**

Motion by Bina, second by Hurlbert, to move into closed session at 4:27 p.m. By individual vote of the Committee; all ayes.

**AT APPROXIMATELY 5:30 P.M., RETURN TO OPEN SESSION WITH POSSIBLE ACTION ON ANY MATTER DISCUSSED DURING CLOSED SESSION:**

Motion by Bonacci, second by Bostwick, to move out of closed session at 5:30 p.m. Motion carried.

Motion by Bina, second by Hurlbert, to offer the Mechanic position to the top ranked applicant as discussed in closed session. Motion carried.

**REVIEW/APPROVE 2014 AND 2015 CAPITAL IMPROVEMENT PROGRAM/PROJECTS:**

The Commissioner reviewed the Capital Improvement Programs/Projects with the Committee, which were then rated and ranked by priority by the Committee. The 2014 rankings were: 1) Paving on County Roads, 2) Machinery Purchases and 3) STP Rural Roads Program. The 2015 rankings were: 1) STP Bridge Program, 2) Paving on County Roads, 3) Machinery Purchases and 4) County Highway Improvement Program (CHIP). Motion by Hurlbert, second by Bina, to approve the Capital Improvement Program/Project ratings and rankings and forward them to the Finance Department. Motion carried.

**SELECT ENGINEERING CONSULTANT TO PERFORM BI-ANNUAL INSPECTION OF SKINNER DAM:**

Because of its High Hazard rating from DNR, we are required to have a dam inspection performed every two years. Proposals were received from three engineering consulting firms:

OMNNI Associates	\$ 1700
Becher-Hoppe	\$ 1750
Ayres Associates	\$ 1700

Following discussion, motion by Hurlbert, second by Bina, to contract Ayres Associates to perform the 2013 dam inspection for Skinner Dam. Motion carried.

**ADJOURN MEETING:**

Motion by Hurlbert, second by Bostwick, to adjourn the meeting at 6:15 p.m. Motion carried.

Richard H. Hurlbert, Secretary