

## **HIGHWAY COMMITTEE MEETING REPORT**

DATE OF MEETING: Wednesday, July 8 2015

COMMITTEE: Highway

CHAIRMAN: Mike Klimoski

MEMBERS PRESENT: Mike Klimoski, Richard Hurlbert, Arlene Bonacci, Jim Jansen and Pete Pennington.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Braun, Patrol Superintendent Thom, County Board Chairman Solin, Shop Superintendent Moyle and Rose Jansen.

The meeting was called to order by Chairman Klimoski at 7:30 a.m.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

### **APPROVE AGENDA/MINUTES:**

Chairman Klimoski asked for additions to the agenda. There were none. Motion by Pennington, second by Hurlbert, to approve the agenda as presented. Motion carried. Motion by Bonacci, second by Hurlbert, to approve the minutes of the June 10, 2015 and July 1, 2015 meetings. Motion carried.

### **DISCUSS MACHINERY, SHOP AND REPAIRS:**

Routine maintenance on trucks and equipment continues. The oil pump was replaced on the gen-set for the crusher. The PTO on #168 bucket truck was replaced and the front engine cover, pintle hitch, air lines and air bags have been replaced on #158 semi tractor. The air intake on the breaker engine had moisture build up due to failed internals and is being replaced. The concrete deck on the scale at the shop has failed; a plate has been welded over it for now to allow weighing of small trucks and work to replace it will begin in mid August.

### **DISCUSS HIGHWAY OPERATIONS:**

We are mowing State, County and Town roads; mowing on State roads should be completed by the end of the week. The new disc mower is working well. Paving on CTH "T" and Rolling Town Hall, shouldering on CTH "B", wedging Sugar Bush Road and culvert replacement on CTH "V" have been completed. One more day of paving and CTH "W" will be completed. CTH "Y" bridge project has been started and maintenance on Skinner dam is being performed. The June budget report will be sent out with the minutes.

### **DISCUSS ASPHALT OIL QUOTATIONS, PREVIOUSLY APPROVED BY THIS COMMITTEE:**

Commissioner Braun informed the Highway Committee that Calumet Superior, L.L.C, the low bidder for the County's PG 58-28 asphalt needs for 2015, has indicated they will not be able to accommodate our self unloading truck requirement. Henry G. Meigs had agreed to match the low quote of \$509.26 per ton and receive 25% of the County's asphalt needs for 2015. With Calumet Superior L.L.C not being able to honor their quote, Henry G. Meigs L.L.C. has agreed to honor the low quote of \$509.26 per ton and receive all of the County's asphalt needs for 2015. Commissioner Braun would like to purchase an electric hot oil pump so we will not be limited to one bidder every year due to the self unloading truck requirement. Motion by Hurlbert, second by Jansen, to purchase an electric hot oil pump for the asphalt plant and revise the 2016 asphalt oil quotation requests to eliminate the self unloading truck requirement. Motion carried.

**COMMISSIONER'S REQUEST FOR A SMART PHONE:**

Motion by Pennington, second by Hurlbert, to approve the Commissioner's request for a smart phone and also to approve a smart phone for Patrol Superintendent Thom instead of using his personal cell phone. Motion carried.

**REQUEST TO REPLACE RETIRING EMPLOYEE:**

Commissioner Braun informed the Committee the welder for the shop will be retiring in July. Commissioner Braun is requesting to replace the retiring employee to keep our minimal staffing level at 28 hourly employees. Motion by Bonacci, second by Pennington, to replace the retiring employee and if no one meets the recommendations/requirements for a welder in the interviews being held today, then advertise in the Antigo Daily Journal for a welder/mechanic position. Motion carried.

**MINIMUM STAFFING LEVEL PLAN/RESOLUTION:**

Commissioner Braun reported to the Highway Committee that the Personnel Committee has approved the minimum staffing level plan/resolution and it is on the 7/13/15 Executive Committee agenda for approval. Motion by Hurlbert, second by Bonacci, to approve the minimum staffing level plan and forward a resolution to the County Board if the Executive Committee approves the minimum staffing level plan on 7/13/15. Motion carried.

**AT APPROXIMATELY 9:00 A.M., CONSIDER MOVING INTO CLOSED SESSION PURSUANT TO SECTION 19.85 (1) (C) OF WISCONSIN STATUTES TO INTERVIEW APPLICANTS FOR THE HIGHWAY WORKER POSITION:**

Motion by Pennington, second by Bonacci, to move into closed session at 9:00 a.m. By individual vote of the Committee; all ayes.

**AT APPROXIMATELY 1:20 P.M., RETURN TO OPEN SESSION WITH POSSIBLE ACTION ON ANY MATTER DISCUSSED DURING CLOSED SESSION:**

Motion by Hurlbert, second by Pennington, to move out of closed session at 1:30 p.m. Motion carried.

Motion by Pennington, second by Bonacci, to offer employment to the top two applicants who were interviewed and to create an eligibility list of potential employee candidates from the remaining applicants who were interviewed. Motion carried.

**ADJOURN MEETING:**

Motion by Jansen, second by Hurlbert, to adjourn the meeting at 1:35 p.m. Motion carried.

Arlene Bonacci, Secretary