



MEETING MINUTES

Committee: Highway
Date: Wednesday, July 12, 2017
Time: 7:30 AM
Location: Forestry Conference Room, 1633 Neva Road, Antigo, WI

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 7:32 A.M.
2. Roll call was conducted.

Highway Committee		
Name	Role	Status
Richard H. Hurlbert	Chair	Present
Arlene Bonacci	Vice Chair	Present
James R. Jansen	Secretary	Present
Pete Pennington	Member	Present
Larry Poltrock	Member	Present
Non- Committee Members Present		
Name	Interest	
Brian Braun	Highway Commissioner	
Joe Novak	County Supervisor	
Robin Stowe	Corporation Counsel	
Alicia Resch	Human Resource Director	

3. The Committee recited the Pledge of Allegiance.
4. Approval of previous meeting minutes: Motion by Pennington, second by Bonacci, to approve the meeting minutes for the June 14, 2017 meeting. 5 ayes, 0 nays. Motion carried.
5. A request was made for public comment on agenda items and the consideration of items to be added to future agendas: There were no public comments.
6. Discuss frequency of mowing operations on County highways: This item was requested to be put on the July agenda at the June 14, 2017 meeting. Commissioner Braun explained that the State allows mowing of State roads one time per year with the County following the same policy on County roads. Supervisor Novak asked what could be done to mow the County roads more than one time per year. Commissioner Braun stated if we expend extra money mowing there would be less paving. If there are safety concerns, additional mowing is performed in those specific areas. Supervisor Novak stated that he did not want to see a reduction in paving.
7. Machinery, shop and repairs report is attached to these minutes. Motion by Pennington, second by Jansen, to approve machinery, shop and repairs report. 5 ayes, 0 nays. Motion carried.

MEETING MINUTES CONTINUED

8. Highway operations report is attached to these minutes. Motion by Poltrock, second by Bonacci, to approve Highway operations report. 5 ayes, 0 nays. Motion carried.
9. Review the process to resolve complaints regarding the Highway Department as set forth in the Government Accountability and Complaint Resolution Policy: Corporation Counsel Stowe and Human Resource Director Resch reviewed with the Highway Committee the Government Accountability and Complaint Resolution Policy and the chain of command within the Highway Department. Corporation Counsel Stowe stated that he is hearing of concerns/complaints being brought directly to County Board members by County employees. He stressed the importance to redirect those individuals with complaints to follow the proper chain of command and utilize the Langlade County Complaint Form. The complainant can remain anonymous but complaints based on hearsay would not be considered credible complaints. When a complaint is discussed by County leadership, this can create a presumption that the complaint is credible and that the County will be investigating the complaint. If these complainants are redirected to follow policy, they will be looking to Human Resources Department for resolution and not expect results from the board members. (No closed session was needed).
10. The following Highway building renovation update was provided: There was no update at this time.
11. Review/approve proposals for engineering services for Skinner Dam inspection: The Committee reviewed/approved quotations for engineering services for Skinner Dam inspection. Motion by Pennington, second by Jansen, to approve the low quote for engineering services for Skinner Dam inspection of \$1,500.00 from Becher Hoppe Associates. 5 ayes, 0 nays. Motion carried.
12. The next meeting of the Langlade County Highway Committee is scheduled for August 9, 2017 at 7:30 a.m. in the Forestry Conference Room, 1633 Neva Road, Antigo, WI .
13. Motion by Bonacci, second by Poltrock, to adjourn the meeting at 8:31 AM. 5 ayes, 0 nays. Motion carried.

Minutes transcribed and submitted¹ by:

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MEETING MINUTES CONTINUED

Machinery Shop and repairs:

- #273 loader: replace two hydraulic lines (steel)
- #111 one ton truck: new brake rotors, pads and hoses
- #54 paver: replace main hydraulic drive belts
- #43 cc conveyor: replace tail pulley bearing
- #58 pothole patcher: install new gas valve
- #407 mower: rebuilt gear box and PM
- #96 patrol truck: install new hydraulic box ram
- #276 loader: replace water pump and install new belts
- #11 patrol truck: new brakes, replace hydraulic spreader motor
- #202 tractor: replaced glass door, fabricated and installed rock shield
- #297 excavator: changed cutting edge on bucket

Highway operations:

- Line painting State Highways
- CTH I LRIP project completed
- Crushing aggregate for asphalt production and stockpiling at plant.
- Replacing failed culvert pipes on roads to be paved
- Shaping gravel roads for townships and Forestry Department
- Completed paving on CTH CC, HH, currently paving on CTH X
- Scenic byway signing completed on STH 55 and 52
- Signing segment project underway on STH 52
- Mowing shoulders on State and County highways
- Cleaning up windfalls
- Repairing shoulder washouts on State and County highways
- Sealing County bridge decks, CTH C (5) and H (1)

ⁱ CC: County Clerk