

## **HIGHWAY COMMITTEE MEETING REPORT**

DATE OF MEETING: Wednesday, July 11, 2012

COMMITTEE: Highway

CHAIRMAN: Jeffrey Zalewski

MEMBERS PRESENT: Jeffrey Zalewski, Arlene Bonacci, Richard Hurlbert, Rick Bina and William Bostwick.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Rusch, Patrol Superintendent Washatko and Office Manager Wells.

The meeting was called to order by Chairman Zalewski at 7:31 a.m.

### **APPROVE AGENDA**

Chairman Zalewski asked for additions to the agenda. There were none. Motion by Hurlbert, second by Bonacci, to approve the agenda as presented. Motion carried.

### **APPROVE THE MINUTES OF THE PREVIOUS MEETING:**

Motion by Bonacci, second by Bostwick, to approve the minutes from the June 13, 2012 meeting. Motion carried.

### **REVIEW DISBURSEMENTS:**

Motion by Bina, second by Bonacci, to approve the June, 2012 voucher/procurement card disbursements, and sign the history report. Motion carried.

### **DISCUSS MACHINERY, SHOP AND REPAIRS:**

The belt scale at the Hot Mix Plant has been repaired. One additional source of faulty control signals was found - about 4 years ago the DC electric motor on the feed bin was replaced with an AC motor with variable speed drive. The new wiring was run in the same conduit as the control wiring to the computer, and stray voltage was disturbing the data signal. We installed a new shielded wire and the Hot Mix Plant is now running well. Routine maintenance on trucks is being done as needed. Preventative maintenance continues on plow trucks. The water pump on the engine that drives the crusher is being replaced, and the radiator has a crack and is being repaired. The new State Patrol truck (#9) has been delivered with all attachments installed except the spreader; we will begin installing the computer and the GPS system when the spreader is delivered.

### **DISCUSS HIGHWAY OPERATIONS:**

Crushing has begun at the Cuellar Pit; we are hauling gravel for the Forestry Department on the new ATV trail on the old railroad grade from STH "55" to the Forest County Line. Paving is complete on CTH "TT" and it will be shouldered in the near future. Pulverizing and paving were done on Monarch Road for the Town of Rolling. We are replacing a culvert for the Town of Ackley and will also be paving Western Avenue, between First Avenue and the new STH "64" bypass. Work will be done for the Towns of Polar, Price and Antigo, crack sealing for the Town of Neva and paving a parking lot for the Antigo Housing Authority. Crack sealing and shouldering will be done as scheduling and weather permit. On June 17, 2012, the Commissioner received a phone call from the Sheriff's Department informing him they received a complaint from a traveler that they had hit a "pot hole" on CTH "TT" where we had replaced a culvert. Commissioner Rusch went out there right after he had received the phone call to inspect. The Highway Department had installed 45 mph speed limit and loose gravel signs on the road. On July 9, the Commissioner received a \$280.00 claim for a replacement tire and rim on the vehicle. The Commissioner recommends the Highway Committee deny this claim. Motion by Hurlbert, second by Bina, to deny the claim. All ayes.

The June budget report was distributed.

Office Manager Wells updated the Highway Committee on the uniform/coverall/janitorial supply negotiations she had with Industrial Towel and Uniform. The Office Manager negotiated a savings of \$76.12/month and it is locked in for 3 years. We will continue the contract with ITU.

**REVIEW/APPROVE QUOTATIONS FOR ANNUAL EQUIPMENT BLADE REQUIREMENTS:**

No action was taken; this item will be put on the 8/8/12 agenda.

**DISCUSS EMPLOYEE REQUEST FOR A MEDICAL LEAVE OF ABSENCE, PURSUANT TO THE 2011-2012 AGREEMENT BETWEEN LANGLADE COUNTY AND LANGLADE COUNTY HIGHWAY EMPLOYEES, LOCAL 36, AFSCME, AFL-CIO, (UNION CONTRACT), ARTICLE 11 – SICK LEAVE:**

William Majest requested an unpaid medical leave of absence in accordance with the union contract. He has been dealing with a health issue and has used up his 12 weeks of FMLA leave and his paid sick leave and vacation benefits. Motion by Hurlbert, second by Bonacci, to approve Mr. Majest's request for a medical leave of absence, without pay, for up to 6 months. Motion carried.

**AT APPROXIMATELY 8:30 A.M., CONSIDER MOVING INTO CLOSED SESSION PURSUANT TO WISCONSIN STATUTE 19.85 (1)(C), TO REVIEW APPLICATIONS FOR SHOP SUPERINTENDANT:**

Prior to going into closed session, Commissioner Rusch made a statement that Langlade County is an Equal Opportunity Employer, and that all qualified applicants will be considered for open positions, on a fair, impartial, and non-discriminatory basis. The applications to be reviewed by the Highway Committee have been stripped of any personally identifying information.

Motion by Bina, second by Hurlbert, to move into closed session at 8:16 a.m. By individual vote of the Committee, all ayes.

**AT APPROXIMATELY 9:30 A.M., RETURN TO OPEN SESSION WITH POSSIBLE ACTION ON ANY MATTER DISCUSSED DURING CLOSED SESSION:**

Motion by Hurlbert, second by Bina, to move out of closed session at 9:40 a.m. Motion carried.

Motion by Bina, second by Bonacci, to re-advertise the Shop Superintendent position in the Wausau Daily Herald and Rhinelander Daily Newspaper, with applications being due on July 30, 2012. The Highway Committee will hold a special meeting on Thursday, August 2, 2012 at 7:00 a.m. to review the applications. 4 ayes, 1 nay, motion carried.

**ADJOURN MEETING:**

Motion by Bina, second by Hurlbert, to adjourn the meeting at 9:50 a.m. Motion carried.

Richard H. Hurlbert, Secretary