

HIGHWAY COMMITTEE MEETING REPORT

DATE OF MEETING: Wednesday, January 15, 2014

COMMITTEE: Highway

CHAIRMAN: Jeffrey Zalewski

MEMBERS PRESENT: Jeffrey Zalewski, Arlene Bonacci, Richard Hurlbert, Rick Bina (arrived at 8:23 a.m.) and William Bostwick.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Rusch, Patrol Superintendent Washatko, Office Manager Wells, Pete Resch, Chairman, Town of Upham, Joe Novak, Corporation Counsel Stowe, County Board Chairman Dave Solin and Drew Kelly from Country 106 radio.

The meeting was called to order by Chairman Zalewski at 7:30 a.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

APPROVE AGENDA/MINUTES:

Chairman Zalewski asked for additions to the agenda. There were none. Motion by Bonacci, second by Hurlbert, to approve the agenda as presented. Motion carried. Motion by Bonacci, second by Bostwick, to approve the minutes of the December 11, 2013 meeting. Motion carried.

DISCUSS BRIDGE AID PETITION FROM THE TOWN OF UPHAM:

This item had been tabled at the December 11, 2013 meeting to allow the Town of Upham to provide revised estimates and the Commissioner to confer with Corporation Counsel Stowe to determine what restrictions the County may place on the project scope, and to determine if the County had grounds to deny a portion of the petition since the County had provided matching funds for one of the locations in 2006. The statute does not allow for denial in this circumstance. The revised estimates from the Town of Upham are for the lowest cost alternative which meets requirements, and Commissioner Rusch recommends approving the new estimates for the bridge aid petition from the Town of Upham. Motion by Hurlbert, second by Bostwick, to approve 2015 bridge aid for the Town of Upham for the replacement of two culverts on Forest Road and one on Mill Road for a total cost to the County of \$45,833.00. Motion carried. Commissioner Rusch will prepare a resolution and forward to County Board.

DISCUSS MACHINERY, SHOP AND REPAIRS:

#78 patrol truck lost a valve and it went through the engine and turbo - this is similar to a recent breakdown on truck #77. We are checking other Sterling trucks on a preventive basis, to prevent similar failures. International trucks #8 and #9 continue to have regeneration system problems. The two new Peterbuilt trucks are working well. Most other shop activities have been routine repair and preventive maintenance. End of year inventory was completed. We are performing a thorough cleanup of the parts room and storage room, and have identified numerous items to be eliminated.

REQUEST TO INCREASE THE CREDIT CARD LIMIT FOR DON MOYLE, SHOP SUPERINTENDENT:

Shop Superintendent Moyle's County credit card has a limit of \$1,000.00; by the end of the month he is sometimes over the limit and Office Manager Wells has to shop with Moyle and use her County credit card to purchases materials for the Shop. Office Manager Wells requested to eliminate this inefficiency and raise Moyle's credit card limit to \$2,000.00. Motion by Bostwick, second by Bonacci, to raise Shop Superintendent Moyle's County credit card limit to \$2,000.00 per month. Motion carried.

DISCUSS HIGHWAY OPERATIONS:

We had 21 days of plowing and sanding in December and 9 days in January so far. We have done a small amount of brushing as time and weather allow. Commissioner Rusch gave the Committee an update regarding corrosion on the steel piles on the "T" bridge over the Wolf River. The bridge is now posted with a load rating of 25 tons. Discussing the project with the engineering firm, Commissioner Rusch prepared a preliminary estimate of \$217,000.00 for the repairs. This project is a good candidate for 50/50 funding from the CHIP program. Motion by Hurlbert, second by Bonacci to approve submitting the repair project of the CTH "T" bridge over the Wolf River for the 2014-2015 CHIP Program. Motion carried. The December budget report was distributed.

REVIEW/APPROVE STATE TRAFFIC MAINTENANCE AGREEMENTS (TMA'S) FOR 2014:

WI DOT has sent the 2014 Traffic Maintenance Agreement for pavement marking of State Highways in the amount of \$488,000. This is a significant increase over 2013. Motion by Bonacci, second by Hurlbert, to approve the 2014 Traffic Maintenance Agreement with the DOT and sign three copies of the agreement. Motion carried.

APPROVE RIGHT OF WAY PAYMENT REQUESTS AND ADDITION OF PERMANENT LIMITED EASEMENT FOR CTH "B", FROM USH "45 TO STH "52":

The Committee reviewed the previous discussion regarding the purchase of Parcel #5 for \$8,000.00, also including items in the purchase agreement committing to replace two trees should they die within five years of road construction, and to adjust the drainage at the SW corner of the lot as part of the ditch construction. Motion by Bostwick, second by Bonacci, to approve the purchase. Motion carried.

WI DOT and their management consultant Cedar Corporation have requested a change to the right-of-way plat at the Sikora property near the corner of CTH's "A" & "B". The easement had been purchased as a TLE (temporary limited easement) for ditching and drainage, and is now required to be a PLE (permanent limited easement). Mr. Sikora has agreed to this change at no additional cost to the County. Ayres and Associates have performed extra work revising the right-of-way plat, and also updating title searches required for several parcels. Commissioner Rusch recommended approving Amendment #2 to Ayres' contract for engineering services, in the amount of \$1,060.00. Motion by Hurlbert, second by Bostwick to approve Contract Amendment #2 to Ayres and Associates in the amount of \$1,060.00. Motion carried.

AT APPROXIMATELY 8:30 A.M., CONSIDER MOVING INTO CLOSED SESSION PURSUANT TO SECTION 19.85 (1) (B) (E) OF THE WISCONSIN STATUTES TO DISCUSS THE RIGHT OF WAY ACQUISITION ON CTH "B", FROM USH "45" TO STH "52" AND TO DISCUSS PERSONNEL ISSUES:

Motion by Bonacci , second by Hurlbert , to move into closed session at 8:20 a.m. By individual vote of the Committee; all ayes.

AT APPROXIMATELY 9:00 A.M., RETURN TO OPEN SESSION WITH POSSIBLE ACTION ON ANY MATTER DISCUSSED DURING CLOSED SESSION:

Motion by Hurlbert, second by Bonacci, to move out of closed session at 9:18 a.m. Motion carried.

Motion by Bonacci, second by Bina to proceed with right of way acquisition for CTH "B", from USH "45" to STH "52", on parcel #42, as discussed in closed session. Motion carried.

Motion by Bonacci, second by Zalewski, that although there were concerns expressed by the Committee, to proceed with right of way acquisition for CTH "B", from USH "45" to STH "52", on parcel #53, as discussed in closed session. Motion carried 3 ayes; 2 nays (Bina, Hurlbert).

ADJOURN MEETING:

Motion by Hurlbert, second by Bostwick, to adjourn the meeting at 9:22 a.m. Motion carried.

Richard H. Hurlbert, Secretary