

HIGHWAY COMMITTEE MEETING REPORT

DATE OF MEETING: Wednesday, January 11, 2017

COMMITTEE: Highway

CHAIRMAN: Richard H. Hurlbert

MEMBERS PRESENT: Richard H. Hurlbert, Pete Pennington and Larry Poltrock.

MEMBERS ABSENT: Arlene Bonacci, James R. Jansen.

ALSO PRESENT: Commissioner Braun.

The meeting was called to order by Chairman Hurlbert at 7:32 a.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

Motion by Pennington, second by Poltrock to excuse supervisors Bonacci and Jansen. Motion carried.

APPROVE AGENDA/MINUTES:

Chairman Hurlbert asked for additions to the agenda. There were none. Motion by Pennington, second by Poltrock, to approve the agenda as presented. Motion carried. Motion by Pennington, second by Poltrock, to approve the minutes of the December 14, 2016 meeting. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS AND CONSIDERATION OF REQUESTS FOR ITEMS TO BE ADDED TO FUTURE MEETING AGENDAS:

There were no public comments.

DISCUSS MACHINERY, SHOP AND REPAIRS:

Report is attached to these minutes.

DISCUSS HIGHWAY OPERATIONS:

Report is attached to these minutes.

ASPHALT PLANT DRYER SHELL REPLACEMENT: Commissioner Braun stated that the dryer shell at the asphalt plant is in need of replacement. The dryer shell is a wear type item and steel thickness tests conducted on it indicate that it needs to be replaced. Three vendors were contacted and proposals were received. The current dryer shell had an original thickness of 3/8", the option of 1/2" thickness was discussed. It was decided to go with the 3/8" thickness, as was original to the plant. Motion was made by Pennington, second by Poltrock to approve the replacement of the asphalt plant dryer shell with the cost not to exceed \$100,000.00. Motion carried.

HIGHWAY BUILDING RENOVATION PROJECT UPDATE: Commissioner Braun stated that he and Shop Superintendent had recently visited Shawano County Highway Department. Shawano County uses radiant heat for both their shop area and truck/equipment storage areas. Washing is done near one of the main doors inside truck storage area. Next meeting of the Ad Hoc Building Committee is scheduled for 1:00 pm, January 26, 2017.

RATIFY CHAIRMAN'S DECISION TO UTILIZE TWO PREVIOUS HIGHWAY WORKERS FOR EMERGENCY SNOW/ICE REMOVAL ON 12/26/16: On 12/26/16, Commissioner Braun contacted the Highway Committee Chairman and the County Board Chairman to request to utilize two workers, that were previously employed

by the Highway Department, in an emergency snow/ice removal event. Highway workers had been working many hours in the previous days, and some were unavailable for work due to fatigue or illness. Motion by Pennington, second by Poltrock to ratify the Chairman's decision to utilize two previous Highway workers for emergency snow/ice removal on 12/26/16. Motion carried.

APPROVE A PERPETUAL CASUAL EMPLOYEE POSITION IN THE HIGHWAY DEPARTMENT TO BE UTILIZED AS NECESSARY TO ADDRESS STAFFING NEEDS: . It was recognized with the event on 12/26/16, that the Highway Department needs the ability to hire employees on a casual or temporary basis in order to address staffing needs. Resolution #7-2017 has been created and is scheduled for the January 17, 2017 County Board meeting. Motion by Pennington, second by Poltrock to approve a perpetual casual employee position in the Highway Department to be utilized as necessary to address staffing needs (proposed Resolution #7-2017). Motion carried.

ADJOURN MEETING:

Motion by Pennington, second by Poltrock, to adjourn the meeting at 8:20 a.m. Motion carried.

James R. Jansen, Secretary

Machinery Shop and repairs:

Set up DEF (Diesel Exhaust Fluid) storage/pumping equipment. County has nine trucks that require this product. Lower cost in larger volume delivery and takes less time to fill trucks.

#97 Patrol truck: Change EGR valve and EGR cooler.

#89 Patrol truck: Change water pump.

#158 Truck Tractor: Change Camshaft position sensor.

#16 Patrol truck: New turbo, turbo oil line, air charge cooler hoses.

#168 Bucket truck: New PTO pump.

#33 Grader: Replace wing pin.

95 Patrol truck: Replace electrical harness to ECM.

#93 Patrol truck: Replace air compressor cooling lines.

Highway operations:

Completed sign replacement project for DOT on State highways.

Completed brushing project for Town of Rolling.

Completed installation of snow fence on State highways.

Continuing to install and maintain windrows with graders in snow along State, County and township roads. (Windrows are installed with landowner permission where grader operation will not damage crops).

Brushing continuing on STH 55.

Ordered two 1,000 gallon brine storage tanks to increase capacity at the main shop (RMA funded).

Continuing to develop salt brine mixtures that work with our equipment and studying effectiveness under various road conditions and temperatures.

Winter road maintenance including: Plowing sanding/salting State, County, and township roads.

Pothole patching.