

HIGHWAY COMMITTEE MEETING REPORT

DATE OF MEETING: Wednesday, February 8, 2017

COMMITTEE: Highway

ACTING CHAIRMAN: Arlene Bonacci.

MEMBERS PRESENT: Arlene Bonacci, James R. Jansen, Pete Pennington and Larry Poltrock.

MEMBERS ABSENT: Richard Hurlbert.

ALSO PRESENT: Commissioner Braun, Patrol Superintendent Thom, Forest Administrator Rantala and Supervisor Novak.

The meeting was called to order by Acting Chairman Bonacci at 7:30 a.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

Motion by Poltrock, second by Pennington, to excuse Chairman Hurlbert. Motion carried.

APPROVE AGENDA/MINUTES:

Acting Chairman Bonacci asked for additions to the amended agenda. There were none. Motion by Pennington, second by Jansen, to approve the amended agenda as presented. Motion carried. Motion by Poltrock, second by Pennington, to approve the minutes of the January 11, 2017 meeting. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS AND CONSIDERATION OF REQUESTS FOR ITEMS TO BE ADDED TO FUTURE MEETING AGENDAS:

Supervisor Novak complimented the Commissioner and Patrol Superintendent regarding how well the roads were after the ice storm on 2/7/17. Supervisor Novak also questioned the Commissioner regarding if trucks were patrolling the roads the day of an accident at STH "47" and USH "45". Commissioner Braun stated the trucks were called in to patrol their beats prior to his being notified by Sheriff's Department of the accident.

DISCUSS MACHINERY, SHOP AND REPAIRS:

Report is attached to these minutes. Motion by Pennington, second by Jansen, to approve the machinery, shop and repairs report. Motion carried.

DISCUSS HIGHWAY OPERATIONS:

Report is attached to these minutes. Motion by Jansen, second by Poltrock, to approve the Highway operations report. Motion carried.

REVIEW CTH "J" ATV ROUTE WITH FOREST ADMINISTRATOR ERIC RANTALA FOR POSSIBLE EXTENSION:

Forest Administrator Rantala reported to the Highway Committee the CTH "J" ATV route was tentatively approved in a joint meeting between the Highway Committee and the Forestry Committee contingent upon receiving a grant for a project to construct a new ATV trail corridor/segment. Forestry has since applied for and received the grant. Rantala stated the DNR will not approve a portion of the proposed trail connecting to the CTH "J" route stating there are wetlands involved. Rantala distributed a map to the Committee with a revision to the proposed ATV trail that would eliminate the wetland conflict but require a 2000' new route be created on CTH "J east of USH "45" Commissioner Braun stated that the requested extension did not contain any curves, hills, or intersections that would raise additional concerns for safety.

Motion by Pennington, second by Poltrock, to tentatively approve the creation of a 2,000' new route on CTH "J", east of USH "45", pending Forestry approval on 2/9/17. Motion carried.

(Office Manager's note: The above motion is not valid to create a route, only to further Forestry Department decision making abilities for the Bass Lake ATV trail grant project. The Highway Committee does not have the authority to approve new routes regulated in the Langlade County Code of Ordinances, Chapter 7.13(5) (c). A public hearing must be held and Chapter 7.13(5)(c) of the Langlade County Code of Ordinances must be amended by the County Board to create a new ATV route.

WYSOCKI PRODUCE FARMS ANNUAL REQUEST FOR 2017 OVERWEIGHT SEED POTATO PERMIT:

This is an annual request. Motion by Pennington, second by Poltrock, to approve the 2017 Overweight Seed Potato Permit for Wysocki Produce Farms and send the required letter to the DOT. Motion carried.

APPROVE CONTRACT FOR ENGINEERING SERVICES WITH MSA PROFESSIONAL SERVICES, INC. FOR THE CTH "Y" BRIDGE OVER SPRING BROOK (P-34-0705):

Motion by Jansen, second by Pennington, to approve the contract for engineering services with MSA Professional Services, Inc. for the CTH "Y" bridge over Spring Brook (P-34-0705) for \$55,711.88 and also approve Commissioner Braun act as agent for the Highway Department. Motion carried.

HIGHWAY BUILDING RENOVATION PROJECT UPDATE:

Commissioner Braun updated the Highway Committee on the Highway renovation project. He stated that approval is needed from the Finance and Executive Committees to approve funding in 2017, from the general fund, to pay for engineering consultant proposals for the highway building projects. Money to be returned to general fund after funding for project acquired in 2018.

ACCEPT DONATION FROM SOKAOGON CHIPPEWA COMMUNITY:

Motion by Pennington, second by Poltrock, to accept a \$2,000.00 donation from Sokaogon Chippewa Community. Motion carried.

PUBLIC RECOGNITION IN APPRECIATION OF EMPLOYEES FOR THEIR SNOW/ICE REMOVAL EFFORTS:

Chairman Hurlbert requested at a recent County Board meeting the recognition/appreciation of Highway employees for their snow/ice removal efforts this winter. Discussion followed. Motion by Pennington, second by Poltrock, to prepare a resolution in appreciation, recognizing the Highway employees for their snow/ice removal efforts and forward to County Board. Motion carried.

COMMISSIONER'S REQUEST TO ATTEND WCHA 2017 COMMISSIONER SPRING TRAINING CONFERENCE, MARCH 27 & 28 IN MADISON, WI:

Motion by Pennington, second by Jansen, to approve Commissioner Braun to attend WCHA 2017 Commissioner Spring Training Conference on March 27 & 28, 2017 in Madison, WI. Motion carried.

DELAY FEBRUARY TRAINING FOR OFFICE MANAGER'S BACKUP DUE TO FINANCE DIRECTOR'S AND OFFICE MANAGER'S ADDITIONAL DUTIES IN THE ABSENCE OF AN HR DIRECTOR AND SHOP SUPERINTENDENT:

Motion by Pennington, second by Poltrock, to delay training for the Office Manager's backup until April 1, 2017 due to the Finance Director and Office Manager's additional duties in the absence of an HR Director and Shop Superintendent. Motion carried.

REPORT ON WINTER ROAD SCHOOL:

Supervisor Bonacci gave a report on the Winter Road School Conference to the Committee; Bonacci stated she really enjoyed the Work Zone Education and Safety seminar. Bonacci thanked the Highway Committee for allowing her to attend.

ADJOURN MEETING:

Motion by Pennington, second by Poltrock, to adjourn the meeting at 8:35a.m. Motion carried.

James R. Jansen, Secretary

Machinery Shop and repairs:

Completed annual maintenance on jaw crusher. Removed “feeder control shack” that had raised noise/climate concerns with MSHA inspector and installed steel decking and hand rails.

Installing two new salt brine storage tanks.

#88 Patrol truck: Install new wing bolt.

#17 Patrol truck: Re-mount wing.

#163 dump truck: Rebuilding rear suspension, install crankshaft oil seal.

#74 shop truck: removed flat rack and installing service body from #76.

#2 Patrol truck: Replacing transmission coolant lines and installed new vibrator for dump box.

#480 Paint truck: Preventative maintenance.

Highway operations:

Hauled, blended and stockpiled additional salt/sand for use on County and township roads.

Brushing on CTH M.

Maintaining snow windrows with graders in snow along State, County and township roads.

Wing back snow banks/drifts on County and town roads.

Brushing continuing on STH 55.

Winter road maintenance including: Plowing sanding/salting State, County, and township roads.

Pothole patching STH 64 east and STH 45 south.