

HIGHWAY COMMITTEE MEETING REPORT

DATE OF MEETING: Wednesday, February 12, 2014

COMMITTEE: Highway

CHAIRMAN: Jeffrey Zalewski

MEMBERS PRESENT: Jeffrey Zalewski, Arlene Bonacci, Richard Hurlbert, Rick Bina and William Bostwick.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Rusch, Patrol Superintendent Washatko and Office Manager Wells.

The meeting was called to order by Chairman Zalewski at 7:30 a.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

APPROVE AGENDA/MINUTES:

Chairman Zalewski asked for additions to the agenda. There were none. Motion by Bina, second by Bostwick, to approve the agenda as presented. Motion carried. Motion by Bonacci, second by Hurlbert, to approve the minutes of the January 15, 2014 meeting. Motion carried.

DISCUSS MACHINERY, SHOP AND REPAIRS:

Repairs to the engine and turbo on truck #78 will be completed this week. The radiator on # 88 truck was replaced. Most other shop work has been routine maintenance and repairs. Seasonal maintenance has been completed on the crusher; the conveyor and surge bin will be completed soon. Seasonal maintenance on the paver will begin soon.

DISCUSS HIGHWAY OPERATIONS:

We were out plowing and sanding 22 days in January. Our salt inventory looks adequate, but our salt/sand pile is down to about 10%, we will probably be making more this year. We have been brushing a few days, as weather and workload allow.

REVIEW/APPROVE AGREEMENT FOR CONSTRUCTION – LFA FOR CTH “B”, USH “45” TO CHILLIE ROAD:

Motion by Hurlbert, second by Bonacci, to approve and sign the Agreement for Construction – Local Force Account (LFA) with the DOT for the Highway Department’s portion of construction of CTH “B”, USH “45” to Chillie Road, for \$397,966.16. Motion carried. Project construction to be performed by a contractor will be let for bids by the DOT.

WYSOCKI PRODUCE FARM ANNUAL REQUEST FOR 2014 OVERWEIGHT SEED POTATO PERMIT:

This is an annual request. Motion by Hurlbert, second by Bostwick, to approve the 2014 Overweight Seed Potato Permit for Wysocki Produce Farm, and send the required letter to the DOT. Motion carried.

SCHROEDER BROS. FARMS, INC. ANNUAL REQUEST FOR 2014 OVERWEIGHT SEED POTATO PERMIT:

This is an annual request. Motion by Hurlbert, second by Bostwick, to approve the 2014 Overweight Seed Potato Permit for Schroeder Bros. Farms, Inc, and send the required letter to the DOT. Motion carried.

APPROVE RIGHT OF WAY PAYMENT REQUESTS FOR CTH "B", FROM USH "45 TO STH "52":

Motion by Hurlbert, second by Bina, to approve right of way payment request for one parcel (J.W. Mattek & Sons, Inc.)
Motion carried.

OFFICE MANAGER REVIEW OF 2013 FINANCIAL REPORT OF HIGHWAY OPERATIONS:

The December, 2013 budget report, after closing entries was distributed. Office Manager Wells reviewed the 2013 Financial Report of Highway Operations with the Committee. This was for informational purposes only.

The January, 2014 budget report was distributed.

AT APPROXIMATELY 8:30 A.M., CONSIDER MOVING INTO CLOSED SESSION PURSUANT TO SECTION 19.85 (1) (F) OF THE WISCONSIN STATUTES TO DISCUSS PERSONNEL ISSUES:

Motion by Bina, second by Bostwick, to move into closed session at 8:21 a.m. By individual vote of the committee; all ayes.

AT APPROXIMATELY 9:00 A.M., RETURN TO OPEN SESSION WITH POSSIBLE ACTION ON ANY MATTER DISCUSSED DURING CLOSED SESSION:

Motion by Hurlbert, second by Bonacci, to move out of closed session at 8:37 a.m. Motion carried.

ADJOURN MEETING:

Motion by Hurlbert, second by Bostwick, to adjourn the meeting at 8:38 a.m. Motion carried.

Richard H. Hurlbert, Secretary