

HIGHWAY COMMITTEE MEETING REPORT

DATE OF MEETING: Wednesday, December 11, 2013

COMMITTEE: Highway

CHAIRMAN: Jeffrey Zalewski

MEMBERS PRESENT: Jeffrey Zalewski, Arlene Bonacci, Richard Hurlbert, Rick Bina and William Bostwick.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Rusch, Office Manager Wells, Beth Petts, Jim Tilkens and Casper Buettner, Town of Wolf River, Pete Resch, Town of Upham, Mike Exferd, Mead & Hunt, Inc., Jim Mattek, J.W. Mattek and Sons, Inc., Troy Brown, Kretz Lumber Co., Inc., Brett Matthews, WI DOT, Doug Nonnemacher and Corporation Counsel Robin Stowe.

The meeting was called to order by Chairman Zalewski at 7:30 a.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

APPROVE AGENDA/MINUTES:

Chairman Zalewski asked for additions to the agenda. There were none. Motion by Hurlbert, second by Bonacci, to approve the agenda as presented. Motion carried. Motion by Hurlbert, second by Bina, to approve the minutes of the November 13, 2013 meeting. Motion carried.

J. W. MATTEK & SONS, INC. ANNUAL REQUEST FOR 2014 OVERWEIGHT SEED POTATO PERMIT:

This is an annual request. Motion by Hurlbert, second by Bina, to approve the 2014 Overweight Seed Potato Permit for J. W. Mattek and Sons, Inc., and send the required letter to the DOT. Motion carried.

DETERMINE REASONABLENESS OF COST OF PETTS' APPRAISAL:

Office Manager Wells discussed the invoice for Petts' appraisal and the market range of prices for similar appraisals. This appraisal falls within the market range. Motion by Bina, second by Bostwick, to approve the appraisal fee of \$3,390.91 payable to Forensic Appraisal Group for the Lawrence and Beth Petts appraisal. Motion carried.

DISCUSS ENGINEERING REPORT FOR CTH G AND KRETZ LUMBER REQUEST FOR OVERWEIGHT LOAD PERMIT:

Commissioner Rusch updated the Committee on the engineering report from Ayres Associates for analyzing the bridge and roadway on CTH "G". The report states the bridge is suitable to carry all loads and the road has a good base with adequate drainage and the road has been well maintained. Commissioner Rusch recommends approving Kretz Lumber Co., Inc.'s request for a County overweight Raw Forest Products permit for 98,000 pounds/6 axles - "Michigan loads", with provisions that the Commissioner may revoke the permit at his discretion at any time, and that only normal weight loads will be allowed during the spring thaw. Our contract with Ayres & Associates provides for a follow up inspection at a later date to be determined by the Commissioner, to assess if any damage has been done by the heavy loads. Motion by Hurlbert, second by Bina, to approve Kretz Lumber Co., Inc.'s request for a 2014 overweight Raw Forest Product permit for 98,000 pounds/6 axles on CTH "G", with the restrictions as stated above. Motion carried.

DISCUSS BRIDGE AID PETITIONS FROM THE TOWN OF UPHAM AND TOWN OF WOLF RIVER:

The County Bridge Aid program was discussed, whereby Towns can petition the County for 50% aid for construction costs (not engineering or other costs) for bridge and larger culvert (over 36" diameter) construction and repairs.

The Town of Wolf River has petitioned for bridge aid for replacing an existing small bridge over Nine Mile Creek on East Hollister Road. Motion by Bostwick, second by Hurlbert, to approve bridge aid to the Town of Wolf River for the existing bridge over Nine Mile River on East Hollister Road with the County's estimated cost being \$45,707.00. Motion carried. The Commissioner will be prepare a resolution and forward to County Board.

The Town of Upham has petitioned for County Bridge Aid for three culvert projects; one on Mill Road and two on Forest Road. The plastic culvert on Forest Road was replaced in 2006 and the county paid 50% of the cost through bridge aid for the replacement of the culvert at that time. The Town of Upham needs to update their estimates, and the Commissioner will investigate whether the County is required to pay the full 50% match, given that the Forest Road culvert received County bridge aid only seven years ago. After discussion, Town of Upham's bridge aid petition was tabled until the January meeting so the Town of Upham can acquire updated estimates and Commissioner Rusch can confer with Corporation Counsel Stowe.

REVIEW/APPROVE STATE ROUTINE MAINTENANCE AGREEMENTS (RMA'S) FOR 2014- BRENT MATTHEWS, DOT:

Brent Matthews, WIDOT, presented the 2014 Routine Maintenance Agreements. There is a 9.51 % increase over the 2013 base RMA agreements; but a 1.04% decrease from the amended RMA agreements that included additional winter maintenance funding to adjust for the severe winter. Discussion, questions and answers followed. Motion by Bina, second by Bostwick, to approve the 2014 State Routine Maintenance Agreements, and sign three copies of the documents. Motion carried.

AT APPROXIMATELY 8:30 A.M., CONSIDER MOVING INTO CLOSED SESSION PURSUANT TO SECTION 19.85 (1) (C), (E), AND (G) OF THE WISCONSIN STATUTES TO DISCUSS THE RIGHT OF WAY ACQUISITION ON CTH "B", FROM USH "45" TO STH "52" , STAFFING, AND PENDING LITIGATION:

Motion by Bina, second by Bonacci, to move into closed session at 8:41 a.m. By individual vote of the Committee; all ayes.

AT APPROXIMATELY 9:00 A.M., RETURN TO OPEN SESSION WITH POSSIBLE ACTION ON ANY MATTER DISCUSSED DURING CLOSED SESSION:

Motion by Bonacci, second by Bostwick, to move out of closed session at 10:20 a.m. Motion carried.

Motion by Bostwick, second by Bina, to approve the CTH "B" right of way offers as discussed in closed session. Motion carried.

Motion by Bina, second by Bostwick to proceed with pending litigation as discussed in closed session. Motion carried.

Motion by Bostwick, second by Hurlbert, to offer the vacant Common Laborer position to the next candidate on the eligibility list. Motion carried.

DISCUSS MACHINERY, SHOP AND REPAIRS:

Repairs to the engine and turbo on truck #77 will be completed today. We have been rebuilding the tracks on the Jack Lake trail groomer for the Forestry Dept. The new plow trucks are working well. The new mechanic is taking his CDL test for endorsement "A" today.

DISCUSS HIGHWAY OPERATIONS:

We are plowing and sanding as needed and brushing as weather and the schedule allows. At the last Committee meeting, Commissioner Rusch discussed corrosion found during regular inspection of the steel pilings of the CTH "T" bridge over the Wolf River. The Committee authorized an engineering firm be hired to analyze the structure. Commissioner Rusch reported that the preliminary engineering report indicates the bridge may need to be load-rated.

A request was made by an employee that the County reimburse him for a replacement lens for his eyeglasses—the employee was working under a truck changing blades, when an air hose being dragged by another employee struck his glasses and scratched the lens. Motion by Bonacci, second by Bina, to pay for the replacement of the employee's scratched lens. Motion carried.

The November budget report was distributed.

DISCUSS CELL PHONE FOR PATROL SUPERINTENDENT:

The Patrol Superintendent is using his personal cell phone for work and requested he be included in the County's reimbursement plan. Motion by Bostwick, second by Bina, to reimburse the Patrol Superintendent \$10.00 per month for use of his personal cell phone for work. Motion carried.

REVIEW/APPROVE AMENDMENT TO LFA #1009-44-00 – DEERBROOK WETLAND MITIGATION:

The DOT requested additional work be performed. The Committee reviewed the amendment to LFA #1009-44-00 – Deerbrook Wetland Mitigation. Motion by Bina, second by Bostwick, to approve the Amendment to LFA #1009-44-00 in the amount of 3,814.34. Motion carried.

APPROVE RIGHT OF WAY PAYMENT REQUESTS FOR CTH "B", FROM USH "45 TO STH "52":

The Committee reviewed the request for payments for right of way purchases for 2 parcels on the CTH "B" project and the Statements to Construction Engineer for work that will be done in the future, at the time of construction. Motion by Bina, second by Hurlbert, to approve payments for 2 parcels and the Statements to Construction Engineer. Motion carried.

REVIEW/APPROVE HIGHWAY POLICY #13-02, BOOT ALLOWANCE PAYMENTS:

The Committee reviewed Highway Policy #13-02, Boot Allowance. Motion by Bostwick, second by Bina, to approve Highway Policy #13-02, Boot Allowance. Motion carried. A copy of Policy #13-02 is attached to these minutes.

The next Highway meeting will be held January 15, 2014.

ADJOURN MEETING:

Motion by Bina, second by Bostwick, to adjourn the meeting at 10:44 a.m. Motion carried.

Richard H. Hurlbert, Secretary

Policy #13-02

THE LANGLADE COUNTY HIGHWAY COMMITTEE HAS ADOPTED A POLICY STATING THAT EFFECTIVE 1/1/13, THE ANNUAL BOOT ALLOWANCE PAYMENT WILL BE MADE IN DECEMBER EACH YEAR, TO THOSE EMPLOYEES ON THE ACTIVE PAYROLL WHO HAVE REACHED THEIR SIX (6) MONTH ANNIVERSARY

DATE.

ADOPTED: DECEMBER 11, 2013