

HIGHWAY COMMITTEE MEETING REPORT

DATE OF MEETING: Wednesday, August 14, 2013

COMMITTEE: Highway

CHAIRMAN: Jeffrey Zalewski

MEMBERS PRESENT: Jeffrey Zalewski, Arlene Bonacci, Richard Hurlbert and William Bostwick.

MEMBERS ABSENT: Rick Bina.

ALSO PRESENT: Commissioner Rusch, Patrol Superintendent Washatko and Dave Solin.

The meeting was called to order by Chairman Zalewski at 7:30 a.m. Motion by Bostwick, second by Bonacci, to excuse Supervisor Bina. Motion carried.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

APPROVE AGENDA/MINUTES:

Chairman Zalewski asked for additions to the agenda. There were none. Motion by Hurlbert, second by Bonacci, to approve the agenda as presented. Motion carried. Motion by Bonacci, second by Bostwick, to approve the minutes of the July 10, 2013 meeting. Motion carried.

DISCUSS MACHINERY, SHOP AND REPAIRS:

Routine maintenance continues. The hot mix plant is running well. There are two major repairs at this time; we are installing a rebuilt transmission in #153 quad axle dump truck and replacing the bearings and disks on the screening portion of the crusher.

DISCUSS HIGHWAY OPERATIONS:

We had budgeted for 9.9 miles of County road paving this year, but due to savings on the cost of asphalt, we will be able to pave about 12.5 miles. For County roads, we are paving CTH "T" east of USH "45" soon, and then CTH "C" from USH "45" to CTH "A". This portion of CTH "C" will be used as a detour next year while the reconstruction of CTH's "A" & "B" in Neva Corners is taking place. Pothole patching is being done as needed. We will restart with crack sealing soon. Pavement marking is on schedule. While turning around on a dead end this winter, one of our plow drivers backed into a shop building in the Town of Ackley. The owner had the block wall repaired, and submitted a bill to the Highway Department for \$410.32. Motion by Hurlbert, second by Bonacci, to pay \$410.32 for damage done to the building. Motion carried. The July budget report was distributed.

We have completed a little over 2 miles of paving for the Towns and have about 1 more mile to pave, including paving Star Neva Road for the Town of Neva after the potato harvest is completed for the year. We will be doing a large gravel haul for the Forestry Department on the Wolf River State Trail from STH "64" to STH "55" (former railroad grade), and one for the Town of Langlade on Kent Road. We completed a gravel haul on Schroeder Road for the Town of Antigo.

DISCUSS RIGHT OF WAY APPRAISALS FOR PROJECT # 9360-02-00 – CTH "B" FROM USH "45" TO STH "52":

Our appraiser for the CTH "B" project, Gordon Meyer, prepared appraisals for 53 parcels based on the preliminary right-of-way plat we provided. There are changes in the final plat which will require revisions to numerous appraisals. Meyer has provided a cost estimate to perform the revisions of \$1,800-2,000. Commissioner Rusch is negotiating with the design engineer, Ayres and Associates, to have them cover a portion of the cost of the revisions. Motion by Hurlbert, second by Bostwick, to authorize up to \$2,000 for Appraiser Gordon Meyer to revise the appraisals. Motion carried.

REVIEW/APPROVE REQUEST FOR PAYMENTS FOR RIGHT OF WAY ACQUISITION FOR PROJECT # 9360-02-00 - CTH "B" FROM USH "45" TO STH "52":

The Committee reviewed the request for payments for right of way purchase for eleven parcels on the CTH "B" project. Motion by Bonacci, second by Hurlbert, to approve payment for eleven parcels. Motion carried.

REVIEW/APPROVE 2014 BUDGET AND 2015 PRELIMINARY BUDGET:

The Commissioner reviewed the 2014 budget. There is a 0% increase from 2013. Motion by Bostwick, second by Bonacci, to approve the 2014 budget as presented and forward to the Finance Department. Motion carried.

The Committee reviewed the 2015 preliminary budget. There is a 0% increase from 2014. Motion by Bostwick, second by Bonacci, to approve the 2015 preliminary budget as presented and forward to the Finance Department. Motion carried.

REVIEW/APPROVE LOCAL FORCE AGREEMENT WITH DOT FOR WORK AT BINA AND CTH "B" - DEERBROOK WETLAND MITIGATION:

DOT has asked the Highway Department to perform some maintenance work at the Bina and CTH "B" - Deerbrook Wetland Mitigation. Motion by Hurlbert, second by Bostwick, to approve and sign the Local Force Agreement (LFA) with the DOT for the Highway Department to perform projects estimated at \$22,500 at the Deerbrook Wetland Mitigation in the Town of Neva. Motion carried.

AT APPROXIMATELY 8:30 A.M., CONSIDER MOVING INTO CLOSED SESSION PURSUANT TO WISCONSIN STATUTE 19.85 (1) (C), TO REVIEW APPLICATIONS FOR ONE MECHANIC POSITION AND TO DISCUSS STAFFING/PERSONNEL:

Motion by Hurlbert, second by Bonacci, to move into closed session at 8:15 a.m. By individual vote of the Committee; all ayes.

AT APPROXIMATELY 9:15 A.M., RETURN TO OPEN SESSION WITH POSSIBLE ACTION ON ANY MATTER DISCUSSED DURING CLOSED SESSION:

Motion by Hurlbert, second by Bonacci, to move out of closed session at 9:38 a.m. Motion carried.

Motion by Bostwick, second by Hurlbert, to invite County Board Chairman Solin to participate in the mechanic interviews. Motion carried.

Motion by Hurlbert, second by Bostwick, to offer interviews to four selected mechanic applicants. Motion carried.

Motion by Bonacci, second by Hurlbert, to approve the refill of two common laborer positions and establish an eligibility list for future use. Motion carried.

Motion by Bonacci, second by Bostwick, to request Commissioner Rusch prepare a resolution for the County Board to "pre-approve" refilling any staffing vacancies which would occur during a critical winter maintenance window of September thru March, at the discretion of the Highway Committee. Motion carried.

ADJOURN MEETING:

Motion by Hurlbert, second by Bonacci, to adjourn the meeting at 9:45 a.m. Motion carried.

Richard H. Hurlbert, Secretary