

HIGHWAY COMMITTEE MEETING REPORT

DATE OF MEETING: Wednesday, August 12, 2015

COMMITTEE: Highway

CHAIRMAN: Mike Klimoski

MEMBERS PRESENT: Mike Klimoski, Richard Hurlbert, Arlene Bonacci, Jim Jansen and Pete Pennington.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Braun, Office Manager Wells, Dick Burby, Drew Kelly from County 106 Radio, Finance Director Olsen and consultants from various engineering firms.

The meeting was called to order by Chairman Klimoski at 7:33 a.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

APPROVE AGENDA/MINUTES:

Chairman Klimoski asked for additions to the agenda. There were none. Motion by Hurlbert, second by Pennington, to approve the agenda as presented. Motion carried. Motion by Jansen, second by Bonacci, to approve the minutes of the July 8, 2015 and July 21, 2015 meetings. Motion carried.

DISCUSS MACHINERY, SHOP AND REPAIRS:

Preventative maintenance continues on patrol trucks. The camera on the paint truck went out and a new one has been ordered. The engine is being replaced in #81 patrol truck. The hydraulic motors were rebuilt and flanges replaced on the mower decks for the 208 tractor. The clutch fan has been replaced in #163 and #167 dump trucks. A new box cylinder has been ordered for #153 dump truck and the radiator on #258-D7 dozer has been re-cored.

DISCUSS HIGHWAY OPERATIONS:

Paving has been completed on CTH's "T", "W" and "AA" and for the Towns of Rolling, Ackley and Neva; we are currently paving CTH "B" in Summit Lake. Shouldering has been completed on CTH "T" and started on CTH "W" and will continue when we are not paving. Mowing on County and State roads, Town of Rolling and the wetland areas is completed for the year. Required maintenance by the DNR has been completed at Skinner Dam. Pavement marking continues. Crushing and hauling for the asphalt plant has been completed and the crusher has been moved to the White Lake pit. Brushing and stripping of the White Lake pit has been completed. Electrical issues on the crusher. The west abutment was poured on the CTH "Y" bridge and the east abutment will be completed at the end of this week, pre-pour for the deck is scheduled for Monday. The July budget report was distributed.

QUOTATIONS FOR ANNUAL WINTER BLADES:

QTY	SIZE	VALK	GRAY'S, INC./ BRAUER SUPPLY	WAUSAU	D.A.	ROLAND
		MFR		STEEL	MACPHERSON	MACHINERY
200	5/8" - 7/8" X 8" X 5' (red)	no quote	\$ 17,790.00		\$ 17,908.00	\$ 17,906.00
200	5/8" - 7/8" X 8" X 6' (red)	no quote	\$ 21,348.00		\$ 21,490.00	\$ 21,490.00
0	5/8" X 7/8" X 8" x 7' (red)	\$ -	\$ -		\$ -	\$ -
TOTAL		\$ -	\$ 39,138.00	\$ -	\$ 39,398.00	\$ 39,396.00
80	5/8" X 8" X 8' (wing)	\$ 7,344.00	\$ 8,051.20	\$ 9,844.80	\$ 7,938.40	\$ 8,020.00
100	5/8" X 8" X 12' (plow)	\$ 3,770.00	\$15,096.00	\$17,280.00	\$14,886.00	\$15,039.00
TOTAL		\$21,114.00	\$23,147.20	\$27,124.80	\$22,824.40	\$23,059.00

Motion by Pennington, second by Hurlbert, to purchase the curved blades from Gray's Inc./Brauer Supply for the low quoted price of \$39,138.00 and the flat blades from Valk Mfr. for the low quoted price of \$21,114.00, for a total cost of \$60,252.00. Motion carried.

APPROVE WIDOT TRAFFIC MAINTENANCE AGREEMENTS (TMA'S):

Two additional Traffic Maintenance Agreements (TMA's) for 2015 were presented to the Committee. One is for signing of State highways in the amount of \$5,060.00 and one is for pavement marking of State highways in the amount of \$143,230.00. Motion by Hurlbert, second by Jansen, to approve the two additional 2015 Traffic Maintenance Agreements with the WIDOT and sign three copies of the agreements. Motion carried.

APPROVE EMPLOYEE ATTENDANCE AT THE 2015 WCHA-LDG CONFERENCE:

Motion by Pennington, second by Bonacci, to approve Patrol Superintendent Thom to attend the 2015 WCHA-LDG Conference on September 22-24, 2015, in Oconomowoc, WI. Motion carried.

DICK BURBY TO ADDRESS THE COMMITTEE REGARDING SPEED ZONE ON CTH "K":

Dick Burby addressed the Highway Committee regarding restructuring the speed zone area on CTH "K" by Shady Brook Campground. After discussion, motion by Pennington, second by Hurlbert, to recommend forwarding this to the Traffic Safety Committee. Motion carried. Commissioner Braun will contact the Chairman of the Traffic Safety Committee to have this added to the agenda.

INTERVIEW ENGINEERING FIRMS FOR THE STP BRIDGE PROJECT ON CTH "B" OVER THE EAST BRANCH OF THE EAU CLAIRE RIVER:

Presentations were given from Mead & Hunt, MSA Professional Services, OMNNI Associates, and CORRE Inc. Each Committee member ranked each individual consulting firm, and the rankings were tabulated. Motion by Hurlbert, second by Pennington, to forward the following rankings: 1. CORRE Inc., 2. OMNNI Associates, 3. MSA Professional Services, 4. Mead & Hunt to our management consultant for the project, Cedar Corporation. Motion carried.

APPROVE REQUEST FOR TOWN OF VILAS BRIDGE AID FOR THE PINE RIVER:

The Town of Vilas has requested bridge aid for South County Line Road over the Pine River. This is an STP bridge project; 80% federally funded and 20% locally funded (Town of Vilas – 10% and Langlade County- 10%). The County's 10% is projected to be \$50,654, to be budgeted in 2017. Motion by Jansen, second by Pennington, to approve 2017 bridge aid for the Town of Vilas for South County Line Road over the Pine River for 10% of construction costs estimated at \$50,654, and forward a resolution to the County Board to be considered at the August County Board meeting. Motion carried.

FINANCE DIRECTOR OLSEN TO DISCUSS THE AUDIT MANAGEMENT LETTER:

Gary Olsen, Finance Director, reviewed the auditor's management letter with the Committee; specifically the backup for the Office Manager. With the recent staffing changes within the Highway Department, some of the concerns of the backup for non financial duties are already being addressed. With the recent resignation of a Finance staff member and the related restructuring that will occur within the Finance Department, it was the consensus that the remainder of the backup for the Highway Department's Office Manager position will be addressed within the restructuring of the Finance Department staffing. Olsen will draft a response to the auditors to be reviewed by the Commissioner and Office Manager.

REVIEW/APPROVE 2016 AND 2017 BUDGETS:

The Office Manager reviewed the 2016 budget and the 2017 budget plan. There are no increases in the budget or the budget plan. Motion by Pennington, second by Jansen, to approve the proposed 2016 Highway Department budget and the 2017 Highway Department budget plan and forward them to the Finance Department. Motion carried.

DISCUSS POSSIBLE PROMOTIONS OF HIGHWAY WORKERS TO HEAVY TRUCK DRIVERS:

Two Highway Workers hired in December, 2013 and January, 2014 have demonstrated their ability to perform Heavy Truck Operator duties/responsibilities and have been assigned to and performing those duties for quite some time. Highway Worker is the entry level position within the Highway Department and recognition of employees' experience would indicate a movement from the entry level position into an assigned position. Motion by Hurlbert, second by Jansen, to promote Nicholas Krueger from step 6 Highway Worker (\$19.09/hour) to step 6 Heavy Truck Operator (\$19.96/hour) and promote William Tatro from the 12 month step Highway Worker (\$17.99/hour) to step 1 Heavy Truck Operator (\$18.90/hour), effective 8/16/15. Motion carried.

DISCUSS HIGHWAY DEPARTMENT REORGANIZATION:

Discussion was held regarding possible reorganization of the Highway Department. Commissioner Braun reported that things were going well, staff morale seems to be improving and things seem to be headed back on track at the department; reorganization at this time might be detrimental to those processes. Discussion was held regarding keeping all lines of communication open and to proceed at this time with no reorganization.

ADJOURN MEETING:

Motion by Hurlbert, second by Pennington, to adjourn the meeting at 10:37 a.m. Motion carried.

Arlene Bonacci, Secretary