

HIGHWAY COMMITTEE MEETING REPORT

DATE OF MEETING: Tuesday April 17, 2012

COMMITTEE: Highway

CHAIRMAN: Eugene Kamps

MEMBERS PRESENT: Eugene Kamps, Arlene Bonacci, Richard Hurlbert, James Jansen and Jeff Zalewski.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Rusch

The meeting was called to order by Chairman Kamps at 8:00 a.m.

APPROVE AGENDA

Chairman Kamps asked for additions to the agenda. There were none. Motion by Jansen, second by Hurlbert, to approve the agenda as presented. Motion carried.

DISCUSS WITH POSSIBLE ACTION THE ASPHALT OIL QUOTATIONS OPENED APRIL 11, 2012: Following the April 11th meeting, it was discovered that the quote from apparent low quote vendor, Calumet Superior, LLC contained a clause that indicated an FSC (fuel surcharge) would be added to the delivered cost. The Commissioner inquired and was informed, both verbally and in writing, that the surcharge is \$4.60/ton, making Calumet Superior, LLC the high quote. Motion by Jansen, second by Zalewski, to rescind the April 11th action accepting Calumet Superior, LLC as low quote. All Ayes, motion carried. Motion by Zalewski, second by Hurlbert, to accept Henry G.Meigs, Inc low quote of \$597.37, and offer the other vendors the opportunity to match the low quote for a portion of the asphalt needs, consistent with past practice. All ayes, motion carried.

CONSIDER REQUEST TO WAIVE HIGHWAY POLICY #92-1 (BROCK ZUPON 2 DAY'S EMERGENCY UNPAID LEAVE): Brock Zupon requested (via the Commissioner) to be granted a waiver from Highway Policy #92-1 and be allowed 2 days unpaid leave, due to the unexpected death of his mother. Zupon is a new employee, still on the probationary period, and has no paid leave available. Motion by Hurlbert, second by Bonacci, to grant waiver for 2 days unpaid leave. All ayes, motion carried.

ADJOURN MEETING:

Motion by Hurlbert, second by Jansen, to adjourn the meeting at 8:09 a.m. Motion carried.

Richard H. Hurlbert, Secretary