

## **HIGHWAY COMMITTEE MEETING REPORT**

DATE OF MEETING: Wednesday, April 13, 2016

COMMITTEE: Highway

CHAIRMAN: Michael P. Klimoski

MEMBERS PRESENT: Michael P. Klimoski, Richard Hurlbert, Arlene Bonacci, Jim Jansen and Pete Pennington.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Braun, Patrol Superintendent Thom, Office Manager Wells, Director of Facilities Management Heuss, Supervisor Joe Novak, Randy Frisch and Nick Vos from the DOT.

The meeting was called to order by Chairman Klimoski at 7:42 a.m.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

### **APPROVE AGENDA/MINUTES:**

Chairman Klimoski asked for additions to the agenda. There were none. Motion by Pennington, second by Jansen, to approve the agenda as presented. Motion carried. Motion by Jansen, second by Hurlbert, to approve the minutes of the March 9, 2016 meeting. Motion carried.

### **PUBLIC COMMENT ON AGENDA ITEMS AND CONSIDERATION OF REQUESTS FOR ITEMS TO BE ADDED TO FUTURE MEETING AGENDAS:**

Supervisor Novak requested to be recognized and the Committee acquiesced. Supervisor Novak questioned snowplowing on CTH "S" and safety training. Chairman Klimoski stated the items were not on the current agenda but could be requested as future agenda items.

### **DISCUSS MACHINERY, SHOP AND REPAIRS:**

Report is attached to these minutes. Motion by Pennington, second by Hurlbert, to approve the machinery, shop and repairs report. Motion carried.

### **DISCUSS HIGHWAY OPERATIONS:**

Report is attached to these minutes. Motion by Pennington, second by Hurlbert, to approve the Highway operations report. Motion carried.

Commissioner Braun informed the Highway Committee the Crusher Foreman has resigned his position. Commissioner Braun requested approval to advertise to refill the Crusher Foreman position as is or an alternate position with job responsibility revisions; whichever is determined by the Highway Department Management Team to provide the most efficient and effective operation for the County. Motion by Pennington, second by Hurlbert, to maintain the minimum staffing level of 29 crew members in accordance with Resolution 38-2015 and allow Commissioner Braun to advertise to refill the vacated position of either Crusher Foreman or an alternate position; as the Management Team determines. Motion carried.

The March budget report was distributed.

### **HIGHWAY BUILDINGS HVAC EVALUATION UPDATE – NATE HEUSS:**

Facilities Management Director Heuss updated the Highway Committee on the HVAC evaluation. This was for informational purposes to keep the Highway Committee updated on the progress.

**IOH APPLICATION BY SENECA FOODS CORPORATION:**

Commissioner Braun received a request from Seneca Foods Corporation for an Implements of Husbandry (IOH) application to transport equipment on Langlade County roads. After review, Seneca Foods Corporation's equipment is under the road weight limits and an IOH permit is not required. Commissioner Braun will send a letter to Seneca Foods Corporation informing them an IOH permit is not required.

**REVIEW/APPROVE 2016 WIDOT PERFORMANCE BASED MAINTENANCE (PBM) CONTRACTS FOR BRIDGE DECK SEALING AND CRACK SEALING:**

Motion by Hurlbert, second by Bonacci, to approve and sign the contracts with the WIDOT for the County to perform PBM (Performance Based Maintenance) projects for bridge deck sealing for \$36,940.82 and crack-sealing for \$128,606.55. Motion carried.

**BRUSHING AT CTH "M" AND STH "55" INTERSECTION:**

Chairman Klimoski stated he has safety concerns regarding vision at the intersection of CTH "M" and STH "55" due to the brush and trees at the intersection. Patrol Superintendent Thom and Randy Frisch from the DOT will inspect the intersection and vision triangle and proceed with tree removal to improve the vision at the intersection.

**OFFICE MANAGER TO PRESENT THE 2015 ANNUAL FINANCIAL REPORT OF HIGHWAY OPERATIONS:**

Motion by Bonacci, second by Pennington, to excuse Supervisor Hurlbert at 9:37 a.m. Motion carried.

Office Manager Wells reviewed the 2015 Financial Report of Highway Operations. She gave a detailed explanation of all asset, liability, income and expense accounts as well as an explanation of how various cost pools function and the relationships between accounts.

**ADJOURN MEETING:**

Motion by Klimoski, second by Bonacci, to adjourn the meeting at 9:55 a.m. Motion carried.

Arlene Bonacci, Secretary

**Machinery, shop and repairs:**

#16 patrol truck, replace sleeve and piston on one cylinder, install re-man cylinder head.

#161 dump truck, patch dump box and paint.

Maintenance completed on all crushing equipment and annual PM.

#39 grader, new turbo/replace exhaust manifold bolts and gaskets.

#480 paint truck, PM completed.

#14 and 27 new patrol trucks nearing completion.

#219 pavement router, PM.

#90 paint supply truck needs engine replaced/repared.

**Highway operations:**

Pothole patching.

Snow plowing /salting/sanding as needed.

Brush clearing project completed at three locations on STH "55" between Langlade and Menominee Co.

Continuing brushing/chipping on CTH's "M", "B" and "AA".

Estimates for a few projects submitted, ads starting to pick up, working with DOT on DMA projects.

Patrolling roads for Townships.