

## **HIGHWAY COMMITTEE MEETING REPORT**

DATE OF MEETING: Wednesday, April 12, 2017

COMMITTEE: Highway

CHAIRMAN: Richard H. Hurlbert

MEMBERS PRESENT: Richard H. Hurlbert, Arlene Bonacci, James R. Jansen, Pete Pennington and Larry Poltrock.

MEMBERS ABSENT: None.

ALSO PRESENT: Commissioner Braun, Shop Superintendent Moyle, Corporation Counsel Stowe, Forest Administrator Rantala, Rick Satterlee, representing Ayres Associates, Elmer Mulhollon, Mike Ross, Pete Resch, Wens Husnick, TimRusch, Joe Jopek, Larry Schisel and Karen Schisel.

The meeting was called to order by Chairman Hurlbert at 7:30 a.m.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

### **APPROVE AMENDED AGENDA:**

Chairman Hurlbert asked for additions to the agenda. There were none. Motion by Jansen, second by Pennington, to approve the amended agenda as presented. Motion carried.

### **APPROVE MINUTES:**

Motion by Bonacci, second by Jansen, to approve the minutes of the March 8, 2017 meeting. Motion carried.

### **PUBLIC COMMENT ON AGENDA ITEMS AND CONSIDERATION OF REQUESTS FOR ITEMS TO BE ADDED TO FUTURE MEETING AGENDAS:**

There were no public comments.

### **RICK SATTERLEE, REPRESENTING AYRES ASSOCIATES, TO DISCUSS THE SERVICES THEY PROVIDE:**

Rick Satterlee, representing Ayres Associates, addressed the Highway Committee regarding the services they provide.

### **DISCUSS MACHINERY, SHOP AND REPAIRS:**

Report is attached to these minutes.

Motion by Pennington, second by Jansen, to accept machinery, shop and repairs report. Motion carried.

### **DISCUSS HIGHWAY OPERATIONS:**

Report is attached to these minutes.

Motion by Pennington, second by Jansen, to accept Highway operations report. Motion carried.

### **AT 7:30 A.M. – PUBLIC HEARING TO SOLICIT PUBLIC INPUT REGARDING TWO NEW ATV ROUTE REQUESTS: 1) CTH “J”, FROM USH “45”, 8,040’ EAST AND 2) CTH “B”, FROM BASS LAKE ROAD, 2,375’ SOUTH. ALSO TO CONSIDER CREATION OF A NEW SECTION 7.13 OF THE LANGLADE COUNTY CODE OF ORDINANCES, ENTITLED OPERATION OF ATV ON OR ADJACENT TO HIGHWAY AND ON COUNTY HIGHWAYS DESIGNATED AS ATV ROUTES:**

Chairman Hurlbert opened the Public Hearing at 7:45a.m.

Corporation Counsel Stowe reviewed the ordinance and went on to explain the process that was used to develop it with input from both the Highway and Forestry Departments. There have been many updates to the State rules and regulations regarding ATV/UTV operation. The new ordinance references these State Statutes and Codes, for the specific requirements, in order to keep the ordinance current if further changes are made by the State.

Pete Resch spoke in favor of the ordinance approving of the Highway and Forestry Departments working together and having a joint committee meeting to review route requests. Elmer Mulhollon asked if the ATV Clubs would still be responsible for the maintenance fee of signage. Stowe replied “yes” the ATV Clubs would still be charged for the signage. Larry Schisel spoke in favor of the ordinance but asked the County to keep an open mind when considering opening routes and the benefits it would have for the businesses in Langlade County.

There were no members of the public present to speak in opposition to the ordinance.

Tim Rusch questioned if the CTH “J” route from USH “45”, 8,040’ east was to connect to a town road that was already opened for ATV use, to a trail into the County system that starts on CTH “J”. Braun responded yes, it connects to a new funded ATV trail. Joe Jopek questioned if the State requires signage to alert motorists that there is a busy intersection (USH 45) of slower moving vehicles. Commissioner Braun will follow up with the DOT regarding this concern.

There were no members of the public present to speak in opposition of the CTH J route.

Tim Rusch voiced his concerns regarding the ATV route request on CTH “B”, stating that going into the ice age trail it is signed for snowmobiles and would like signage that states it is not an ATV trail. Rantala stated that the snowmobile signs could be covered to avoid confusion. Rusch stated that he was in favor of the route.

There were no members of the public present to speak in opposition of the CTH “B” route.

**AT APPROXIMATELY 7:45 A.M., CLOSE PUBLIC HEARING AND REVIEW PUBLIC INPUT TO DETERMINE IF APPROVAL OF TWO NEW ATV ROUTES AND CREATION OF A NEW SECTION 7.13 OF THE LANGLADE COUNTY CODE OF ORDINANCES SHOULD BE RECOMMENDED FOR COUNTY BOARD APPROVAL:**

Motion by Pennington, second by Poltrock, to close the Public Hearing at 8:25 a.m. Motion carried.

Motion by Pennington, second by Jansen, to approve new route request on CTH “J”, from USH “45”, 8,040’ east. Motion carried

Motion by Pennington, second by Poltrock, to approve new route request on CTH “B”, from Bass Lake Road, 2,375’ south. Motion carried.

Discussion was had regarding the need for listing a maximum speed for ATV routes in the ordinance. Stowe stated that he thought this was covered by the State regulations but would add 35 mph as a maximum speed if it was not defined.

Discussion was also had regarding a revision to the ordinance that states “ATV route authorization only applies when the ATV trails are open May 1 – December 1”. This would follow with the recreational use of the routes.

Motion by Jansen, second by Pennington, to approve creation of a new section 7.13 of the Langlade County Code of Ordinances entitled Operation of ATV on or adjacent to Highway and on County Highways designated as ATV routes, with revisions regarding speed limits and seasonal closure of the routes discussed above and as recommended by Corporation Counsel Stowe, and forward to County Board for approval at the April 18, 2017 meeting. Motion carried.

**REVIEW POSTED SPEED LIMITS ON EXISTING ATV ROUTES WITH POSSIBLE ACTION:**

Supervisor Pennington questioned why some route speed limits were posted at 10 mph and some were at 35 mph. Braun stated some of the speed limits were at 10 mph because they were signed when the State had a speed limit of 10 mph when traveling within of 150’ from a dwelling. This requirement has since been removed if they are traveling on a

designated route. Other limits were set because of safety concerns. There is a speed limit of 20 mph on CTH "P" to match with the townships in the area. Corporation Counsel Stowe stated that the Committee can leave the speed limit determination up to Highway Department personnel as it would be considered a safety concern. After discussion, it was agreed to set the ATV speed limit at 35 mph on both the new CTH "J" and CTH "B" routes, and increase the ATV speed limit on CTH "K" and CTH "Z" to 35 mph. Commissioner Braun stated that any signage changes would be charged to the ATV club that had made the route request. Speed limits on other routes should be reviewed and if any changes are made to report back to the Committee.

**REVIEW/APPROVE BIDS OPENED 4/5/17 FOR PURCHASE OF ONE (1) 48,000 GVW TRUCK CHASSIS:**

<u>COMPANY</u>	<u>MAKE/MODEL</u>	<u>MasterCard Accepted?</u>	<u>Net Price No trade- In</u>	<u>Net Price With trade-In</u>	<u>Trade-In Value</u>	<u>Meets Specifications</u>
Truck Country of Wausau Rothschild, WI	2018 Freightliner 114SD	N	\$103,852.00	<b>\$97,852.00</b>	\$6,000.00	Y (except delivery)
V & H, Inc. Marshfield, WI	2018 Western Star 4700SF	N	\$105,846.00	\$104,846.00	\$1,000.00	N (no stainless steel pan, incorrect tire type/size)
Scaffidi Truck Center Stevens Point, WI	2018 Mack GU432	N	\$104,000.00	\$96,500.00	\$7,500.00	N (HP too low, incorrect tire type/size)
Scaffidi Truck Center Stevens Point, WI	2018 Mack GU712	N	\$116,450.00	\$108,950.00	\$7,500.00	N (transmission exceeds spec (oversized), incorrect tire type/size 17" clearance)

The bids were reviewed by Shop Superintendent Moyle and discussed by the Committee. None of the bids met all specifications. Motion by Pennington, second by Bonacci, to purchase the low bid that met specifications, with the exception of the delivery date, for one (1) new 48,000 GVW truck chassis from Truck Country of Wausau for \$ 97,852.00 with trade-in. Motion carried.

**REVIEW/APPROVE BIDS OPENED 4/5/17 FOR PURCHASE OF PATROL TRUCK EQUIPMENT FOR ONE (1) 48,000 GVW TRUCK:**

<u>COMPANY</u>	<u>Base Net Price For State Truck</u>	<u>Delivery</u>	<u>Meets Specifications</u>	<u>Mastercard Accepted?</u>
Truck Equipment, Inc. Schofield, WI	\$ 84,700.00	90-120 days	Y	N
Casper's Truck Equipment Wausau, WI	<b>\$ 81,482.00</b>	60-90 days	Y	Y (+3%)
Monroe Truck Equipment Marshfield, WI	\$ 85,633.00	60-90 days	N (8" I-beam, no stainless steel floor, incorrect dimensions)	N

The bids were reviewed by Shop Superintendent Moyle and discussed by the Committee. Motion by Pennington, second by Jansen, to purchase the patrol truck equipment from Casper's Truck Equipment of Wausau, WI for \$81,482.00. Motion carried.

**APPROVE PURCHASE OF USED CONVEYOR FROM KAFKA CONVEYORS & EQUIPMENT, INC:**

Commissioner Braun explained the conveyor would be used in the crushing operation with funding coming from the Restricted Cash - Bituminous/Gravel account. The conveyor would be used to transfer material from the cone crusher closed circuit plant to the stacking conveyor. This would allow the ability to lower the operating height of the crusher and eliminate the need for digging a hole to place the end of the stacking conveyor into. Motion by Poltrock, second by Jansen, to approve purchase of a used conveyor from Kafka Conveyors & Equipment Inc. for \$12,750.00. Motion carried.

**HIGHWAY BUILDING RENOVATION PROJECT UPDATE:**

Commissioner Braun updated the Highway Committee on the highway building renovation. He has asked the office staff for input or requests they might have. Some items discussed included: a separate office space for the Assistant Commissioner/Patrol Superintendent who shares the front office space, move the lockers in the break room area so there is more room for meetings and also move the men's bathroom door out of the break room and relocate to the hallway to make it more accommodating. Supervisor Pennington had requested that the doors in the office area be soundproof so discussions can be private if necessary. Commissioner Braun forwarded these requests to Nate Huess.

**DISCUSS STATUS OF CTH "B" BRIDGE PROJECT 9360-00-00/70, WITH POSSIBLE ACTION:**

The CTH "B" bridge project north of CTH "J" that is in the STP Bridge program is currently in the design stage. The engineering firm determined that a different type of structure will be required due to sight conditions and height to the water. Funding approved for this project would not be sufficient to construct the proposed type of structure. Braun had submitted a project change request through Cedar Corporation. The State responded with a proposed increase in funding of \$22,400.00. This amount would not be sufficient to construct the required structure and 100% of the cost above the funding would be the County's responsibility. Commissioner Braun was instructed by the DOT district office in Rhinelander to work with Cedar Corporation and resubmit this project for increased funding as they are now re-evaluating such requests. The Committee will be updated if more funding becomes available.

**DISCUSS STATUS OF CTH "Y" BRIDGE PROJECT 9391-00-00/70, WITH POSSIBLE ACTION:**

Commissioner Braun updated the Highway Committee on the status of the CTH "Y" bridge project. He had asked Brock Gehrig of the North Central Region DOT to review the current funding available for construction of this bridge. The Commissioner stated that Mr. Gehrig's review concluded that the funding was in line with construction of a slab type structure which is one of the types proposed by the engineering firm selected by the Committee to design this project. There is not a 100% guarantee that this type of structure will ultimately be approved, but a request for additional funding may be made at a later date. Motion by Pennington, second by Poltrock, to return signed contract with MSA to Cedar Corporation for design of the CTH "Y" bridge. Motion carried.

**APPROVE AGREEMENT, SIGNED BY PREVIOUS HIGHWAY COMMISSIONER, WITH OMNI ASSOCIATES FOR ENGINEERING DESIGN SERVICES FOR THE CTH "T" BRIDGE REHABILITATION, DISCUSS STATUS OF PROJECT:**

The previous Highway Commissioner had signed a contract with Omni Associates that included engineering services to evaluate the weight limit of the structure and engineering design services for rehabilitation/repair. The Committee had approved funding for the weight limit study but not the design for repairs. Commissioner Braun requested approval to pay for the design for repairs. Motion by Pennington, second by Poltrock, to approve the contract signed in 2013 in the amount of \$2,950.00 for engineering design services for the CTH "T" bridge rehabilitation portion. Motion carried.

The CTH "T" bridge structure is currently in the LRIP program for rehabilitation of the structure. New Federal DOT requirements for Specialized Hauling Vehicles would require the bridge to have a posted weight limit even after the

repairs. There is a possibility for an exemption from these requirements but there is no guarantee. The structure's sufficiency rating is low enough to qualify for replacement in the STP Bridge program. Commissioner Braun recommended that the County not continue with the plans for rehabilitation/repairs. The Commissioner will come back to the Committee with a request to submit the CTH "T" bridge into the STP Bridge Program and also a request to transfer the current LRIP funding to another project.

**APPROVE TRANSFER OF 2012/2013 MSIPLT FUNDS NOT UTILIZED BY THE CITY OF ANTIGO TO A CHIP PROJECT TO REPLACE CULVERTS ON CTH "I", BETWEEN CTH "V" AND CTH "BB":**

LRIP funding in the amount of \$24,120.99 is available to the County as a result of the City of Antigo not being able to utilize it. Commissioner Braun stated that the County would have to match the funds as this is a 50/50 participation program. The culvert pipes on CTH "I", between CTH "V" and CTH "BB" are failing and causing the pavement and shoulders to subside; it is estimated that the cost to repair would be about \$54,000. The County would be able to complete a portion of the project if a cost effectiveness finding (CEF) is approved. This would be a good fit for this funding. Motion by Bonacci, second by Poltrock, to approve application for transfer of 2012/2013 MSIPLT funds not utilized by the City of Antigo to a CHIP project to replace culverts on CTH "I", between CTH "V" and CTH "BB". Motion carried.

**DISCUSS/APPROVE ATTENDANCE AT WCHA SUMMER HIGHWAY CONFERENCE JUNE 5-7, 2017:**

Motion by Bonacci, second by Pennington, to approve Commissioner Braun and up to two Committee members attend the WCHA Summer Highway Conference on June 5-7, 2017 at the Chula Vista Resort in Wisconsin Dells, if their schedules allow. Motion carried.

**DISCUSS/APPROVE ATTENDANCE AT NORTH CENTRAL REGION SPRING MEETING:**

Motion by Pennington, second by Bonacci, to approve Commissioner Braun and up to three committee members attend the North Central Region Spring meeting on April 28, 2017 in Stratford, WI. Motion carried.

**DISTRIBUTION OF THE 2016 ANNUAL FINANCIAL REPORT OF HIGHWAY OPERATIONS:**

Commissioner Braun distributed the 2016 annual Financial Report of Highway Operations.

**ADJOURN MEETING:**

The May 10, 2017 meeting will be changed from 7:30 a.m. to 7:00 a.m.

Motion by Pennington, second by Poltrock, to adjourn the meeting at 9:56 a.m. Motion carried.

James R. Jansen, Secretary

**Machinery, shop and repairs:**

- #113 pickup: installed additional strobe lights on front and rear of vehicle.
- #43 CC conveyor: PM and replaced gear box.
- #276 loader: PM, replaced bucket cutting edge, and hydraulic cylinder pin.
- #79 patrol truck: replaced transmission control module.
- #163 dump truck: replaced fuel tank.
- # 2 patrol truck: replaced oil pan and air ride suspension leveling valve.
- #74 shop truck: removed transmission, had rebuilt, reinstalled.
- #428 broom: fabricated and installed new wheel assemblies.
- #93 patrol truck: replaced heater hoses/lines and replaced oil pan.
- #590 tar kettle: replaced generator, PM.

**Highway operations:**

- Completed brushing with excavator on portions of the following County highways: H, C, AA, D, and G.
- Brushing on STH 55.
- Cleaning up windfalls.
- Pulled shoulders up on CTH A.
- Winter road maintenance including: Plowing and sanding or salting State, County, and township roads.
- Pothole patching on County and State highways.
- Litter collection on County and State highways.