

## **Minutes of Lenglade County Finance/Information Services Committee Budget Meeting**

The meeting, in the Law Library, on the second floor of the Courthouse, room 205, was called to order at 8:30 a.m., September 19, 2011 by Chairman Bornemann.

Members Present: George Bornemann, Dave Solin, Jerrold Burns, Ron Nye and Judy Karpf.

Members Absent: None

Others Present: Gary Olsen, Carlene Nagel, Sandy Fischer, Becky Frisch, Robin Stowe, Sally Hull, Kari Lazars, Chris Berry, Marilyn Baraniak, Holly Matuscheski, Janice Cahak, Ron Barger, Marie Graupner, Keith Wolf, Brenda Glodowski, Becky McPhail, Josh Walker, Dale Oatman, Brad Henricks, Terry Poltrock, Steve Jackson and Ralph Uttke

Agenda Item #2 Approve the minutes of the previous Finance meeting on September 14, 2011: The minutes were not completed from the September meeting, these minutes will be approved at the September 22, 2011 meeting.

Agenda Item #3 2012 Budget update, equalized value and new construction numbers: Gary Olsen updated the Committee regarding 2012 Budget. New construction increased by .78%. This means the County's tax levy freeze will be \$9,098,563. Currently budget projections have the County over the levy limit by \$99,754. This is the amount the Finance Committee needs to find to balance the budget. This overage is due to a projected loss in Jail prisoner revenue. There is not any revenue in the 2012 budget for housing the state prisoners.

Agenda Item #4 Discuss and take possible action on individual County Department 2012 budgets:

Becky Frisch presented the Land Records budget. Due to some changes that can be made to her department budget, the Committee will review this budget again on Thursday. No action taken at this time.

Motion by Nye to preliminarily approve the budget for Register of Deeds, second by Solin, all ayes, and motion carried.

Motion by Karpf to preliminarily approve the budget for Economic Development, Community Development, Housing Rehabilitation and Community Development Loan, second by Burns, all ayes, and motion carried.

Motion by Nye to preliminarily approve the budget for UWEX, second by Karpf, all ayes, and motion carried.

Motion by Nye to decrease the Clerk of Courts budget by:  
Jury Expenses (100.15.512100.0000.3325) by \$2,000  
Social Security Expense (100.15.512100.0000.1510) by \$755

For a total of \$2,755, and to preliminarily approve the Clerk of Court budget, second by Karpf, all ayes, and motion carried.

Motion by Karpf to preliminarily approve the budget for the Health Department, second by Burns, all ayes, and motion carried.

Motion by Solin to preliminarily approve the budget for Land Conservation, second by Nye, all ayes, and motion carried.

Motion by Karpf to preliminarily approve the budget for North Central Health Care, second by Solin, all ayes, and motion carried.

Motion by Nye to decrease the Corp Counsel Retirement (100.17.513300.0000.1510) by \$262 and to preliminarily approve the Corp Counsel budget and the Child Support budget, second by Karpf, all ayes, and motion carried.

Motion by Solin to reduce the Airport budget by:

Natural Gas & Oil (100.55.535100.0000.2230) by \$2,000

Building Repair & Maintenance (100.55.535100.0000.2410) by \$500

Other Repairs and Maintenance (100.55.535100.0000.2490) by \$1,000

Equipment under \$5,000 (100.55.535100.0000.3180) by \$1,500

Building Maintenance Supplies (100.55.535100.0000.3510) by \$500

Plumbing and Electrical (100.55.535100.0000.3515) by \$500

Machinery and Equipment parts (100.55.535100.0000.3520) by \$2,000

Gasoline and Diesel Fuel (100.55.535100.0000.3526) by \$1,000

For a total of \$9,000, and to preliminarily approve the budget for Airport, second by Nye, all ayes, and motion carried.

Motion by Nye to adjust the Forestry budget by:

Increase Misc Forestry Revenue (100.92.468130.0000) by \$1,000

Decrease Retirement (100.92.569300.0000.1550) by \$785

Decrease to Equipment (100.92.569300.0000.3180) by \$15,000, to move GPS units to CIP.

For a total of \$16,785, and to preliminarily approve the budget for Forestry, second by Burns, all ayes, and motion carried.

Motion by Solin to decrease the Parks Retirement (100.80.552100.0000.1550) by \$88 and to preliminarily approve the budget for Parks, second by Karpf, all ayes, and motion carried.

Motion by Karpf to decrease the Veterans Retirement (100.62.547100.0000.1550) by \$215 and to preliminarily approve the budget for Veterans, second by Burns, all ayes, and motion carried.

Motion by Nye to preliminarily approve the budget for Emergency Management, second by Solin, all ayes, and motion carried.

Motion by Solin to preliminarily approve the budget for District Attorney, second by Nye, all ayes, and motion carried.

Motion by Nye to preliminarily approve the budgets for County Clerk and County Treasurer, second by Burns, all ayes, and motion carried.

Motion by Burns to decrease the IS Programming (100.18.514600.0000.2190) by \$2,000 and to preliminarily approve the budget for Finance and IS, second by Nye, all ayes, and motion carried.

Motion by Solin to decrease Workers Comp Insurance (100.14.519320.0000.5100) by \$5,000 and increase the revenue for premiums (100.14.474930.0000) by \$2,000 and to preliminarily approve the budget for Insurance, second by Karpf, all ayes, and motion carried.

Motion by Burns to decrease contingency (100.00.511001.0000.0000) by \$25,000, second by Karpf, all ayes, and motion carried.

Motion by Burns to decrease Regional Planning Commission Contracted Services (100.99.569100.0000.2990) by \$1,293 and to preliminarily approve the budget for Misc. Conservation and Development, second by Solin, all ayes, and motion carried.

Agenda Item #5: Review mid-year forms: The mid-year review forms were reviewed by the Committee. The two departments who indicated they might go over budget in 2011 were County Clerk, due to high election costs and Social Services, due to substitute care costs but they can utilize the reserve fund to cover those costs. A resolution will need to be brought to the County Board to cover the projected overage for the County Clerk.

Agenda Item #6 Verify date of next meeting: The date of the next meeting will be Thursday, September 22, 2011 at 8:30 a.m.

Motion by Burns, second by Karpf to adjourn at 10:51 a.m., all ayes, motion carried.

Respectfully submitted,  
Carlene Nagel  
Recording Secretary