

Minutes of Langlade County Finance/Information Services Committee Meeting

The meeting, in the Law Library of the Langlade County Courthouse was called to order at 9:00 a.m., November 8, 2013 by Chairman Burns.

Members Present: Jerrold Burns, Bill Bostwick, Vern Cahak, Doug Nonnenmacher and Ron Nye.

Members Absent: None

Others present: Gary Olsen, Ann Meyer, Kaye Matucheski, Kathy Jacob, Mark Desotell, and Robin Stowe.

Agenda Item #1 Call the meeting to order: The meeting was called to order at 9:00 a.m. by Chairman Burns, and the Pledge of Allegiance was recited.

Agenda Item #3 Approve the minutes of the previous Finance meetings on October 11, 2013: A motion was made by Nye, seconded by Nonnenmacher, to approve the minutes of the October 11, 2013 Finance Committee meeting, all ayes, motion carried.

Agenda Item #4 Recognition of others present and public comments on agenda items: The Committee recognized those in attendance.

Agenda Item #5 Review map of Fifth Avenue properties that are potential land sales: Last month the Committee asked that the City and County Treasurer bring a map and listing of potential land sale properties on Fifth Avenue to this meeting. Kaye Matucheski shared a map with the Committee of the potential properties that are behind in taxes on Fifth Avenue. There are three properties that are two years behind on taxes, and one that is three years behind and might be taken next spring if they do not pay one year of taxes. The County and the City has a group that has been looking at these properties to work out a plan for Fifth Avenue. This was for informational purposes.

Agenda Item #6 Referral regarding paying White Lake Historical Society \$1,000 to match amount that was paid to the Antigo Historical Society: Mike Klimoski made a referral at the October County Board meeting requesting that the White Lake Historical Society be paid \$1,000 out of the Contingency Account to match the amount that was paid to the Antigo Historical Society. In 2008, the County Board gave the Antigo Historical Society \$7,000 up front and has not paid them the \$1,000 per year since then. By giving White Lake Historical Society the \$1,000 they will have received the same amount as Antigo over the last seven years. Motion by Nye, to approve giving \$1,000 to White Lake Historical Society with funds coming from the Contingency Account, motion died due to lack of second. It is anticipated that Mike Klimoski will sponsor a resolution requesting that this payment be made.

Agenda Item #7 Request to increase the credit limit for Dewey Chrudimsky from the Maintenance Department to \$1,000: The Public Property Committee approved increasing Dewey Chrudimsky's credit card limit to \$1,000. Motion by Bostwick, second by Cahak to increase Dewey Chrudimsky's credit limit to \$1,000, all ayes, motion carried.

Agenda Item #8 Request to purchase computer equipment for the Sheriff Department using Federal Forfeiture Drug Funds: The Sheriff's Department has over \$140,000 in Federal Forfeiture Drug Funds that have to be used for the Sheriff Department. The Sheriff would like

permission to use these funds to purchase some computer equipment. The Sheriff would like to purchase a couple of laptops and some iPads for the department to utilize for investigating purposes.

Motion by Nye, second by Bostwick, to approve using Federal Forfeiture Drug Funds to purchase computer equipment needed for the Sheriff's Department up to \$20,000, all ayes, motion carried.

Motion by Bostwick to refer to the Public Safety Committee to look at using some of the Federal Forfeiture funds to purchase squads or for the construction of an evidence storage facility, second by Nonnenmacher, all ayes, motion carried.

There has also been a request to add ShoreTel Mobility to the phone system. This would allow for the County to put the phone system on County smartphones. This way, investigators and deputies could utilize their cell phones as a County phone. When they called out on their cell phone, then the number that will be seen by the person receiving the call will be the Langlade County number. There is an ap that runs on the phones to connect the cell phone to the County's phone system. The departments that would utilize this would be the Sheriff, Emergency Management, and I/S Departments. The cost for ShoreTel Mobility is \$6,711.19. This item will be put on the December agenda to discuss further.

Agenda Item #9 Request to purchase additional monitors for Register of Deeds Office: The Register of Deeds Office is requesting to purchase three monitors to allow all the employees in the office to have two monitors. This will help them in the redaction process. The cost for this purchase will be \$540 for three monitors that will come from the Computer Replacement Fund and \$275.94 for the graphic cards that will come from the Register of Deeds budget. Motion by Nye, second by Burns, to approve purchasing three monitors and graphic cards for the Register of Deeds office, all ayes, motion carried.

Agenda Item #10 Discuss Economic Conditions: Nothing was discussed at this time.

Agenda Item #11 Finance Director's report regarding the finances of the county, and an update regarding the Information Services section of the department: Olsen reviewed the budget to actual listing with the Committee. Olsen also distributed a copy of the Balance Sheet to the Committee. The current balance in the Self Funded Health Insurance account is \$1,282,057.

Agenda Item #12 Line Item Transfers: None at this time.

Agenda Item #13 Computer equipment purchases. None at this time.

Agenda Item #14 Approve Grant Requests: None at this time.

Agenda Item #15 Travel and Training Requests: None at this time.

Agenda Item #16 Verify Date of Next Meeting: The next regular meeting will be December 9, 2013 at 9:00 a.m.

Motion to adjourn meeting at 10:35 p.m. made by Cahak, second by Burns, all ayes, motion carried.

Respectfully submitted,
Gary D. Olsen
Recording Secretary